



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0713/'19

October 18, 2019

Hon. Emma Metieh Glassco

DIRECTOR GENERAL

National Fisheries and Aquaculture Authority

Republic of Liberia

Dear Hon. Glassco:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Fisheries and Aquaculture Authority SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NaFAA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please duly revert to the Commission as indicated by the stated responses made to the queries, submitted by Mr. Augustine Manoballah on October 16, 2019 (See attached)

Please be reminded to also duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Rosefine Nagbe Kowo Gatty
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
EU SECTORIAL SUPPORT PROJECT PROCUREMENT PLAN
Source of Funding: EU SECTORIAL SUPPORT FUNDS 2019/2020


Fiscal period: July 1, 2019 - June 30, 2020

BASIC DATA																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES										
								TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (SUBSTANTIAL MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE FINAL PAYME
PLANNED	1	IFB No. NAFAA/EU/SS/0 01/19/20	Internet Subscription	J-6120	1 firm	26,400.00	SS	7/15/2019	7/22/2019	7/27/2019	8/1/2019	8/15/2019	8/22/2019	8/27/2019	9/3/2019	N/A	6/9/2020	6/29/2020
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. NAFAA/EU/SS/0 02/19/20	VMS Subscription	J-6201	1 firm	40,000.00	SS	7/15/2019	7/22/2019	7/27/2019	8/1/2019	8/15/2019	8/20/2019	8/27/2019	9/10/2019	N/A	6/16/2020	6/26/2020
UPDATE																		
ACTUAL																		
					GRAND TOTAL	66,400.00												

Prepared By: 
Patrick B. Knecht
PROCUREMENT DIRECTOR

Approved by: 
Emma Metteh Giassco
DIRECTOR GENERAL

Date: Sept. 6, 2019


J.R. Magbeto
09/18/19

National Fisheries and Aquaculture Authority
Explanatory Notes

EU Sectorial Support Project Procurement Plan
July 1, 2019 to June 30, 2020

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	IFB NO. NaFAA/EU/SS/001/19/20	Internet Subscription	<p>This contract package is intended to hire the services of the Liberia Telecommunications Corporation to provide internet services for NaFAA's two (2) offices. LIBTELCO, being solely the provider of Fiber Optic Internet cables and services and given authorization to provide same to all government M/As, will be contracted to provide internet services for the year to both of NaFAA offices. This contract will be funded from the budget line "Communications and ICT".</p>
2.	IFB NO. NaFAA/EU/SS/002/19/20	VMS Subscription	<p>There has been a long standing arrangement with IFIMS LTD. To enable NaFAA/GOL subscribe to a vessel monitoring system used internationally. Unfortunately, there has not been a standing contract with said provider. Since the inception of the current leadership team at NaFAA, they thought it wise to enter into a formal contract for said subscription. This contract package will be serviced from NaFAA's Core Budget and the EU Sectorial Support. The draft of the contract is available, and attached to this plan, as discussions are underway to have it finalized soonest. This contract will be funded from the budget line "Communications and ICT".</p>
3.		Membership Fees	<p>This budget line is used toward payment of membership fees to organizations that the Fisheries Authority of Liberia is a part of. For the below listed organizations, the following fees have been earmarked:</p> <ul style="list-style-type: none"> a. The International Commission for the Conservation of Atlantic Tunas (ICCAT) – US\$9,050 b. The Fishery Committee of the West Central Gulf of Guinea (FCWC) – US\$8,360 c. The Ministerial Conference on fisheries cooperation among African States bordering the Atlantic Ocean (ATLAFCO) – US\$10,966;

Prepared by:  **Patrick B. Kiadii**
Procurement Director

Approved by:  **Emma Metieh Glasco**
Director General

Date: Sept. 6, 2019

