



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0713/19**

October 18, 2019

Hon. Emma Metieh Glassco

DIRECTOR GENERAL

National Fisheries and Aquaculture Authority

Republic of Liberia

Dear Hon. Glassco:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Fisheries and Aquaculture Authority SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NaFAA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please duly revert to the Commission as indicated by the stated responses made to the queries, submitted by Mr. Augustine Manoballah on October 16, 2019 (See attached)

Please be reminded to also duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Roseline Nagbe Kowo (atty)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Fiscal period: July 1, 2019 - June 30, 2020

Date: Sept. 14, 2019

09/18/19

National Fisheries and Aquaculture Authority
Explanatory Notes
Core Budget Procurement Plan (Consultancy Services)
July 1, 2019 to June 30, 2020

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	RFP NO. NaFAA/QCBS/001/19/20	Development of Automated Licensing System	This contract package is intended to hire the services of a firm to develop a system whereby all licenses and permits issued by the Authority will be automated. This will expedite the processes of issuance of license and permits and will remove all human factors that slows issuance of those documents.
2.	RFP NO. NaFAA/LCS/001/19/20	Development of NaFAA Business Study Plan	This contract package is intended to hire the services of a firm to develop the business study plan of the Authority. This contract will be funded from the budget line "Professional Services".
3.	RFP NO. NaFAA/QCBS/002/19/20	Development of NaFAA Multi Year Strategic Plan	This contract package is intended to hire the services of a firm to develop NaFAA's Multiyear strategic plan. This contract will be funded from the budget line "Professional Services".

Prepared by: 
Patricia B. Kiadii
Procurement Director

Approved by: 
Emma Metieh Glasco
Director General

Date: Sept. 6/2019


