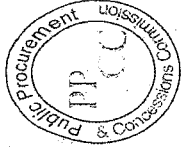


Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RI/CEO/0931/'18

October 24, 2018

Dr. Mogana S. Flomo, Jr.
MINISTER
Ministry of Agriculture
Republic of Liberia

Dear Dr. Flomo:

Subject: RECEIPT AND APPROVAL OF SBA SPECIAL PROJECT (PSIP- RICE VALUE CHAIN DEVELOPMENT) PROCUREMENT PLANS FOR FISCAL YEAR 2018/2019

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Ministry of Agriculture** Procurement Plans (*Goods and Services*) for Fiscal Year 2018/2019 in accordance with Section 40(3) of the PPCA, 2010. The Commission wishes to inform the Ministry of Agriculture that its Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe Section 40(5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Commission urges you to continue to remain in compliance with the PPCA, 2010 as we strive to attain equality, fairness, transparency, accountability and public confidence in our procurement and concessions processes.

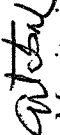
Kind regards,

Yours sincerely,

MEMORANDUM

October 24, 2018

To : Mr. James D. Jallah
Chief Executive Officer
Public Procurement and Concession Commission

From : Mr. Anthony P. Tarbah 
Director, Compliance & Monitoring Division

Subject: Ministry of Agriculture – Submission of Public Sector Investment Plan (PSIP)
Rice Value Chain Development Project Procurement Plans

Having reviewed the Public Sector Investment Plan (PSIP) Rice Value Chain Development Project SBA and Non-SBA Procurement Plans for Fiscal Year 2018-2019 submitted by the Ministry of Agriculture, the following has been observed:

1. MOA submitted documentary evidence of budgets along with the plans to verify the availability of funds for the PSIP: RVCD Project.
2. The total cost of the PSIP-RVCD Project SBA Procurement plan, thirty-five thousand, five hundred fifty-five Dollars (US\$35,555.00), accounts for 29.56% of the entity's PSIP-RVCD Project total procurement budget for FY 2018-2019.
3. The plans are compliant with the procurement laws of Liberia; therefore, they meet the requirements for approval.

Recommendation

In light of the above, I recommend that the MOA's 2018-2019 Public Sector Investment Plan (PSIP) Rice Value Chain Development Project SBA and Non-SBA Procurement Plans be approved.

Best regards,



Republic of Liberia

MINISTRY OF AGRICULTURE

P.O Box 10-9010
1000 Monrovia-10, Liberia



OFFICE OF THE MINISTER

RL/MOA/MSF/M-326/'18

October 11, 2018

Honorable James Dorbor Jallah
Executive Director
Public Procurement & Concessions Commission (PPCC)
Executive Mansion Ground
Monrovia, Liberia

Dear Hon. Jallah:

I would like to submit the Ministry of Agriculture Public Sector Investment Plan (PSIP) Rice Value Chain Development Project Procurement Plan for the Fiscal Year 2018 - 2019 for your review and approval. Also, below are the names of both the Procurement Committee Members and the Procurement Unit.

The Procurement Committee Members Include:

1. Hon. Dr. Mogana S. Flomo, Jr. – Minister/Chairperson
2. Hon. Cllr. Sayma Syrenius Cephus – Deputy Minister for Research & Extension/Member
3. Hon. Precious K. Tetteh – Assistant Minister for Administration/Member
4. Mr. Emmanuel Diabola – Acting Comptroller/Member
5. N/A – Deputy Minister for Technical Services/Member and
6. Mr. P. Folton Blasin – Non-Member Secretary

The Procurement Unit:

1. Mr. P. Folton Blasin – Acting Procurement Director
2. Ms. Barbara Jacques – Assistant Procurement Director
3. Mr. Mohammed L. Kamara – Senior Procurement Officer
4. Ms. Simiah Wokpeh – Procurement Officer
5. Mrs. Evelyn J. Jlateh – Procurement Officer
6. Mrs. Patricia H. Sando – Procurement Officer

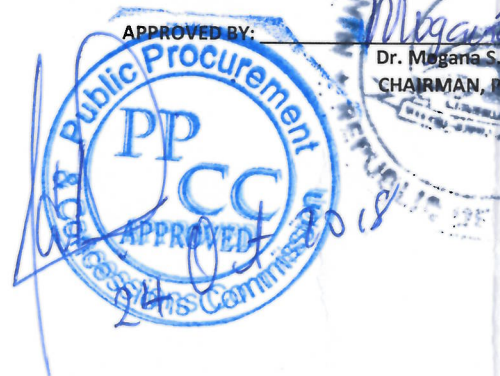
MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (SBA PROJECT BUDGET)
SOURCE OF FUNDING: GOL/RICE VALUE CHAIN DEVELOPMENT PROJECT
FISCAL YEAR: 2018 - 2019

