

## Republic of Liberia Public Procurement & Concessions Commission Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/146/22

March 11, 2022

Hon. Dewitt B. von Ballmoos
DIRECTOR GENERAL
National Social Security and Welfare Corporation
Republic of Liberia

Dear Hon, von Ballmoos:

Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCA\*, YEAR 2022

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Social Security and Welfare Corporation (NASSCORP) SBA and Non-SBA Procurement Plans for FY 2022 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been <u>Provisionally Approved</u> pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in <u>framework agreements</u> for recurrent procurement items. Similarly, you are also advised to earry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can http://ppcc.gov.lr/vr/index.php/documents

Upon passage of the Fiscal Year 2022 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NASSCORP's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2022 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended Special Budget Year 2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Singered Yours

Jargbe Rosefine Nagbe Kowo (Atty CHIEF EXECUTINE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

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			National Social Security & Welfare Corporation	ration		
			General Services Department			
			Notes to Procurement Plan, FISCAL PERIOD - JANUARY - DECEMBER 2021	- DECEMI	3ER 2021	
	$\frac{1}{2}$		Core Budget			
	No Contract Package Code	Contract Package	Description of Contract Package			Source
				Qty	P. Plan Type	Budget
	IFB NO. NASSCORP/RB/001/2022	Vehicles Purchase	A total of 7 vehicles have been budgeted for the total amount of US\$140,000.00. Vehicles are intended for and Coordinators under the "own your own" vehicle ownership scheme and Operations.	7	Item 1 of Core Budget Procurement Plan, US\$140,000.00	Page xii of Budget. Item 2 under Fixed Assets and Investment Expenditure
N	IFB NO. NASSCORP/NCB/001/202 2	Office Equipment Maintenance	Repair and maintenance of IT equipment such as computers, printers, scanners, UPS, and other computing machinery and peripheral equipment	1 firm	Item 2 of Core Budget Procurement Plan US \$28,296.00	Page 3, item 29 of budget.
w	NASSCORP/SS/001/2022	Vehicle Maintenance	Maintenance services of a total of 110 vehicles at varous garages on a sole source basis. The method is sole source is necessary for warranty issues and the authenticity of parts. Vendors have manufacturers' authorizations and are expected to have the capacity to respond to warranty issues, ensure the availability of authenitic spare parts and provide specialized repair and maintenance services. Suppliers of specific brands will be sole sourced to provide repair and maintenanace.	110	Item 4 of Core Budget and item 3 on Procurement Plan, US\$96,193,800.00	Page 3 item 30 of budget



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IFB NO. NASSCORP/SS/002/2022	IFB NO. NASSCORP/NCB/003/20/ 22	IFB NO. NASSCORP/NCB/002/202
Internet Subscription	Network & Server Maintenance	Generator Maintenance
This takes into account Internet Connectivity activities by Fixed Fiber Optic Internet service provided under under contract from LIBTELCO. LIBTELCO is the sole provider of this service; hence, the need for sole source in line with Section (55) (a) of the PPCA.	Cost for the daily as well as ad hoc maintenance of the Server and entire computer network at NASSCORP Complex, 15th Street, Sinkor. This is an annual maintenance contract fee which involves regular proactive maintenance and updates of our entire network system as well as on demand repairs and support services. A frim was hired to upgrade the servers at NASSCORP to meet the current capacity. Hence, for the security of the system and for the protection of propreitary data.	IFB NO.  IFB NO.  Maintenance of generators supplying electric power to the Central Office and Region 1 in Monrovia, as well as those in the various regional offices in the leeward counties. Generators assigned to executive management employees are included. Advertisement will be done by lots and contracts awarded to suppliers having genuine parts.
1 Firm	1 firm	1 firm
Item 6 of Core Budget Procurement Plan, US\$39,000.00	Item 5 of Core Budget Procurement Plan, US\$96,000.00; Item 34 of Cash Plan	Item 4 of Core Budget Procurement Plan, US\$82,500.96;
Page 3, item 39 of budget.	Page 3, item 34 of budget, labelled a System Maintenance Fees.	Page 3 item 32 of budget

Prepared by:

Gartoun C. George Governo

Head, Procurement Unit

General Services
Department
COORDINATOR

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Prepared by:	
Bartoun C. George	IFB NO.  NASSCORP/NCB/005/202 Land Purchase land
General Services Department COORDINATOR NASSCORP	s allocated for the acquisition of 5000 acres of
P Procurement Unit	Assorted Item in core budget plan for Page XII under Summary of Fluxed Assets - Investment Expenditure.

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