



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0713/'19**

October 18, 2019

Hon. Emma Metieh Glassco

DIRECTOR GENERAL

National Fisheries and Aquaculture Authority
Republic of Liberia

Dear Hon. Glassco:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Fisheries and Aquaculture Authority SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NaFAA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please duly revert to the Commission as indicated by the stated responses made to the queries, submitted by Mr. Augustine Manoballah on October 16, 2019 (See attached)

Please be reminded to also duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Roseline Nagbe Kowo (atty)
CHIEF EXECUTIVE OFFICER


Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
CORE BUDGET PROCUREMENT PLAN
Source of Funding: INTERNALLY GENERATED REVENUE (NAFAA APPROVED BUDGET 2019/2020)
Fiscal period: July 1, 2019 - June 30, 2020

BASIC DATA																		IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUB LIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE FINAL										
1	IFB No. NaFAA/RB/001/19/20	Vehicles	G-4510	2 pcs	65,000.00	RB	11/4/2019	11/11/2019	11/16/2019	11/21/2019	12/19/2019	12/26/2019	1/2/2020	1/16/2020	N/A	2/15/2020	4/1/2020										
UPDATE																											
ACTUAL																											
2	IFB No. NaFAA/NCB/001/19/20	Office Equipment	G-4741	Assorted	32,244.00	NCB	8/16/2019	8/23/2019	8/24/2019	8/29/2019	9/26/2019	10/3/2019	10/10/2019	10/24/2019	N/A	11/23/2019	12/2/2019										
UPDATE																											
ACTUAL																											
3	IFB No. NaFAA/NCB/002/19/20	Furniture and Fixture	G-4659	Assorted	42,199.43	NCB	9/15/2019	9/22/2019	9/27/2019	10/2/2019	10/30/2019	11/6/2019	11/13/2019	12/1/2019	N/A	1/10/2020	2/10/2020										
UPDATE																											
ACTUAL																											
4	IFB No. NaFAA/NCB/003/19/20	Office Supplies	G-4722	Assorted	15,000.00	NCB	8/16/2019	8/23/2019	8/28/2019	9/2/2019	9/30/2019	10/5/2019	10/10/2019	10/24/2019	N/A	6/10/2020	6/25/2020										
UPDATE																											
ACTUAL																											
				SUB TOTAL	154,443.43																						

Prepared By: 

Patrick B. Kadili
PROCUREMENT DIRECTOR

Approved by: 

Emma Melih Glasco
DIRECTOR GENERAL

Date: *Sept. 6, 2019*



atlas
September 18, 2019

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R. [Signature]

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
CORE BUDGET PROCUREMENT PLAN
Source of Funding: INTERNALLY GENERATED REVENUE (NAFAA APPROVED BUDGET 2019/2020)
Fiscal period: July 1, 2019 - June 30, 2020

Fiscal Period: July 1, 2019 - June 30, 2020																	
BASIC DATA																	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/DRAWINGS	PREP OF BID DOCUMENT	P.C. APPROVAL - BID DOCUMENT SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	P.C. APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
5	IFB No. NafAA/NCB/004/1 9/20	Janitorial Supplies	G-4773	Assorted	17,000.00	NCB	8/16/2019	8/23/2019	8/28/2019	9/2/2019	9/30/2019	10/5/2019	10/10/2019	10/17/2019	N/A	6/13/2020	6/28/2020
UPDATE																	
ACTUAL																	
6	IFB No. NafAA/RB/002/19/20	Scratch Cards	J-6120	41128 pcs	43,800.00	RB	8/15/2019	8/22/2019	8/23/2019	8/28/2019	9/25/2019	9/29/2019	9/30/2019	10/14/2019	N/A	6/10/2020	6/30/2020
UPDATE																	
ACTUAL																	
7	IFB No. NafAA/NCB/005/1 9/20	Generators Spare Parts	C-3314	Assorted	25,000.00	NCB	8/8/2019	8/15/2019	8/16/2019	8/21/2019	9/18/2019	9/22/2019	9/23/2019	10/7/2019	N/A	6/13/2020	6/27/2020
UPDATE																	
ACTUAL																	
8	IFB No. NafAA/NCB/006/1 9/20	Printing and Production	C-1811	1 firm	49,800.00	NCB	8/29/2019	9/5/2019	9/10/2019	9/15/2019	10/13/2019	10/20/2019	10/27/2019	12/11/2019	N/A	6/8/2020	6/23/2020
UPDATE																	
ACTUAL																	
				SUB TOTAL	135,600.00												

