



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/173/'23

August 31, 2023

Hon. Emma Metieh Glassco  
**DIRECTOR GENERAL**  
National Fisheries and Aquaculture Authority (NaFAA)  
Republic of Liberia

Dear Hon. Glassco:

Subject: RECEIPT AND APPROVAL OF NATIONAL FISHERIES AND AQUACULTURE PROCUREMENT PLAN FOR FISCAL YEAR 2023.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Fisheries and Aquaculture Annual Procurement Plans, Addendum SBA Core Budget and Consultancy Procurement Plan for Fiscal Year 2023 in accordance with **Section 40 (3)** of the PPCA, 2010.

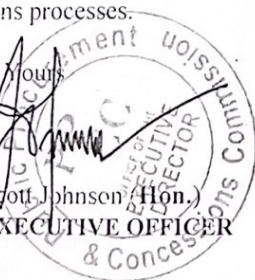
The Commission wishes to inform the National Fisheries and Aquaculture that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours

  
Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**



**NATIONAL FISHERIES AND AQUACULTURE AUTHORITY**  
**SBA CORE BUDGET PROCUREMENT PLAN (CONSULTANCY SERVICES)**  
**Source of Funding: INTERNALLY GENERATED REVENUE (NAFAA APPROVED BUDGET 2023)**  
**Fiscal period: January 1, 2023 - December 31, 2023**

BASIC DATA										IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER	CONTRACT PACKAGE	Business Activity Code	Year of Procurement	ESTIMATED COST (\$1000)	ESTIMATED MONTHS	Period of Time for execution	Finalization of work	Completion of work	Submission of work	Finalization of work	Submission of work	Finalization of work	Submission of work	Finalization of work	Submission of work	Finalization of work	Submission of work	Finalization of work
PLANNED	1	Development of Model - Fisheries & Aquatic Regional Center of Excellence	M-7480	1 FIRM	20,000.00	CS	2/20/2023	N/A	N/A	N/A	N/A	N/A	2/28/2023	3/4/2023	3/11/2023	4/1/2023	4/8/2023	4/15/2023	4/29/2023
UPDATE																			
ACTUAL																			
PLANNED	2	Legal Review Services	M-6910	1 FIRM	60,000.00	LCS	2/20/2023	N/A	N/A	N/A	N/A	N/A	2/28/2023	3/4/2023	3/11/2023	4/1/2023	4/8/2023	4/15/2023	4/29/2023
UPDATE	2	Legal Review Services	N/A	N/A	0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ACTUAL																			
GRAND TOTAL					20,000.00														

Prepared By:   
 Patricia B. Rodriguez  
 PROCUREMENT DIRECTOR

Approved By:   
 Emma Medina Guerrero  
 DIRECTOR GENERAL

Date: Aug. 23, 2023





**National Fisheries and Aquaculture Authority**  
**Explanatory Notes**  
**SBA Core Budget Procurement Plan (Consultancy Services)**  
**January 1, 2023 to December 31, 2023**

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	RFP No. NaFAA/SBA/CQS/001/2023	Development of Proposal and Business Model – Fisheries & Aquatic Regional Center of Excellence	This contract package is intended to hire the services of a competent and qualified team of experts (consultants) to prepare a detailed proposal and a business plan for the establishment of a Regional Center for Excellence in Fisheries and Aquatic Sciences at the University of Liberia. The Center, which is expected to operate as an independent institution at the University of Liberia along with the Department of Fisheries and Aquaculture Science (DoFAS) at the UL, will provide research and technical practical training to address gaps in the fisheries sector in Liberia and beyond. It will support the transitioning of the Liberia fishing industry to semi and large-scale industrialization.
2.	N/A	Legal Review Services	This contract package is no longer being funded from the Authority's internally generated revenue; ergo, it has been removed from the SBA Core Budget Consultancy Services Procurement Plan and it will now be funded by the World Bank.
		Audit Fees	This budget line has no procurement relations. The General Auditing Commission (GAC) will conduct a financial audit of the Authority's operations and the funds from this line will be used to pay the fees charged by GAC for the conduct of the audit.

Prepared by:

**Patrick A. Kiadi**  
**Procurement Director**



Approved by:

**Emma Metich Glass**  
**Director General**



Date:

Aug. 23, 2023

