



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref. **PPCC/RL/CEO/518/'22**

August 8, 2022

Hon. Emma Metieh Glassco
DIRECTOR GENERAL
National Fisheries and Aquaculture Authority
Republic of Liberia

Dear Hon. Glassco:

Subject: **RECEIPT & APPROVAL OF THE NATIONAL FISHERIES AND AQUACULTURE
AUTHORITY UPDATED SBA ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the approval of the Commission's for the National Fisheries and Aquaculture Authority's (NaFAA) submission, of its Updated SBA Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPCA, **2010** and inform NaFAA that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments, upon conclusion of stipulated processes.

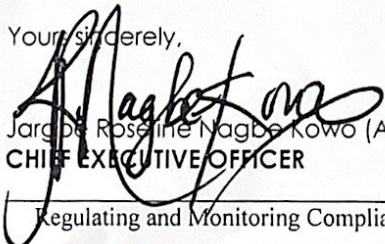
The Commission counsels that you observe **Section 40(5)** of the PPCA, 2010 which states, "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, **2010**, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargbe Roseine Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
Non-SBA CORE BUDGET PROCUREMENT PLAN (CONSULTANCY SERVICES)
Source of Funding: INTERNALLY GENERATED REVENUE (NaFAA APPROVED BUDGET 2022)
Fiscal period: January 1, 2022 - December 31, 2022

IMPLEMENTATION DATES										Request for Proposal and award of contract									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										Request for Expression of Interest, if applicable									
Item No.	Package Number (RFP)	Contract Package	Business Activity Code	No. of Firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	PRF of T&B &C approval	PUBLICATION OF RFP	RECEIPT OF COORDINATING	PC APPROVAL: EVALUATION REPORT	PREPARATION AND SUBMISSION OF RFP	PC APPROVAL: T&B & RFP DOCUMENT	RECEIPT OF PROPOSALS	SUBMISSION OF PROPOSALS & EVALUATION REPORT	PC APPROVAL: EVALUATION REPORT	CONTRACT AWARD & SIGNATURE	START DATE (Month & Year)	END DATE (Month & Year)	
PLANNED 1	RFP No. CQ08/01/2022	Development of Sustainable Management Plan	M-750	1 FIRM	30,000.00	CQS	2/20/2022	N/A	N/A	N/A	2/25/2022	3/4/2022	3/11/2022	4/1/2022	4/8/2022	4/29/2022	8/27/2022		
UPDATE		Development of Sustainable Management Plan			0.00			N/A	N/A	N/A			N/A	N/A	N/A	N/A	N/A		
ACTUAL																			
PLANNED 2	RFP No. CQ08/02/2022	Development of Sustainable Management Plan	M-750	1 FIRM	30,000.00	CQS	2/20/2022	N/A	N/A	N/A	2/25/2022	3/4/2022	3/11/2022	4/1/2022	4/8/2022	4/29/2022	8/27/2022		
UPDATE		Development of Sustainable Management Plan			0.00			N/A	N/A	N/A			N/A	N/A	N/A	N/A	N/A		
ACTUAL																			
					GRAND TOTAL	0.00													

Prepared By: 
 PROCURER DIRECTOR

Approved by:



Date: 18-July-2022



2022



18-July-2022
 18/18/2022

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
SBA CORE BUDGET PROCUREMENT PLAN (CONSULTANCY SERVICES)
Source of Funding: INTERNALLY GENERATED REVENUE (Nafaa Approved Budget 2022)
Fiscal period: January 1, 2022 - December 31, 2022