Prepared By:

[Signature]
Patrick B. Kiadi

PROCUREMENT DIRECTOR

Approved by:

[Signature]
Emma Meluh Glasco

DIRECTOR GENERAL

Date:

Sept. 6, 2019

[Signature]

*all by
September 18, 2019*

*Approved
9/18/19*

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
CORE BUDGET PROCUREMENT PLAN
Source of Funding: INTERNALLY GENERATED REVENUE (NAFAA APPROVED BUDGET 2019/2020)
Fiscal period: July 1, 2019 - June 30, 2020

BASIC DATA																		IMPLEMENTATION DATES									
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUB LIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEP. FINAL									
PLANNED	9	IFB No. NaFAARFQ/001/1 9/20	Safety Gears	G-4641	Assorted	5,000.00	RFQ	8/29/2019	9/3/2019	9/8/2019	9/13/2019	9/27/2019	10/2/2019	10/9/2019	10/23/2019	N/A	11/6/2019	12/									
UPDATE																											
ACTUAL																											
PLANNED	10	IFB No. NaFAAINCB/007/1 9/20	Rice for Employees	G-4711	2307 bags	30,000.00	NCB	8/8/2019	8/15/2019	8/22/2019	8/29/2019	9/26/2019	10/1/2019	10/8/2019	10/22/2019	N/A	6/18/2020	6/2									
UPDATE																											
ACTUAL																											
PLANNED	11	IFB No. NaFAARFQ/002/1 9/20	Fisheries Supplies	G-4659/G-4620	Assorted	6,000.00	RFQ	9/2/2019	9/9/2019	9/10/2019	9/15/2019	9/29/2019	10/3/2019	10/4/2019	10/18/2019	N/A	11/17/2019	12/									
UPDATE																											
ACTUAL																											
PLANNED	12	IFB No. NaFAARFQ/003/1 9/20	ICT Software License	J-6209	Assorted	6,350.00	RFQ	9/3/2019	9/10/2019	9/17/2019	9/22/2019	10/6/2019	10/11/2019	10/16/2019	10/30/2019	N/A	11/13/2019	12/									
UPDATE																											
ACTUAL																											
					SUB TOTAL	47,350.00																					

Prepared By:  Patrick E. Kindli
PROCUREMENT DIRECTOR

Approved by:  Emma Meteh Giassco
DIRECTOR GENERAL

Date: *Sept-6/2019*



*all by
September 18, 2019*

*6/18/2019
6/18/2019*

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
CORE BUDGET PROCUREMENT PLAN
Source of Funding: INTERNALLY GENERATED REVENUE (NaFAA APPROVED BUDGET 2019/2020)
Fiscal period: July 1, 2019 - June 30, 2020


Provision

BASIC DATA																			IMPLEMENTATION DATES									
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUB LIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT SIGNING & SCHEDULING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS									
PLANNED	13	IFB No. NaFAA/SS/001/19/20	VMS Subscription	J-6201	1 firm	4,704.50	SS	9/10/2019	9/17/2019	9/22/2019	9/27/2019	10/11/2019	10/16/2019	10/23/2019	11/6/2019	N/A	N/A	6/13/2020	6/27/2020									
UPDATE																												
ACTUAL																												
PLANNED	14	IFB No. NaFAA/NCB/008/19/20	Vehicle Repairs and Maintenance	G-4520	Assorted	30,000.00	NCB	9/5/2019	9/12/2019	9/19/2019	9/24/2019	10/22/2019	10/29/2019	11/5/2019	11/19/2019	N/A	N/A	5/27/2020	6/26/2020									
UPDATE																												
ACTUAL																												
PLANNED	15	IFB No. NaFAA/SS/003/19/20	Data Storage Service	J-6311	Assorted	3,600.00	SS	9/6/2019	9/13/2019	9/20/2019	9/25/2019	10/23/2019	10/30/2019	11/6/2019	11/20/2019	N/A	N/A	6/7/2020	6/21/2020									
UPDATE																												
ACTUAL																												
					SUB TOTAL	38,304.50																						