1	2	3	4	5	6	7	8	9	10	11	12
BASIC DATA											
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc
PLANNED	1	IFB No. MOA/RVCD/SBA/RB/001/18/19	Petroleum Products	G4661	3,550gallons@\$3.70	13,135.00	RB	8/30/2018	9/5/2018	9/10/2018	9/13/2018
UPDATE											
ACTUAL											
PLANNED	2	IFB No. MOA/RVCD/SBA/RFQ/001/18/19	Scratch Cards	J6190	456.00	2,280.00	RFQ	9/10/2018	9/13/2018	9/14/2018	9/17/2018
UPDATE											
ACTUAL											
PLANNED	3	IFB No. MOA/RVCD/SBA/RFQ/002/18/19	Vehicle Insurance Coverage	K6512	1 firm	2,990.00	RFQ	11/1/2018	11/5/2018	11/9/2018	11/12/2018
UPDATE											
ACTUAL											
PLANNED	4	IFB No. MOA/RVCD/SBA/RFQ/003/18/19	Printing Services	C1811	1 firm	325	RFQ	9/10/2018	9/14/2018	9/17/2018	9/18/2018
UPDATE											
ACTUAL											
Sub total						18,730.00					

PREPARED BY: P. Folton Balsin
DIRECTOR OF PROCUREMENT

APPROVED BY:

Dr. Magana S.
CHAIRMAN, P



1	2	3	4	5	6	7	8	9	10	11	12
BASIC DATA											
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc
PLANNED	5	IFB No. MOA/RVCD/SBA/RB/004/18/19	Event Catering	I5621	1 firm	12,525.00	RB	9/10/2018	9/18/2018	9/27/2018	10/3/2018
UPDATE											
ACTUAL											
PLANNED	6	IFB No. MOA/RVCD/RFQ/005/18/19	Vehicles Repairs & Maint. Services	G4520	1 Firm	2,500.00	RFQ	1/8/2019	1/11/2019	1/14/2019	1/18/2019
UPDATE											
ACTUAL											
PLANNED	7	IFB No. MOA/RVCD/RFQ/006/18/19	Motorbikes Repairs & Maint. Services	G4540	1 Firm	1,800.00	RFQ	1/8/2019	1/11/2019	1/14/2019	1/18/2019
UPDATE											
ACTUAL											
Sub total						16,825.00					
Grand Total USD:						35,555.00					

PREPARED BY: _____

P. Folton Balsin
DIRECTOR OF PROCUREMENT

APPROVED BY: _____

Dr. Mogana
CHAIRMAN, PRO



MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (NON SBA PROJECT BUDGET)
SOURCE OF FUNDING: GOL/RICE VALUE CHAIN DEVELOPMENT PROJECT
FISCAL YEAR: 2018-2019

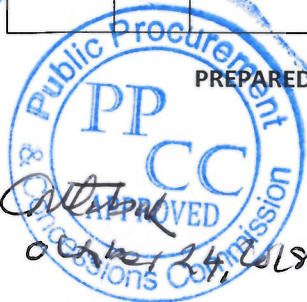
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IMPLEMENTATION DATES											
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc
PLANNED	1	IFB No. MOA/RVCD/RB/01/18/19	Vehicle	G4510	1	40,000	RB	9/10/2018	9/17/2018	9/21/2018	9/25/2018
UPDATE											
ACTUAL											
PLANNED	2	IFB No. MOA/RVCD/RB/02/18/19	Motorbikes	G4540	6	30,000	RB	9/10/2018	9/17/2018	9/21/2018	9/25/2018
UPDATE											
ACTUAL											
PLANNED	3	IFB No. MOA/RVCD/RFQ/001/18/19	Wireless Modem	J6120	3	165.00	RFQ	9/3/2018	9/10/2018	9/12/2018	9/13/2018
UPDATE											
ACTUAL											
PLANNED	4	IFB No. MOA/RVCD/RFQ/002/18/19	ICT Equipment	G4651	Assorted	5,935.00	RFQ	9/7/2018	9/10/2018	9/11/2018	9/13/2018
UPDATE											
ACTUAL											
PLANNED	5	IFB No. MOA/RVCD/RFQ/003/18/19	Stationery	G4761	Assorted	5,681.00	RFQ	9/7/2018	9/10/2018	9/11/2018	9/13/2018
UPDATE											
ACTUAL											
PLANNED	6	IFB No. MOA/RVCD/RFQ/004/18/19	Office Furniture	G4759	Assorted	2,940.00	RFQ	9/7/2018	9/10/2018	9/11/2018	9/13/2018
UPDATE											
ACTUAL											
					Grand Total USD:	84,721.00					