SOURCES OF FUNDS: INTERNALLY GENERATED REVENUE (NafAA Approved Budget 2022)																				
Fiscal Period: January 1, 2022 - December 31, 2022																				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA								IMPLEMENTATION DATES												
Request for Expression of Interest, if applicable								Request for Proposals and award of contract												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of Firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF RFP	REOI CLOSING/OPENING	REOI	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - REPORT/SHORTLIST	PREPARATION AND SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR & PROPOSALS DOCUMENT	INVITATION FOR PROPOSALS	REOI/PC APPROVAL - SUBMISSION & EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT & PAYMENT)	
PLANNED	1	RFP No. NAFAA/LCS/SBA0 01/2022	M-6910	1 FIRM	36,000.00	LCS	12/30/2021	N/A	N/A	N/A	N/A	N/A	14/2/2022	1/9/2022	1/13/2022	2/2/2022	2/9/2022	2/14/2022	2/28/2022	1/9/2023
UPDATE																				
ACTUAL																				
PLANNED	2	RFP No. NAFAA/SS/SBA00 1/2022	J-6201	1 FIRM	4,000.00	SS	1/30/2022	N/A	N/A	N/A	N/A	N/A	24/2/2022	2/11/2022	2/12/2022	2/17/2022	2/19/2022	2/21/2022	2/28/2022	1/4/2023
UPDATE	2	RFP No. NAFAA/SS/SBA00 1/2022	J-6201	1 FIRM	24,000.00	SS	1/30/2022	N/A	N/A	N/A	N/A	N/A	24/2/2022	2/11/2022	2/12/2022	2/17/2022	2/19/2022	2/21/2022	2/28/2022	1/4/2023
ACTUAL																				
				GRAND TOTAL																

Prepared By: Patricia V. Medali
 PROCUREMENT DIRECTOR

Approved by: _____

Date: 18-July-2022



18/07/2022
Patricia V. Medali

National Fisheries and Aquaculture Authority

Explanatory Notes

Non-SBA Procurement Plan (Consultancy Services)

January 1, 2022 to December 31, 2022

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.		Development of Shrimp Fisheries Management Plan	This contract package was intended to hire the services of an individual consultant to develop a Fisheries Management Plan for the Shrimp species; however, it will no longer be procured.
2.		Development of Demersal Fisheries Management Plan	This contract package was intended to hire the services of an individual consultant to develop a Fisheries Management Plan for the Demersal species; however, it will no longer be procured.

Prepared by:

Patrick B. Kradii
Procurement Director

Approved by:

Emma Metieh Glasco
Director General

Date: 18-July-2022



18-Aug-2022

National Fisheries and Aquaculture Authority
Explanatory Notes
SBA Core Budget Procurement Plan (Consultancy Services)
January 1, 2022 to December 31, 2022

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	RFP No. NaFAA/LCS/SBA/001/2022	Legal Retainer Services	This contract package is intended to hire the services of a legal firm to represent NaFAA in litigation issues that may arise. The firm will also be contracted to provide every piece of legal advice to the Authority. This contract will be funded from the budget line "Professional Services".
2.	RFP No. NaFAA/SS/SBA/001/2022	Software Maintenance	This contract package is intended to recontract SMART SYSTEMS to continuously maintain the financial and human resource management software developed for and in use by the Authority. Since 2018, the Authority has used the International Public Sector Accounting Standards (IPSAS) for financial reporting. Based on recommendation from the General Auditing Commission (GAC) and in line with the revised 2019 Public Financial Management Act of Liberia, the Authority intends to graduate to the International Financial Reporting Standards (IFRS). This standard has been set for use by all State-owned Enterprises, SMART SYSTEM, being the original developer of the financial system at the Authority, when contacted, indicated that they have the requisite expertise to undertake the assignment. Hence, in line with Section 55 (1)(B) of the PPCA, the Authority requests the approval of the Commission to further contract SMART SYSTEMS to upgrade to the IFRS and train staff of the Finance Department. This contract will be funded from the budget line "Communication and ICT".

Prepared by: Patrick B. Kpindii
Procurement Director

Approved by: Emmah Metieh Glasco
Director General

Date: 18-July-2022

Pat B. Kpindii
Aug 3, 2022