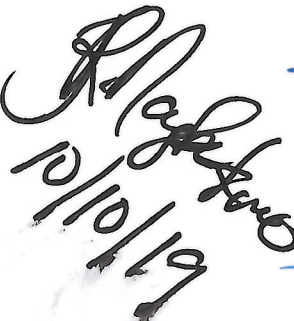
Prepared By: _____


Patrick E. Kiadi
PROCUREMENT DIRECTOR

Approved by: _____


Emma Meteh Glasco
DIRECTOR GENERAL

Date: Self: 6, 2019


6/10/19

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
CORE BUDGET PROCUREMENT PLAN
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BASIC DATA																	IMPLEMENTATION DATES														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/ROU/DRAWING	PREP OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUB LIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSANTIAL COMPLETION)	ACCEP	FINAL												
PLANNED	17	IFB No. NaFAA/RFO/004/19/20	Rain Gears	G-4641	Assorted	1,500.00	RFQ	7/22/2019	7/29/2019	8/3/2019	8/8/2019	8/22/2019	8/27/2019	9/3/2019	9/17/2019	N/A	10/15/2019	11/1/2019													
UPDATE																															
ACTUAL																															
PLANNED	18	IFB No. NaFAA/ISS/004/19/20	Internet Subscription	J-6120	1 FIRM	12,808.00	SS	9/1/2019	9/19/2019	9/20/2019	9/25/2019	10/3/2019	10/7/2019	10/8/2019	10/22/2019	N/A	6/8/2020	6/2/2020													
UPDATE																															
ACTUAL																															
PLANNED	19	IFB No. NaFAA/NCB/009/19/20	Generator	G-4659	1pc	16,000.00	NCB	9/13/2019	9/20/2019	9/21/2019	9/26/2019	10/24/2019	10/28/2019	10/29/2019	11/1/2019	N/A	12/1/2019	1/1/2020													
UPDATE																															
ACTUAL																															
PLANNED	20	IFB No. NaFAA/RFO/005/19/20	Hall Rental	L-6810	Assorted	5,000.00	RFQ	9/16/2019	9/23/2019	9/24/2019	9/29/2019	10/13/2019	10/17/2019	10/18/2019	11/1/2019	N/A	6/8/2020	6/2/2020													
UPDATE																															
ACTUAL																															
					SUB TOTAL	35,308.00																									

Prepared By: Patrick Kiaki
PROCUREMENT DIRECTOR

Approved by: Emma Melien Glasco
DIRECTOR GENERAL

Date: Sept. 6, 2019

Attended
September 18, 2019

Ref: Magbektaw
09/19/19

Fiscal period: July 1, 2019 - June 30, 2020

Date: Sept. 6, 2019

Emma Metieh Glassco
DIRECTOR GENERAL

J. N. S. K.

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY

Fiscal period: July 1, 2019 - June 30, 2020

Prepared By: _____

Patrick B. Kiadli
PROCUREMENT DIRECTOR

Approved by: 
Emma Mettch Glasscock
DIRECTOR GENERAL

Date:

Sept. 6, 2019

Q216-7
June 18, 2018

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09/19/11

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY

Prepared By: _____

Approved by: _____
Emma Malich Gleason

Date: _____
4/1/2017

Approved by: _____
Emma Metieh Glasco
DIRECTOR GENERAL

Date: Sept. 6, 2019

Altitude
Seamless 18/2019



National Fisheries and Aquaculture Authority
Explanatory Notes
Core Budget Procurement Plan
July 1, 2019 to June 30, 2020