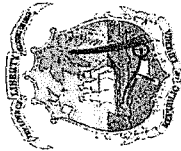
PREPARED BY:

P. Folton Balsin
P. Folton Balsin
DIRECTOR OF PROCUREMENT

APPROVED BY:

Dr. Mogana
Dr. Mogana
CHAIRMAN, PPCC





Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0931/'18

October 24, 2018

Dr. Mogana S. Flomo, Jr.

MINISTER

Ministry of Agriculture

Republic of Liberia

Dear Dr. Flomo:

Subject: RECEIPT AND APPROVAL OF SBA SPECIAL PROJECT (PSIP- RICE VALUE CHAIN DEVELOPMENT) PROCUREMENT PLANS FOR FISCAL YEAR 2018/2019

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Ministry of Agriculture** Procurement Plans (*Goods and Services*) for Fiscal Year 2018/2019 in accordance with Section 40(3) of the PPCA, 2010. The Commission wishes to inform the Ministry of Agriculture that its Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

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The Commission urges you to continue to remain in compliance with the PPCA, 2010 as we strive to attain equality, fairness, transparency, accountability and public confidence in our procurement and concessions processes.

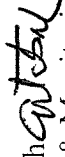
Kind regards,

Yours sincerely,

MEMORANDUM

October 24, 2018

To : Mr. James D. Jallah
Chief Executive Officer
Public Procurement and Concession Commission

From : Mr. Anthony P. Tarbah 
Director, Compliance & Monitoring Division

Subject: Ministry of Agriculture – Submission of Public Sector Investment Plan (PSIP)
Rice Value Chain Development Project Procurement Plans

Having reviewed the Public Sector Investment Plan (PSIP) Rice Value Chain Development Project SBA and Non-SBA Procurement Plans for Fiscal Year 2018-2019 submitted by the Ministry of Agriculture, the following has been observed:

1. MOA submitted documentary evidence of budgets along with the plans to verify the availability of funds for the PSIP: RVCD Project.
2. The total cost of the PSIP-RVCD Project SBA Procurement plan, thirty-five thousand, five hundred fifty-five Dollars (US\$35,555.00), accounts for 29.56% of the entity's PSIP-RVCD Project total procurement budget for FY 2018-2019.
3. The plans are compliant with the procurement laws of Liberia; therefore, they meet the requirements for approval.

Recommendation

In light of the above, I recommend that the MOA's 2018-2019 Public Sector Investment Plan (PSIP) Rice Value Chain Development Project SBA and Non-SBA Procurement Plans be approved.

Best regards,



Republic of Liberia

MINISTRY OF AGRICULTURE

P.O Box 10-9010
1000 Monrovia-10, Liberia



OFFICE OF THE MINISTER

RL/MOA/MSF/M-326/'18

October 11, 2018

Honorable James Dorbor Jallah

Executive Director

Public Procurement & Concessions Commission (PPCC)

Executive Mansion Ground

Monrovia, Liberia

Dear Hon. Jallah:

I would like to submit the Ministry of Agriculture Public Sector Investment Plan (PSIP) Rice Value Chain Development Project Procurement Plan for the Fiscal Year 2018 - 2019 for your review and approval. Also, below are the names of both the Procurement Committee Members and the Procurement Unit.

The Procurement Committee Members Include:

1. Hon. Dr. Mogana S. Flomo, Jr. – Minister/Chairperson
2. Hon. Cllr. Sayma Syrenius Cephus – Deputy Minister for Research & Extension/Member
3. Hon. Precious K. Tetteh – Assistant Minister for Administration/Member
4. Mr. Emmanuel Diabola – Acting Comptroller/Member
5. N/A – Deputy Minister for Technical Services/Member and
6. Mr. P. Folton Blasin – Non-Member Secretary

The Procurement Unit:

1. Mr. P. Folton Blasin – Acting Procurement Director
2. Ms. Barbara Jacques – Assistant Procurement Director
3. Mr. Mohammed L. Kamara – Senior Procurement Officer
4. Ms. Simiah Wokpeh – Procurement Officer
5. Mrs. Evelyn J. Jlateh – Procurement Officer
6. Mrs. Patricia H. Sando – Procurement Officer

MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (SBA PROJECT BUDGET)
SOURCE OF FUNDING: GOL/RICE VALUE CHAIN DEVELOPMENT PROJECT
FISCAL YEAR: 2018 - 2019

1	2	3	4	5	6	7	8	9	10	11	12
BASIC DATA											
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc
PLANNED	1	IFB No. MOA/RVCD/SBA/RB/001/18/19	Petroleum Products	G4661	3,550gallons@ \$3.70	13,135.00	RB	8/30/2018	9/5/2018	9/10/2018	9/13/2018
UPDATE											
ACTUAL											
PLANNED	2	IFB No. MOA/RVCD/SBA/RFQ/001/18/19	Scratch Cards	J6190	456.00	2,280.00	RFQ	9/10/2018	9/13/2018	9/14/2018	9/17/2018
UPDATE											
ACTUAL											
PLANNED	3	IFB No. MOA/RVCD/SBA/RFQ/002/18/19	Vehicle Insurance Coverage	K6512	1 firm	2,990.00	RFQ	11/1/2018	11/5/2018	11/9/2018	11/12/2018
UPDATE											
ACTUAL											
PLANNED	4	IFB No. MOA/RVCD/SBA/RFQ/003/18/19	Printing Services	C1811	1 firm	325	RFQ	9/10/2018	9/14/2018	9/17/2018	9/18/2018
UPDATE											
ACTUAL											
Sub total						18,730.00					

PREPARED BY:

P. Folton Balsin
DIRECTOR OF PROCUREMENT

APPROVED BY:

Dr. Magaria S.
CHAIRMAN, PPCC



1	2	3	4	5	6	7	8	9	10	11	12
BASIC DATA											
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc
PLANNED	5	IFB No. MOA/RVCD/SBA/RB/04/18/19	Event Catering	I5621	1 firm	12,525.00	RB	9/10/2018	9/18/2018	9/27/2018	10/3/2018
UPDATE											
ACTUAL											
PLANNED	6	IFB No. MOA/RVCD/RFQ/005/18/19	Vehicles Repairs & Maint. Services	G4520	1 Firm	2,500.00	RFQ	1/8/2019	1/11/2019	1/14/2019	1/18/2019
UPDATE											
ACTUAL											
PLANNED	7	IFB No. MOA/RVCD/RFQ/006/18/19	Motorbikes Repairs & Maint. Services	G4540	1 Firm	1,800.00	RFQ	1/8/2019	1/11/2019	1/14/2019	1/18/2019
UPDATE											
ACTUAL											
Sub total						16,825.00					
Grand Total USD:						35,555.00					

PREPARED BY:

P. Folton Balsin
DIRECTOR OF PROCUREMENT

APPROVED BY:

Dr. Mogana
CHAIRMAN, PRO



MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (NON SBA PROJECT BUDGET)
SOURCE OF FUNDING: GOL/RICE VALUE CHAIN DEVELOPMENT PROJECT
FISCAL YEAR: 2018-2019

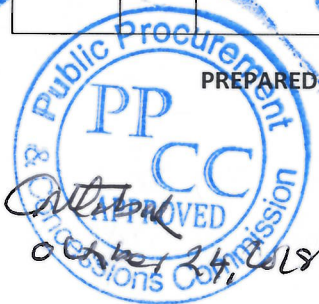
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IMPLEMENTATION DATES											
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc
PLANNED	1	IFB No. MOA/RVCD/RB/01/18/19	Vehicle	G4510	1	40,000	RB	9/10/2018	9/17/2018	9/21/2018	9/25/2018
UPDATE											
ACTUAL											
PLANNED	2	IFB No. MOA/RVCD/RB/02/18/19	Motorbikes	G4540	6	30,000	RB	9/10/2018	9/17/2018	9/21/2018	9/25/2018
UPDATE											
ACTUAL											
PLANNED	3	IFB No. MOA/RVCD/RFQ/001/18/19	Wireless Modem	J6120	3	165.00	RFQ	9/3/2018	9/10/2018	9/12/2018	9/13/2018
UPDATE											
ACTUAL											
PLANNED	4	IFB No. MOA/RVCD/RFQ/002/18/19	ICT Equipment	G4651	Assorted	5,935.00	RFQ	9/7/2018	9/10/2018	9/11/2018	9/13/2018
UPDATE											
ACTUAL											
PLANNED	5	IFB No. MOA/RVCD/RFQ/003/18/19	Stationery	G4761	Assorted	5,681.00	RFQ	9/7/2018	9/10/2018	9/11/2018	9/13/2018
UPDATE											
ACTUAL											
PLANNED	6	IFB No. MOA/RVCD/RFQ/004/18/19	Office Furniture	G4759	Assorted	2,940.00	RFQ	9/7/2018	9/10/2018	9/11/2018	9/13/2018
UPDATE											
ACTUAL											
						Grand Total USD:	84,721.00				

