



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/146/'22

March 11, 2022

Hon. Dewitt B. von Ballmoos
DIRECTOR GENERAL
National Social Security and Welfare Corporation
Republic of Liberia

Dear Hon. von Ballmoos:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2022**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Social Security and Welfare Corporation (NASSCORP) SBA and Non-SBA Procurement Plans for FY 2022 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the Fiscal Year 2022 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for **NASSCORP's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2022 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended Special Budget Year 2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MASSCORP PROCUREMENT PLAN 2022: GOODS, WORKS AND NON-CONSULTING SERVICES


NATIONAL SOCIAL SECURITY & WELFARE CORPORATION


PROCUREMENT PLAN (CORE BUDGET)

SOURCE OF FUNDING: MASSCORP Internal Revenue

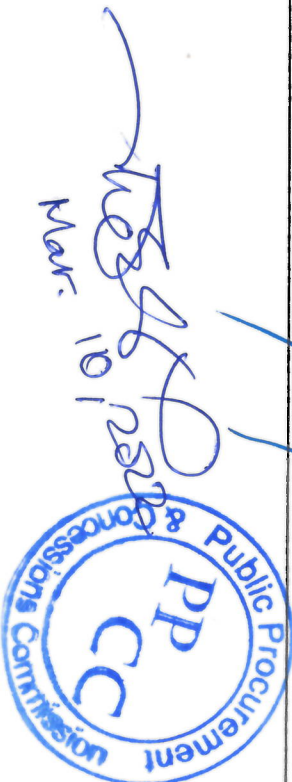
FISCAL PERIOD: JANUARY TO DECEMBER 2022

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BASIC DATA					IMPLEMENTATION DATES														
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRA WINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB NO. MASSCORP/RB/DOI/2022	Vehicles Purchase	7	G-4510	140,000.00	RB	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/18/2022	N/A	5/30/2022	6/13/2022	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. MASSCORP/NCB/DOI/2022	Office Equipment Maintenance	1 Firm	S-9511	28,286.00	NCB	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/18/2022	N/A	12/30/2022	12/31/2022	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO. MASSCORP/SS/DOI/2022	Vehicle Maintenance	1 Firm	G-4520	193,800.00	SS	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/18/2022	N/A	5/30/2022	6/13/2022	
UPDATE																			
ACTUAL																			


Prepared by: 
Grafton C. George
Coordinator, General Services

Approved by: 
Myra A. Avran
Acting Director General


Date: 02/28/22



MASSCOPR PROCUREMENT PLAN 2022: GOODS, WORKS AND NON-CONSULTING SERVICES																			
NATIONAL SOCIAL SECURITY & WELFARE CORPORATION																			
PROCUREMENT PLAN (CORE BUDGET)																			
SOURCE OF FUNDING: MASSCOPR Internal Revenue																			
FISCAL PERIOD JANUARY TO DECEMBER 2022																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA						IMPLEMENTATION DATES													
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRA WINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MODERLIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	4	IFB NO. MASSCOPR/NCB/002 /2022	Generator Maintenance	1 Firm	C-38/4	82,500.06	NCB	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/18/2022	N/A	5/30/2022	6/13/2022	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO. MASSCOPR/NCB/003 /2022	Server Maintenance	1 Firm	J-63/2	98,000.00	NCB	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/18/2022	N/A	5/30/2022	6/13/2022	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO. MASSCOPR/SS/002/ 2022	Internet Subscription	1 Firm	J-61/0	39,000.00	SS	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/18/2022	N/A	5/30/2022	6/13/2022	
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ACTUAL																			
Sub Total					USD 217,500.06														

Prepared by: 

Germain C. George
Coordinator, General Services

Approved by: 

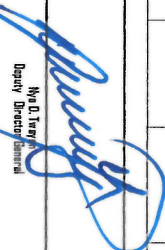
Ma. D. Tanyag
Deputy Director General

Date: 2/28/22


Public Procurement

PPCC


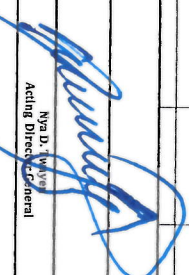
Prepared by: 
Derwin C. Solorio
Coordinator, General Services

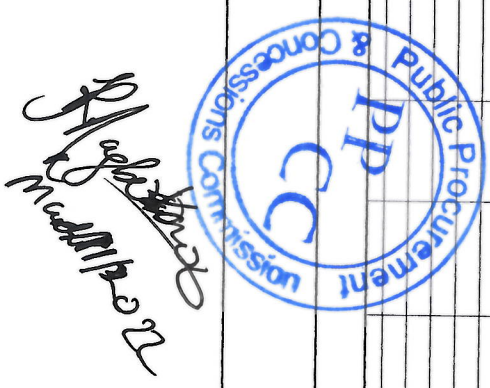
Approved by: 
Nya D. Tanyag
Deputy Director General

Date: 2/28/22


2/28/2022
Mr.