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	IFB NO. NaFAA/RB/001/19/20	Vehicles	This contract package is intended to procure two (2) pieces of vehicles for use by NaFAA for its operations, in the following LOTS and description: LOT 1 – 1 double cabin pickup and LOT 2 – 1 Minibus (18 Seater);
2.	IFB NO. NaFAA/NCB/001/19/20	Office Equipment	This contract package is intended to procure the following office equipment for use by NaFAA staff: Laptop and Desktop computers – 12 pcs; Printers – 1 pc; Safe – 1 pc; Shredder – 1 pc; Binding Machine – 1 pc; Tablets – 12 pcs, etc.
3.	IFB NO. NaFAA/NCB/002/19/20	Furniture and Fixture	This contract package is intended to procure assorted furniture and fixture items for use by NaFAA. Those items include office desk, chairs, cabinets, air conditioners, refrigerators, etc. The procurement will be done into LOTS as some furniture are needed for office use (which can be obtained from an established store) while the others – furniture for the indoor hatchery – could be obtained from locally made businesses.
4.	IFB NO. NaFAA/NCB/003/19/20	Office Supplies	This contract package is intended to procure assorted office consumables for use by NaFAA. Those supplies include Water, Juices, Coffee, Tea, Sugar, Milk, etc. This will be funded from the budget line “Office Supplies”.
5.	IFB NO. NaFAA/NCB/004/19/20	Janitorial Supplies	This contract package is intended to procure assorted janitorial supplies to include chlorax, dettol, powder soap, tissue, napkins, air freshener, etc. for use by NaFAA. This will be funded from the budget line “Office Supplies”.
6.	IFB NO. NaFAA/RB/002/19/20	Scratch Cards	This contract package is intended to procure assorted Lonestar and Orange scratch cards at unit costs of US\$5 or US\$1 to facilitate coordination and information flow in NaFAA operations and daily work. There are distributors of scratch cards that we intend to contract to have the scratch cards supplied. This contract will be financed from the budget line “Communications and ICT”.
7.	IFB NO. NaFAA/NCB/005/19/20	Generator Spare Parts	This contract package is intended to contract a firm to supply spare parts for all the generators owned by the Authority. The package will also consider the provision of spare parts and services for the two (2) new generators to be procured. More to this, the contract package will consider hiring the services of a firm to provide routine and corrective maintenance services on the five generators owned by the Authority.
8.	IFB NO. NaFAA/NCB/006/19/20	Printing and Production	This contract package is intended to hire the services of a firm to print billboards, ID cards, call cards, license and permit, receipt books, branded letter heads and envelopes, reports (annual and other special reports), etc. Bidding processes for this contract will be on a LOT-by-LOT basis as there may be other providers of printing

*Submitted
September 18, 2019*

[Signature]

			services that might not have the expertise and experience in constructing billboards but may be able to conduct minor printings.
9.	IFB NO. NaFAA/RFQ/001/19/20	Safety Gears	This contract package is intended to procure assorted safety gears for use by NaFAA. These include boots, helmets, reflective jackets, etc. for use by sea going observers and other staff. This will be funded from the budget line "Supplies and Consumables".
10.	IFB NO. NaFAA/NCB/007/19/20	Rice for Employees	This contract package is intended to procure 2,307 bags of rice at an estimated unit cost of US\$13 for employees of NaFAA within an established bracket and for all staff during the festive seasons (July 26 and Christmas). This will be funded from the budget line "Employee benefits".
11.	IFB NO. NaFAA/RFQ/002/19/20	Fisheries Supplies	This contract package is intended to procure assorted fisheries supplies for use by the aquaculture and other technical departments of NaFAA. Those supplies include electronic scales, tape rule, hanging scales, etc. This will be funded from the budget line "Supplies and Consumables".
12.	IFB NO. NaFAA/RFQ/003/19/20	ICT Software License	This contract package is intended to procure antivirus and other ICT software license for use by NaFAA. They basically include anti-virus, windows operating system, MS office, etc. This will be funded from the budget line "Communications and ICT".
13.	IFB NO. NaFAA/SS/001/19/20	VMS Subscription	There has been a long standing arrangement with IFIMS LTD. to enable NaFAA/GoL subscribe to a vessel monitoring system used internationally. Unfortunately, there has not been a standing contract with said provider. Since the inception of the current leadership team at NaFAA, they thought it wise to enter into a formal contract for said subscription. The draft of the contract is available, and attached to this plan, as discussions are underway to have it finalized soonest.
14.	IFB NO. NaFAA/NCB/008/19/20	Vehicles Repairs and Maintenance	This contract package is intended to hire the services of a reputable garage to provide routine and corrective maintenance services for all vehicles owned by the Authority. In total, there are 11 vehicles owned by the Authority in 2 sets of brands. The procurement will be conducted into LOTS as follows below: LOT One – 5 Nissan Hardbody Vehicles and LOT Two – 6 Toyota Vehicles. This will be funded from the budget line "General Repairs and Maintenance".
15.	IFB NO. NaFAA/SS/003/19/20	Data Storage Service	This contract package is intended to re-contract the services of Google. The Company has an online storage platform that can be used to transfer and store data. NaFAA has enumerators in all fishing communities around the country using tablets to collect data on fish and fish species from artisanal fishermen. In view of the above, we request the approval of the Commission for use of single source in line with Section 55 (1) (a) of the PPCA. This will be funded from the budget line "Communications and ICT".