PREPARED BY:

P. Folton Balsin
P. Folton Balsin
DIRECTOR OF PROCUREMENT

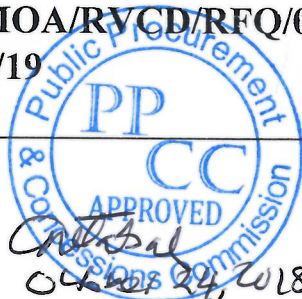
APPROVED BY:

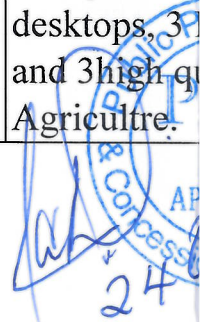
Dr. Mogana
Dr. Mogana
CHAIRMAN, PPCC



MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (EXPLANATORY NOTES) RICE VALUE CHAIN DEVELOPMENT
FISCAL YEAR: 2018/2019
CORE & SBA

Item No.	Contract Package Code	Contract Package	
CORE			
1	IFB No. MOA/RVCD/RB/001/18/ 19	Vehicle	This contract is for Transport Equipment. 1 Vehicle = 4 Agriculture/
2	IFB No. MOA/RVCD/RB/002/18/ 19	Motorbikes	This contract is for Transport Equipment used by the Development
3	IFB No. MOA/RVCD/RFQ/001/18/ 19	Wireless Modem	This contract is for Internet Connection wireless mo
4	IFB No. MOA/RVCD/RFQ/002/18/ 19	ICT Equipment	This contract is for Computer software, desktops, 3 and 3 high qu Agriculture.

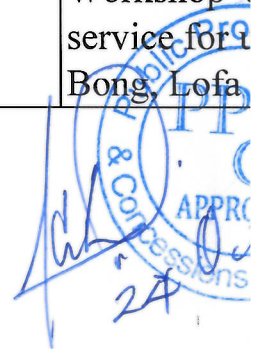

 Approved
 October 24, 2018


 Approved
 24

5	IFB No. MOA/RVCD/RFQ/003/1 8/19	Stationery	This contrac Stationary ar stationaries 1
7	IFB No. MOA/RVCD/RFQ/004/1 8/19	Office Furniture	This contrac Office Furni executive de chairs.
SBA			
1	IFB No. MOA/RVCD/SBA/RB/00 1/18/19	Petroleum Products	This contrac Fuel & lubri motorcycles the following & motorcylc



	IFB No. 2 MOA/RVCD/SBA/RFQ/ 001/18/19	Scratch cards	This contrac Telecommu following Telecommu pieces of 5 c 228 pieces c
	IFB No. 3 MOA/RVCD/SBA/RFQ/ 002/18/19	Vehicle Insurance coverage	This contrac vehicle insu comprehens the Rice Val of Agricultu covered und will be cove
	IFB No. 4 MOA/RVCD/SBA/RFQ/ 003/18/19	Printing Services	This contrac Printing and the services services. (2 business car
	IFB No. 5 MOA/RVCD/SBA/RFQ/ 004/18/19	Event Catering	This contrac Workshop service for Bong, Lofa



6	IFB No. MOA/RVCD/RFQ/005/1 8/19	Vehicles Repairs & Maint. Services	This contract Vehicles Re intended to 1 Agreement
7	IFB No. MOA/RVCD/RFQ/006/1 8/19	Motorbikes Repairs & Maint. Services	This contract Repairs & M intended to 1 Agreement
8	Note	Workshop	US\$12,525 procure cate not included being used f training of c hubs. It is di the total amo cooperatives for farmers(training for



9	Note	Consultancy	This budget plan because the Ministry because the 1 them. The to five categori US\$36000, 2 M&E Specia and 5). Seed
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PREPARED BY: _____

P. Folton Balsin
P. Folton Balsin
DIRECTOR OF PROCUREMENT

