

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
 Non-SBA CORE BUDGET PROCUREMENT PLAN (CONSULTANCY SERVICES)
 Source of Funding: INTERNALLY GENERATED REVENUE (NaFAA APPROVED BUDGET 2022)
 Fiscal period: January 1, 2022 - December 31, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								Request for Expression of Interest, If applicable											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	PREF. OF TOR & PC APPROVAL	PUBLICATION OF REG	REQ. CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - REPORT/SHORTLIST	PREPARATION AND SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL DOCUMENT	INVESTIGATION FOR PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL AND FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) & PAYMENT
PLANNED	1	RFP No. NAFAA/COS/01/2022 Development of Shrimp Fisheries Management Plan	M-7490	1 FIRM	30,000.00	COS	2/20/2022	N/A	N/A	N/A	N/A	2/25/2022	3/4/2022	3/11/2022	4/1/2022	4/8/2022	4/15/2022	4/29/2022	8/27/2022
UPDATE		Development of Shrimp Fisheries Management Plan			0.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ACTUAL																			
PLANNED	2	RFP No. NAFAA/COS/02/2022 Development of Demersal Fisheries Management Plan	M-7490	1 FIRM	30,000.00	COS	2/20/2022	N/A	N/A	N/A	N/A	2/25/2022	3/4/2022	3/11/2022	4/1/2022	4/8/2022	4/15/2022	4/29/2022	8/27/2022
UPDATE		Development of Demersal Fisheries Management Plan			0.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ACTUAL																			
GRAND TOTAL					0.00														

Prepared By: Patrick B. Kiang
 PROCUREMENT DIRECTOR

Approved by: Emma Melian Glasco
 DIRECTOR GENERAL

Date: 18-July-2022



18-July-2022
 Aug 18/2022

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
SBA CORE BUDGET PROCUREMENT PLAN (CONSULTANCY SERVICES)
Source of Funding: INTERNALLY GENERATED REVENUE (NAFAA APPROVED BUDGET 2022)
Fiscal period: January 1, 2022 - December 31, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA							IMPLEMENTATION DATES												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of Firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REQ	REQ CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORTLIST	PREPARATION AND SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR & RFP DOCUMENT	INVITATION FOR PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) & PAYMENT
PLANNED	1	RFP No. NafAALCS/SBA/01/2022	Legal Retainer Services	1 FIRM	36,000.00	LCS	12/30/2021	N/A	N/A	N/A	N/A	1/4/2022	1/9/2022	1/12/2022	2/2/2022	2/9/2022	2/14/2022	2/28/2022	1/9/2023
UPDATE																			
ACTUAL																			
PLANNED	2	RFP No. NafFAALSS/SBA/001/2022	Software Maintenance	1 FIRM	4,000.00	SS	1/30/2022	N/A	N/A	N/A	N/A	2/4/2022	2/11/2022	2/12/2022	2/17/2022	2/19/2022	2/21/2022	2/28/2022	1/4/2023
UPDATE	2	RFP No. NafFAALSS/SBA/001/2022	Software Maintenance	1 FIRM	24,000.00	SS	1/30/2022	N/A	N/A	N/A	N/A	2/4/2022	2/11/2022	2/12/2022	2/17/2022	2/19/2022	2/21/2022	2/28/2022	1/4/2023
ACTUAL																			
GRAND TOTAL					60,000.00														

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DIRECTOR GENERAL

Date: 18-July-2022



18/July/2022
21/08/2022

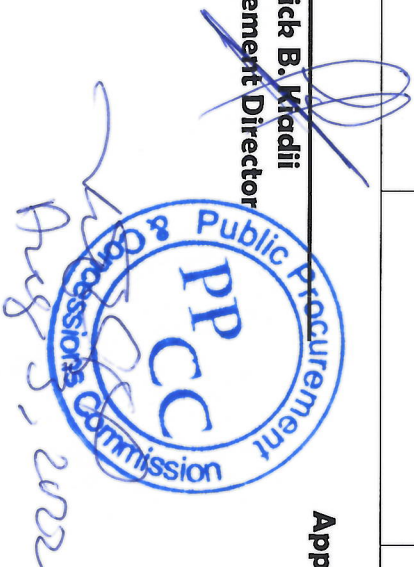
National Fisheries and Aquaculture Authority
Explanatory Notes
Non-SBA Procurement Plan (Consultancy Services)
January 1, 2022 to December 31, 2022

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.		Development of Shrimp Fisheries Management Plan	This contract package was intended to hire the services of an individual consultant to develop a Fisheries Management Plan for the Shrimp species; however, it will no longer be procured.
2.		Development of Demersal Fisheries Management Plan	This contract package was intended to hire the services of an individual consultant to develop a Fisheries Management Plan for the Demersal species; however, it will no longer be procured.

Prepared by: Patrick B. Madii
Procurement Director


Approved by: Emma Metieh Glasco
Director General


Date: 18-July-2022




National Fisheries and Aquaculture Authority
Explanatory Notes
SBA Core Budget Procurement Plan (Consultancy Services)
January 1, 2022 to December 31, 2022

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	RFP No. NaFAA/LCS/SBA/001/2022	Legal Retainer Services	This contract package is intended to hire the services of a legal firm to represent NaFAA in litigation issues that may arise. The firm will also be contracted to provide every piece of legal advice to the Authority. This contract will be funded from the budget line "Professional Services".
2.	RFP No. NaFAA/SS/SBA/001/2022	Software Maintenance	This contract package is intended to recontract SMART SYSTEMS to continuously maintain the financial and human resource management software developed for and in use by the Authority. Since 2018, the Authority has used the International Public Sector Accounting Standards (IPSAS) for financial reporting. Based on recommendation from the General Auditing Commission (GAC) and in line with the revised 2019 Public Financial Management Act of Liberia, the Authority intends to graduate to the International Financial Reporting Standards (IFRS). This standard has been set for use by all State-owned Enterprises. SMART SYSTEM, being the original developer of the financial system at the Authority, when contacted, indicated that they have the requisite expertise to undertake the assignment. Hence, in line with Section 55 (1)(B) of the PPCA, the Authority requests the approval of the Commission to further contract SMART SYSTEMS to upgrade to the IFRS and train staff of the Finance Department. This contract will be funded from the budget line "Communication and ICT"

Prepared by: 
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Director General

Date: 18-July-2022


Aug 3, 2022

