



Republic of Liberia  
**Public Procurement & Concessions Commission**



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

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Ref. PPCC/RL/CEO/181/'21

May 26, 2021

Hon. Mawine G. Diggs

**MINISTER**

Ministry of Commerce and Industry  
Republic of Liberia

Dear Hon. Diggs:

Subject: **RECEIPT AND APPROVAL OF SPECIAL PROJECT SBA PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Commerce and Industry's Special Project Procurement Plan (SBA) with a two (2) weeks reduction in lead time for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the MOC that its Special Project Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargbe Rosaline Nargbe Kowo (Atty.)  
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Ministry of Commerce & Industry  
SPECIAL PROJECT PROCUREMENT PLAN (NON - SBA)  
Source of funding: UNDP  
Fiscal Year: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA																			
IMPLEMENTATION DATES																			
Item No.	Package Number (Code)	Contract Package	Business Activities Code	QTY	Estimated Cost	Procurement Method	Technical Specs/BO Q Drawing	Prep. Of Bid Document	PC Approval Bid Doc/Tech Spec	Bid Invitation & Release of Bid Doc	Bid Submission /Public Opening	Bid Submission of Bid Evaluation Report	PC Approval Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Inspection (Substantial Completion)	Acceptance & Final Payment	Remarks	
Planned	1	IFB NO. MCI /PROJ/NC B/001/20/2	Purchase of Motorbike	G45-40	20pcs	30,000.00	NCB	4/28/2021	5/5/2021	5/12/2021	5/25/2021	6/22/2021	6/24/2021	6/28/2021	6/28/2021	N/A	6/29/2021	6/30/2021	
Update																			
Actual																			
		IFB NO. MCI /PROJ/NC B/002/20/2	Agricultural Tools & Supplies	A0161	Assorted	120,000.00	NCB	4/28/2021	5/5/2021	5/12/2021	5/25/2021	6/22/2021	6/24/2021	6/28/2021	6/28/2021	N/A	6/29/2021	6/30/2021	
Planned	2																		
Update																			
Actual																			
Grand Total						\$150,000.00													

Prepared By: [Signature]  
Roland K. Karpch  
Acting Procurement Director /Manager

Approved By: [Signature]  
Marlene G. Diggs  
Minister / Chairman Pro. Committee

May 21, 2021

Concessions



# MINISTRY OF COMMERCE AND INDUSTRY

Procurement Plan Explanatory note ( NON - SBA)

Funding UNDP

Fiscal Year 2020/2021

ITEM NO:	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	CONTENT CONTRACT PACKAGE
1.	IFB NO. MCI /PROJ/NCB/001/20/21	Purchase of Motorbikes	G4540  30,000	This contract Package is intended to give Capacity support (motorbikes) for cli smart agriculture mobile extension service rural farmers
2.	IFB NO. MCI /PROJ/NCB/002/20/21	Agricultural Tools & Supplies	A0161  120,000	This contract Package is intended to provide agro inputs supply for rural farmers (supplies tools etc.)

May 25, 2021

10/05/2021