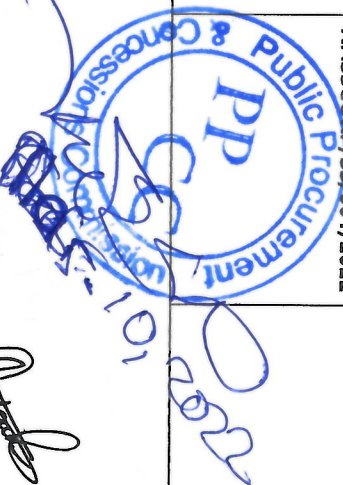

2/28/2022
Mr.

MASSCOP PROCUREMENT PLAN 2022: GOODS, WORKS AND NON-CONSULTING SERVICES																			
NATIONAL SOCIAL SECURITY & WELFARE CORPORATION																			
PROCUREMENT PLAN (CORE BUDGET)																			
SOURCE OF FUNDING: MASSCOP Internal Revenue																			
FISCAL PERIOD: JANUARY TO DECEMBER 2022																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA							IMPLEMENTATION DATES												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS./BOQ/DRA/WHOS	PREPARATION OF BID DOCUMENTS	PC APPROVAL BID DOCUMENTS/TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/PUBL. IC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	7	RFP NO. MASSCOP/ICB/00	Medical Lab Equip	Assorted	C3250	1,251,412.50	ICB	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/30/2022	N/A	12/30/2022	12/31/2022	
UPDATE																			
ACTUAL																			
PLANNED	8	RFP NO. MASSCOP/RFP/0	Television Purchase	1	6,4652	750.00	RFP	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/14/2022	4/11/2022	4/18/2022	4/25/2022	N/A	5/16/2022	5/20/2022	
UPDATE																			
ACTUAL																			
PLANNED	9	RFP NO. MASSCOP/NCB/0	GENERATOR PURCHASE	3	6,4659	30,000.00	NCB	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/16/2022	N/A	12/30/2022	12/31/2022	
UPDATE																			
ACTUAL																			
PLANNED	10	RFP NO. MASSCOP/NCB/0	LAND PURCHASE	5000 ACRES	1,6800	1,000,000.00	NCB	2/28/2022	3/7/2022	3/14/2022	3/21/2022	4/18/2022	4/25/2022	5/2/2022	5/30/2022	N/A	6/15/2022	6/30/2022	
UPDATE																			
ACTUAL																			
TOTAL CORE BUDGET: US\$ 2,881,759.45																			
Prepared by:  Garoun C. George Coordinator, General Services																			
Approved by:  Nya D. Iwunze Acting Director General																			
Date: 02/28/22																			



National Social Security & Welfare Corporation
General Services Department
Notes to Procurement Plan, FISCAL PERIOD - JANUARY - DECEMBER 2021

Core Budget						
No	Contract Package Code	Contract Package	Description of Contract Package	Qty	P. Plan Type	Source
						Budget
1	IFB NO. NASSCORP/RB/001/2022	Vehicles Purchase	A total of 7 vehicles have been budgeted for the total amount of US\$140,000.00. Vehicles are intended for and Coordinators under the "own your own" vehicle ownership scheme and Operations.	7	Item 1 of Core Budget Procurement Plan, US\$140,000.00	Page xii of Budget. Item 2 under Fixed Assets and Investment Expenditure
2	IFB NO. NASSCORP/NCB/001/2022	Office Equipment Maintenance	Repair and maintenance of IT equipment such as computers, printers, scanners, UPS, and other computing machinery and peripheral equipment	1 firm	Item 2 of Core Budget Procurement Plan US \$28,296.00	Page 3, item 29 of budget.
3	IFB NO. NASSCORP/SS/001/2022	Vehicle Maintenance	Maintenance services of a total of 110 vehicles at various garages on a sole source basis. The method is sole source is necessary for warranty issues and the authenticity of parts. Vendors have manufacturers' authorizations and are expected to have the capacity to respond to warranty issues, ensure the availability of authentic spare parts and provide specialized repair and maintenance services. Suppliers of specific brands will be sole sourced to provide repair and maintenance.	110	Item 4 of Core Budget and item 3 on Procurement Plan, US\$96,193,800.00	Page 3 item 30 of budget



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General Services
Department
COORDINATOR
NASSCORP

Handwritten signature and date 11/11/2021



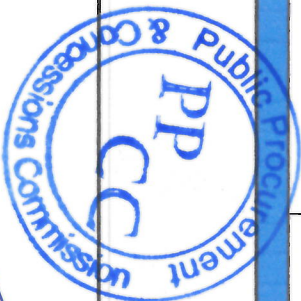
10	IFB NO. NASSCORP/NCB/005/202	Land Purchase	Funds allocated for the acquisition of 5000 acres of land	Assorted	Item in core budget plan for US\$ 1,000,000.00	Page XII under Summary of Fixed Assets - Investment Expenditure.
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Prepared by:

Gartoun C. George



Head, Procurement Unit



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10/12/2022
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Handwritten:
March 11/2022