

REPUBLIC OF LIBERIA)  
MONTSERRADO COUNTY)

## CATERING SERVICES AGREEMENT

THIS CATERING SERVICES AGREEMENT (the "Agreement") is made and entered into this 5<sup>th</sup> day of May 2022 by and between the **National Fisheries and Aquaculture Authority** (hereinafter referred to as the "**Client**"), represented by its Director General, Hon. Emma Metieh Glassco and **Max Culinary Services** (hereinafter referred to as the "**Service Provider**"), represented by its Chief Executive Officer, Mr. Alex Yamah. Each party and together the parties hereby agreed as follows:

Witnesseth:

WHEREAS the Service Provider is engaged in the business of catering food and related items for various functions;

WHEREAS the Client desires to hire the Service Provider to cater at its Functions;

AND WHEREAS the Service Provider desires to do so and the parties have made an Agreement which they now record in this contract:

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

### 1. DATE AND DURATION

The Client agrees to hire the services of the Service Provider for the purpose of providing catering services inclusive of breakfast, lunch and coffee break, at various locations in and outside Montserrado County, on selected dates for the duration of the agreement.

This agreement shall take effect as of the date of signing and shall be valid up to December 31, 2022.

### 2. THE FINAL COUNT

The minimum number of guests must be supplied by the Client to the Service Provider at least 3 days prior to the date of the Function.

### 3. MENU AND PRICE

The Service Provider agrees to supply the menu to the Client prior to the date of the function at the price hereinafter set out. The Service Provider reserves the right to make reasonable substitutions to the menu if unable to secure specified items and agrees to inform the Client of any such changes whenever possible.

The price for the food will be in accordance with the estimate provided in the service provider's submission and attached to this agreement. Any other costs listed will be in accordance with the suppliers' actual invoices for additional guests/staff or other requested services.

The total contract price shall not exceed **US\$57,000 (Fifty Seven Thousand United States Dollars)**.

### 4. STAFF

The Service Provider agrees to supply the Client with staff with relevant trainings in services of catering. Staff shall be of good deportment and shall wear appropriate garments and aprons to avoid contamination of the food.

5. EQUIPMENT RENTALS

The Service Provider agrees that they are responsible for paying for all equipment rentals. The Service Provider further agrees that they are responsible for any loss or damage to any of this required rental equipment or utensils provided.

6. PAYMENT SCHEDULE

Payment to the Service Provider shall be made on a framework basis. As and when the services are needed, the Service Provider shall be issued a Purchase Order based on his invoice and payment shall be made within 30 days after provision of the service.

7. GARBAGE REMOVAL

The Service Provider shall be responsible to remove all garbage created as a result of catering services performed.

8. CANCELLATION

Either party may choose to cancel this agreement with a thirty days prior written notice to the other party.

The Client acknowledges that they have read and understood the terms of the within agreement.

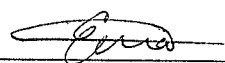
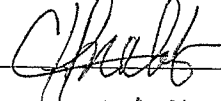
This agreement constitutes the entire agreement between the parties hereto, and no oral modification thereof shall be binding or any force or effect.

IN WITNESS WHEREOF the parties hereto have set their hands and seals.

**National Fisheries and Aquaculture Authority**

**Max Culinary Services**

Name: Emma Mefu Glasses Name: Alex Mambu Yamah

Signature:  Signature: 

Witness: \_\_\_\_\_ Witness: Hawa Williams