



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0934/2019

November 22, 2019

Dewitt B. von Ballmoos
DIRECTOR GENERAL
National Social Security & Welfare Corporation
Republic of Liberia

Dear Hon. von Ballmoos:

Subject: **RECEIPT AND APPROVAL OF CORE, SBA, AND CONSULTANCY
PROCUREMENT PLANS FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received approved the **National Social Security & Welfare Corporation** Procurement Plan (Goods, Works and Services) for Fiscal Year 2019/2020 in accordance with Section 40 (3) of the PPCA, 2010. The Commission wishes to inform the National Social Security & Welfare Corporation that its Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotment in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the Procurement Plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement & Concessions Commission deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargbe Rosaline Nagbe Kowo (Acty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

MASSCORP PROCUREMENT PLAN 2019/2020: FOODS, WORKS AND NON-CONSULTING SERVICES


NATIONAL SOCIAL SECURITY & WELFARE CORPORATION


PROCUREMENT PLAN (CORE BUDGET) NON SBA

SOURCE OF FUNDING: MASSCORP Internal Revenue

FISCAL YEAR 2019/2020


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BIDDING DRAWINGS	PREPARATION OF BID DOCUMENTS	P.C. APPROVAL BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	P.C. APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB NO. MASSCORP/RB/001/19/20	Vehicles Purchase	16	6-4510	430,000.00	RB	5/15/2019	5/30/2019	6/14/2019	6/15/2019	7/15/2019	7/22/2019	7/29/2019	2/4/2020	N/A	2/16/2020	2/28/2020	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. MASSCORP/RB/002/19/20	Land Acquisition	500 Acres	1-6810	1,000,000.00	RB	5/16/2019	5/31/2019	6/15/2019	6/16/2019	7/16/2019	7/22/2019	7/29/2019	8/15/2019	N/A	6/30/2020	8/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO. MASSCORP/SS/01/19/20	Vehicle Maintenance	1 Firm	6-4520	184,800.00	SS	5/16/2019	5/31/2019	6/15/2019	6/16/2019	7/16/2019	7/22/2019	7/29/2019	2/4/2020	N/A	6/30/2020	8/30/2020	
UPDATE																			
ACTUAL																			

Prepared by: 
Garthout C. George
Coordinator, General Services

Approved by: 
David B. von Ballmoos
Director General

Date: 11/11/19

NOV-21, 2019


*Good Procurement Plan Presented
11/1

MASSCORP PROCUREMENT PLAN 2019/2020: GOODS, WORKS AND NON-CONSULTING SERVICES
NATIONAL SOCIAL SECURITY & WELFARE CORPORATION
PROCUREMENT PLAN (Non SBA)
SOURCE OF FUNDING: MASSCORP Internal Revenue


1	2	3	4	5	BASIC DATA				6	7	8	9	10	11	12	IMPLEMENTATION DATES				17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOU DRAWINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL DOCUMENTS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARKS			
PLANNED	4	IFB NO. MASSCORP/NCB/O 01/19/20	Generator Maintenance	1 Firm	C-3314	82,500.96	NCB	5/16/2019	5/31/2019	6/15/2019	6/16/2019	7/16/2019	7/22/2019	7/29/2019	2/4/2020	N/A	6/30/2020	6/30/2020				
UPDATE																						
ACTUAL																						
PLANNED	5	IFB NO. MASSCORP/NCB/O 02/19/20	Server Maintenance	1 Firm	J-B312	96,000.00	NCB	5/17/2019	6/1/2019	6/15/2019	6/16/2019	7/17/2019	7/23/2019	7/30/2019	2/4/2020	N/A	6/30/2020	6/30/2020				
UPDATE																						
ACTUAL																						
PLANNED	8	IFB NO. MASSCORP/SS/O 2/19/20	Internet Subscription Fees	1	J-B120	39,000.00	SS	5/1/2019	5/6/2019	N/A	5/15/2019	6/1/2019	N/A	6/15/2019	2/4/2020	N/A	6/30/2020	6/30/2020				
UPDATE																						
ACTUAL																						
Sub Total					US\$ 217,501.00																	

Prepared by: 
Bertram C. Borge
Coordinator, General Services

Approved by: 
Dorelle B. Verablanza
Director General

Date: 11/11/19

1000-21, 2019


11/22/19

MASSCORP PROCUREMENT PLAN 2019/2020: GOODS, WORKS AND NON-CONSULTING SERVICES


NATIONAL SOCIAL SECURITY & WELFARE CORPORATION


PROCUREMENT PLAN (CORE BUDGET) NON SBA

SOURCE OF FUNDING: MASSCORP Internal Revenue

FISCAL YEAR 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS./BIDDING RANKINGS	PREPARATION OF BID DOCUMENTS	APPROVAL OF BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL OF BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	7	RFP NO. MASSCORP/MCB/ 003/19/20	Medical Lab Equipment	Assorted	C3250	2,000,000.00	NCB	5/16/2019	5/31/2019	6/15/2019	6/16/2019	7/16/2019	7/22/2019	7/29/2019	8/15/2019	N/A	6/30/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB NO. MASSCORP /RB/003/19/20	Motor Cycle Purchase	8	G-4510	25,000.00	RB	5/16/2019	5/31/2019	6/15/2019	6/16/2019	7/16/2019	7/22/2019	7/29/2019	8/15/2019	N/A	6/30/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB NO. MASSCORP/MCB/ 004/19/20	Construction of Fence	1	F-4100	75,000.00	NCB	5/16/2019	5/31/2019	6/15/2019	6/16/2019	7/16/2019	7/22/2019	7/29/2019	8/15/2019	N/A	6/30/2020	6/30/2020	
UPDATE																			
ACTUAL																			
Sub Total: \$ 2,100,000.00																			
GRAND TOTAL CORE BUDGET: \$ 3,932,301.00																			

