



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RI/CEO/192/22

April 4, 2022

Hon. Diana C.K. Harris
DEPUTY DIRECTOR GENERAL
National Bureau of Concessions
Republic of Liberia

Dear Hon. Harris:

Subject: **PROVISIONAL APPROVAL OF THE NATIONAL BUREAU OF CONCESSIONS ANNUAL PROCUREMENT PLANS FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the National Bureau of Concessions Annual Procurement Plans Procurement Plans for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non- recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance; the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

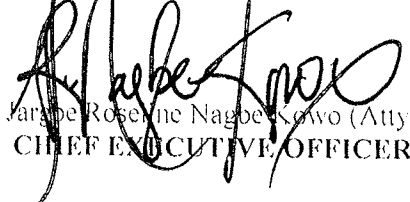
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for NBC's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget. for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargoe Roseanne Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



REPUBLIC OF LIBERIA

National Bureau of Concessions

Congo Town, Tubman Boulevard, Monrovia, Liberia



Office of the Deputy Director General/Admin.

Email: harrisdiania984@gmail.com

Cells: +231-770286231/+231-886330390

March 18, 2022

Atty. Jargbe Nagbe Roseline Kowo
Chief Executive Commissioner
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill, Monrovia – Liberia

Ref: Submission of NBC's Draft Cash Plan, Core Budget Procurement Plan and SBA Procurement Plan– FY2022

Dear Atty. Kowo:

I extend my compliments and herewith submit the NBC's Draft SBA Procurement Plan, Core Budget Procurement Plan, Draft Spending Plan, Members of the Procurement Unit and Members of the Procurement Committee for Fiscal Year 2022.

Furtherance to the aforementioned, the NBC await your approval in order to have these Procurement Plans implemented for Fiscal Year 2022 budget execution.

With sentiments of my highest esteem, I remained.

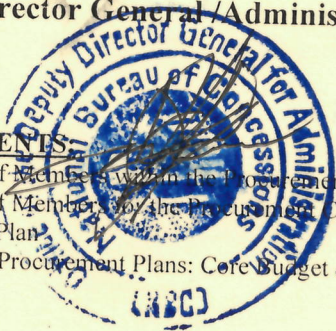
Kind regards.

Diana C. K. Harris

Deputy Director General /Administration/NBC

ATTACHMENTS:

1. List of Members within the Procurement Unit
2. List of Members for the Procurement Committee
3. Cash Plan
4. Draft Procurement Plans: Core Budget & SBA



Received By:
Theophilus Kollic
March 18, 2022
Time: 2:43 PM

NATIONAL BUREAU OF CONCESSIONS (NBC)
DRAFT PROCUREMENT PLAN (SBA)
GOI NATIONAL BUDGET
FISCAL YEAR : 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM No.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
Planned	1	IFB No. NBC/SBA/RFQ/001/2022	Petroleum Products (Diesel & Gasoline)	G-4661	1,653	7,000.00	RFQ	7-Mar-22	14-Mar-22	21-Mar-22	18-Apr-22	2-May-22	30-May-22	13-Jun-22	20-Jun-22	N/A	11-Jul-22	18-Jul-22
Update																		
Actual																		
Planned	2	IFB No. NBC/SBA/SS/001/2022	Internet Connectivity	J-6120	1 Firm	8,000.00	SS	8-Mar-22	15-Mar-22	29-Mar-22	12-Apr-22	19-Apr-22	3-May-22	2-Jun-22	16-Jun-22	N/A	7-Jul-22	21-Jul-22
Update																		
Actual																		
Grand Total					15,000.00													

Prepared by: *Aaron Y. B. Kinah*
Aaron Y. B. Kinah
Procurement Director
NBC

Date: 3/2/2022

Approved: _____



April 4, 2022

Approved (u) 2022



NATIONAL BUREAU OF CONCESSIONS (NBC)


Notes to the Draft Procurement Plan (SBA)

GOL National Budget

Fiscal Year: 2022

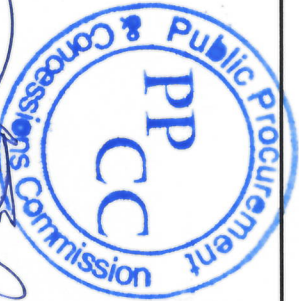
No.	Contract Package Code	Package	Explanatory Note
1	IFB No.NBC/SBA/RFQ/001/2022	Petroleum Products (Diesel & Gasoline)	One Thousand Six Hundred and fifty-three (1,653 Gallons) of which 778 gallons in fuel and 875 gallons in gas. The price is take at the prevailing rate provided by LPI
2	IFB No.NBC/SBA/SS/001/2022	Internet Connectivity	Sourcing of internet connectivity from LIBTELCO


NO.	LIST OF EXPENDITURES	EXPLANATION OF OTHER BUDGETARY EXPENDITURES AND SERVICES.
1	Water and Sewage	It Includes Sourcing Liberia Water and Sewage Corporation to supply water and carry out sewage activities for the National Bureau of Concessions (NBC)'s facility in Congo Town for a period of 12 months.
2	Rental and Lease of Building	It includes sourcing rental and lease of building from current owner of the building. NBC is currently occupying in Congo Town.


Prepared by : 
Aaron Y. B. Konah
Procurement Director
NBC

Approved by : 
Hon. Daniel C. Mataris
Deputy Director General / Administration
NBC

Date : 3/2/2022




April 4, 2022


April 14, 2022