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17.	IFB NO. NaFAA/RFQ/004/19/20	Rain Gears	This contract package is intended to procure assorted rain gears for use by technical and other administrative staffs of NaFAA. They include rain boots, rain coat, etc. This will be funded from the budget line "Supplies and Consumables".
18.	IFB NO. NaFAA/SS/004/19/20	Internet Subscription	This contract package is intended to hire the services of LIBTELCO to provide internet services for NaFAA's two (2) offices. LIBTELCO, being solely the provider of Fiber Optic Internet cables and services and given authorization to provide same to all government M/As, will be contracted to provide internet services for the year to both of NaFAA offices. This will be funded from the budget line "Communications and ICT".
19.	IFB NO. NaFAA/NCB/009/19/20	Generators	This contract package is intended to procure one (1) generator -45 Kva. The 45 KVa will replace existing generator at the Administrative Office (Freeport).
20.	IFB NO. NaFAA/RFQ/005/19/20	Hall Rental	This contract package is intended to rent halls for hosting of townhall meetings in Montserrat and other environs, particularly for the CMA awareness campaign and other businesses NaFAA will conduct. This will be funded from the budget line "Rentals".
21.	IFB NO. NaFAA/RFQ/006/19/20	Hotel Rental	This contract package is intended to rent hotels for hosting of foreign guests visiting the Authority. A single hotel will not be contracted but as they guests arrive or before arrival, the selection of hotels will be treated on a case-by-case basis considering costs, suitability and/or preference of the end users. This will be funded from the budget line "Entertainment - Accommodation and DSA for foreign guests".
22.	IFB NO. NaFAA/RFQ/007/19/20	Freight and Postage Delivery	This contract package is intended to hire the services of a firm to handle freight and postage, forwarding, handling and clearing activities on behalf of the Authority as the need arises. This will be funded from the budget line "Utility and Forwarding, Handling and Clearing Charges".
23.	IFB NO. NaFAA/RFQ/008/19/20	Motorbikes	This contract package is intended to procure six (6) motorbikes for use by staff of NaFAA in commuting from one location to another for delivery of letters/mails and other pertinent documents and information including deployment of observers on fishing vessels.
24.	IFB NO. NaFAA/RFQ/009/19/20	Water Supply	This contract package is intended to procure water, both for drinking and for use in the bathrooms. This will be funded from the budget line "Utility".
25.	IFB NO. NaFAA/RFQ/010/19/20	Electrical Supplies	This contract package is intended to procure assorted electrical supplies ranging from light bulbs, surge protectors, sockets, door bells, etc. This will be funded from the budget line "Supplies and Consumables".
26.	IFB NO. NaFAA/RFQ/011/19/20	IT Supplies	This contract package is intended to procure assorted IT supplies such as routers, internet cables, USB cables, computer peripheral units, etc. This will be funded from the budget line "Supplies and Consumables".
27.	IFB NO. NaFAA/RFQ/012/19/20	Health Supplies	This contract package is intended to procure sea pills for sea goers (observers). This will be funded from the budget line "Supplies and Consumables".
28.	IFB NO. NaFAA/RFQ/013/19/20	Website Re-design, Maintenance and Hosting	This contract package is intended to hire the services of a firm to re-design, maintain and host the current website of the National Fisheries and Aquaculture Authority. This will be funded from the budget line "Communications and ICT - Website maintenance and Hosting".
29.	IFB NO. NaFAA/RFQ/014/19/20	Transformer	This contract package is intended to procure one transformer for use at NaFAA's administrative office. For months, the office has not been connected to the city grade because the transformer had blown out. When

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		contacted on many occasions, the LEC informed the Authority that it did not have some in stock. A decision was then made by the Authority to procure one of its own.
30.	Electricity	The Liberia Electricity Corporation supplies electricity to the Authority. Payments for these utilities with budget amount US\$ 10,000 (Electricity) to be consumed will be handled by both the Departments of Administration and Finance.
31.	Leasehold Payment to NPA (Mesurado Pier)	The Mesurado Pier Office of the National Fisheries and Aquaculture Authority is within the vicinity of the National Port Authority. Over the years, a former agreement had not been consummated. NaFAA has incurred some arrears towards this cause. Since the Authority still intends maintain its facility at that area, US\$17,585.46 is budgeted.
32.	Membership Fees – IWC	This budget line is used toward payment of membership fees to the International Whaling Commission (IWC), which the Fisheries Authority of Liberia is a part of. US\$2,844.95 has been budgeted towards that cause for FY2019/2020.

Prepared by: 
Patrick B. Kiadii
Procurement Director

Approved by: 
Emma Metieh Glasco
Director General

Date: Sept. 6, 2019




10/10/19

CEB
Section 18/2019