Prepared by:  Gertoum C. George
Coordinator, General Services

Approved by:  Devitt B. vonBallmoos
Director General

Date: 11/11/19

11/22/19


11/22/19

National Social Security & Welfare Corporation
General ServicesDepartment
Notes to Procurement Plan, FY2019/2020
Core Budget

No	Contract Package Code	Contract Package	Description of Contract Package	Qty	P. Plan Type	Source Budget
1	IFB NO. NASSCORP/RB/001/19/20	Vehicles Purchase	A total of 16 vehicles have been budgeted for the total amount of US\$430,000.00. One full size SUV for the DG, 2 units of Pickup for Regional Operations (Region 2 and 6), 1 unit 30 seater employee bus and various for OYO ("Own Your Own") cars. These assignees select Own vehicles that would be assigned to them under the "own your own" Scheme.	16	Item 1 of Core Budget Procurement Plan, US\$430,000.00	Page xii of Budget. Item 3 under Corporate Supervision & Management
2	IFB NO. NASSCORP/RB/002/19/20	LAND ACQUISITION	Funds for the potential acquisition of land for investment purposes.		Item #11 in Core Budget section of Procurement Plan	Page 13 of Budget under Investment Expenditure
3	IFB NO. NASSCORP/SS/001/19/20	Vehicle Maintenance	Maintenance services of a total of 100 vehicles at various garages on a sole source basis. The method is sole source is necessary for warranty issues and the authenticity of parts. Vendors have manufacturers' authorizations and are expected to have the capacity to respond to warranty issues, ensure the availability of authentic spare parts and provide specialized repair and maintenance services. Suppliers with workshop capabilities of specific brands are as follows: Africa Motors; GBK Motors-; Prestige Motors, CICA Motors; Elias Antoune-; and GBR Motors.	100	Item 4 of Core Budget and item 3 on Procurement Plan, US\$184,800.00; Item 30 of Cash Plan	Page 3 item 31 of budget



21/2019



6/12/11

4	IFB NO. NASSCORP/NCB/001/19/20	Generator Maintenance	Maintenance of generators supplying electric power to the Central Office and Region 1 in Monrovia, as well as those at the various regional offices in the leeward counties. Generators deployed at the homes of executive management employees are included.	1 firm	Item 4 of Core Budget Procurement Plan, US\$82,500.96; Item 31 of Cash Plan	Page 3 item 32 of budget
5	IFB NO. NASSCORP/NCB/002/19/20	Network & Server Maintenance	Cost for the daily as well as ad hoc maintenance of the Server and entire computer network at NASSCORP Complex, 15th Street on the newly constructed HQ on 24th Street in Sinkor. This is an annual maintenance contract fee which involves regular proactive maintenance and updates of our entire network system as well as on demand repairs and support services. The Corporation intends to contract a firm to upgrade the servers at NASSCORP to meet the current capacity. Hence, for the security of the system and for the protection of proprietary data.	1 firm	Item 6 of Core Budget Procurement Plan, US\$96,000.00; Item 34 of Cash Plan	Page 3, item 34 of budget, labelled as System Maintenance Fees.
6	IFB NO. NASSCORP/SS/002/19/20	Internet Subscription	This takes into account Internet Connectivity activities under two categories: 1) Fixed Fiber Optic Internet and other Mobile Internet Subscription under contract from LIBTELCO. LIBTELCO is the sole provider of this service; hence, the need for sole source in line with Section (55) (a) of the PPCA. 2) Mobile internet services for working staff in remote places and others used by corporate executives. This service is handled by Cellcom based on demand and the reason for single source is predicated upon the fact that Cellcom has already supplied the Corporation modems and other infrastructures for which it will not be economical to have a change of supplier. Also, the request is in line with Section 55 (1) (b) of the PPCA.	2 firms	Item 7 of Core Budget Procurement Plan, US\$39,000.00; Item 39 of Cash Plan	Page 3, item 39 of budget.

NASSCORP
Nov, 21, 2019

[Signature]
11/22/19

National Social Security & Welfare Corporation

General Services Department

Notes to Procurement Plan, FY2019/2020

Core Budget II					
No	Contract Package Code	Contract Package	Description of Contract Package	Source	
				Qty	Budget
7	IFB NO.NASSCORP/NCB/003/19/20	Medical Lab Equipment	Provision for the Medical Lab to acquire additional diagnostic machines. The additional equipment will include one each Modular X-Ray Photographer, Mammary Gland Infrared Diagnostic Equipment and C T Scan machine.	3 units	Item number 9 under core budget. \$2,000,000.00
8	IFB NO.NASSCORP/RB/003/19/20	Motorcycle Purchase	Funds for the purchase of motor cycles for use by Regional Operations to enhance outreach.	8	Item number 8 under core budget. \$25,000.00
9	IFB NO. NASSCORP/NCB/004/19/20	Construction of Fence (Villancy Property)	Package is intended for the construction of a fence around a parcel of land in Congo Town so as to protect it from illegal occupation by squatters.	1 Firm	The amount of \$75,000.00 was drawn from the budget line Villancy Property which is Item # 9 in Core Budget section of Procurement Plan
					Page 13 of Budget under Investment Expenditure

Prepared by:

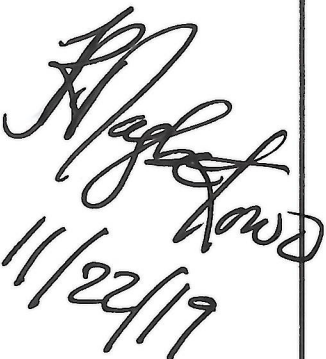
Gartoun C. George

Coordinator - Procurement Unit

Nov-19



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