



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/142/'23

March 28 2023

Hon. Emma Metieh Glassco

DIRECTOR GENERAL

National Fisheries and Aquaculture Authority (NaFAA)

Republic of Liberia

Dear Hon. Classco:

Subject: **RECEIPT AND APPROVAL OF NATIONAL FISHERIES AND AQUACULTURE AUTHORITY (NaFAA) PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Fisheries and Aquaculture Authority (NaFAA) Final Project Procurement Plan (Goods, Works and Services – SBA, Consultancy) for Fiscal Year 2023, in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the National Fisheries and Aquaculture Authority that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states “each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.”

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Janelle Roseanne Nagbo Kowo (Cllr.)
CHIEF EXECUTIVE OFFICER

Patrice B. Kiadi
April 5, 2023
@10:47 AM

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
NON SBA CORE BUDGET PROCUREMENT PLAN (CONSULTANCY SERVICES)
Source of Funding: INTERNALLY GENERATED REVENUE (NAFAA APPROVED BUDGET 2023)
Fiscal period: January 1, 2023 - December 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of Firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORTLIST	PREPARATION AND SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR & RFP DOCUMENT	INVITATION FOR PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL AND FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT SIGNED	COMPLETION (FINAL REPORT) & PAYMENT
PLANNED 1	RFP No. NAFAA/LCS/001/2023	Vessel System Monitoring and Evaluation	M-7490	1 FIRM	35,500.00	LCS	1/30/2023	N/A	N/A	N/A	N/A	2/2/2023	2/10/2023	2/13/2023	2/20/2023	2/22/2023	2/24/2023	3/3/2023	12/29/2023
UPDATE																			
ACTUAL																			
PLANNED 2	RFP No. NAFAA/SS/001/2023	Software Maintenance	J-6201	1 FIRM	5,000.00	SS	1/30/2023	N/A	N/A	N/A	N/A	2/2/2023	2/10/2023	2/13/2023	2/20/2023	2/22/2023	2/24/2023	3/3/2023	12/29/2023
UPDATE																			
ACTUAL																			
PLANNED 3	RFP No. NAFAA/LCS/002/2023	Advanced Cloud Data Collection System	J-6201	1 FIRM	60,000.00	LCS	1/30/2023	N/A	N/A	N/A	N/A	2/2/2023	2/10/2023	2/13/2023	2/20/2023	2/22/2023	2/24/2023	3/3/2023	12/29/2023
UPDATE																			
ACTUAL																			
			GRAND TOTAL		100,500.00														

Prepared By: Patrick B. Kikadi
PROCUREMENT DIRECTOR

Approved by: Emman M. Ntiah Glassco
DIRECTOR GENERAL

Date: 20-Mar-2023

Mar. 28, 2023



National Fisheries and Aquaculture Authority
Explanatory Notes
NON-SBA Core Budget Procurement Plan (Consultancy Services)
January 1, 2023 to December 31, 2023

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	RFP No. NaFAA/LCS/001/2023	Vessel System Monitoring and Evaluation	This contract package is intended to hire the services of a consultant to conduct monitoring and evaluation services of the vessel tracking systems. The consultant will monitor the effectiveness of our current system in use against systems recommended by partners and that being used in other countries in the region. The Consultant will also be charged with the responsibility to proffer recommendations to support conformity with the vessel monitoring and tracking systems being used in the region. This contract will be funded from the budget line "Professional Services"
2.	RFP No. NaFAA/SS/001/2023	Software Maintenance	This contract package is intended to recontract SMART SYSTEMS to continuously maintain the financial and human resource management software developed for and in use by the Authority. Last year, based on recommendation from the General Auditing Commission (GAC) and in line with the revised 2019 Public Financial Management Act of Liberia, the Authority graduated to the International Financial Reporting Standards (IFRS), the Standards set for use by all State-owned Enterprises. Also, Smart Systems will be charged further to develop a complete fixed assets registry and input depreciation against assets in the accounting system and records. Hence, in line with Section 55 (1)(B) of the PCA, the Authority requests the approval of the Commission to further contract SMART SYSTEMS to maintain the IFRS and provide further training of staff of the Finance Department. This contract will be funded from the budget line "Communication and ICT"

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Mar 28/2023



3.	RFP No. NaFAA/LCS/002/2023	Advanced Cloud Data Collection System	This contract package is intended to hire the services of a consultant to develop an advanced cloud data collection system for use by the Authority's Research and Statistics Department. This improved system will include its own main cloud server, a replication server and will also be built from scratch to cater to numerous data collection programs and surveys that the Authority may undertake in the future, from around the country. This contract will be funded from the budget line "Professional Services".
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Prepared by: _____

Patrick B. Kiadii
Procurement Director

Approved by: _____

Emma Metier Classco
Director General

Date: 20-Mar-2023

PPCC
Mar. 28, 2023

