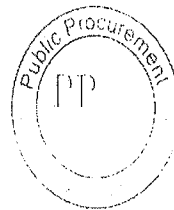




Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1643/'20

December 3, 2020

Hon. Nelson Korquoi  
**SUPERINTENDENT**  
Nimba County Administration  
Republic of Liberia

Dear Hon. Korquoi:

Subject: **RECEIPT AND APPROVAL OF NCA SPECIAL PROJECT PROCUREMENT PLAN (SBA AND NON SBA) FOR FISCAL YEAR 2020/2021.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Nimba County Administration Special Project Procurement Plan for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the NCA that its Special Project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

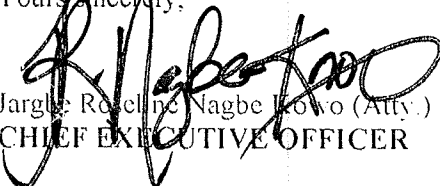
Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

---

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

NIMBA COUNTY ADMINISTRATION (NCA)  
PROJECT PROCUREMENT PLAN (NON-BEA PROJECT/BUDGET)  
Source of Funding: Nimbura County Social Development Fund (CSDF)  
Fiscal Year: September 2020 - August 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
				BASIC DATA					IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODES	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARKS		
PLANNED	1	IFB NO. NC/CSDF/NCB/00 1/20/21	Heavy Equipment Spare Parts Supplies	C-3312	*Assorted	\$240,285.66 NCB		10/19/2020	10/26/2020	11/2/2020	11/9/2020	12/7/2020	12/14/2020	12/17/2020	12/24/2020	N/A	3/4/2021	8/31/2021			
UPDATE																					
ACTUAL																					
PLANNED	2	IFB NO. NC/CSDF/NCB/00 2/20/21	Repair and Maintenance Services- CAT Equipment	C-3312	1 Firm	\$60,000.00 NCB		10/19/2020	10/26/2020	11/2/2020	11/9/2020	12/7/2020	12/14/2020	12/17/2020	12/24/2020	N/A	3/4/2021	8/31/2021			
UPDATE																					
ACTUAL																					
PLANNED	3	IFB NO. NC/CSDF/RB/001/20/21	Vehicles	G-4510	5 Pcs	\$180,000.00 RB		10/21/2020	10/28/2020	11/4/2020	11/11/2020	12/9/2020	12/16/2020	12/21/2020	12/28/2020	N/A	1/11/2021	8/31/2021			
UPDATE																					
ACTUAL																					
PLANNED	4	IFB NO. NC/CSDF/RFQ/001/20/21	Motorbike	G-4540	1 Pc	\$2,094.00 RFQ		10/30/2020	11/6/2020	11/13/2020	11/20/2020	12/4/2020	12/7/2020	12/14/2020	12/21/2020	N/A	12/28/2020	8/31/2021			
UPDATE																					
ACTUAL																					
Sub-Total						\$482,379.86															

Prepared by: 

Date: 11-09-20

Approved by:   
Supr. Nelson N. Korquell/Chairman Procurement Committee

Date: 09/11/2020





**NIMBA COUNTY ADMINISTRATION (MCA)**  
**PROJECT PROCUREMENT PLAN (MCA-SSA PROJECT BUDGET)**  
 Source of Funding: Nimba County Social Development Fund (COPF)  
 Fiscal Year: September 2020 - August 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
			BASIC DATA																	
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODES	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/POQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARKS	
UPDATE ACTUAL																				
PLANNED	5	IFB NO. NC/CSD/RFQ/002 and Accessories	Laptop Computers and Accessories	G-4741	3 Pcs	\$2,700.00 RFQ		10/30/2020	11/6/2020	11/13/2020	11/20/2020	12/4/2020	12/7/2020	12/14/2020	12/21/2020	N/A		1/4/2021	8/31/2021	
UPDATE ACTUAL																				
PLANNED	6	IFB NO. NC/CSD/RF/002/20/21	Vehicles Repairs & Maintenance Services	G-4520	1 Firm	\$9,000.00 RB		10/30/2020	11/3/2020	11/6/2020	11/13/2020	12/11/2020	12/18/2020	12/22/2020	12/29/2020	N/A		1/12/2021	8/31/2021	
UPDATE ACTUAL																				
			Sub-Total			\$11,700.00														
			Grand Total			\$494,079.86														

Prepared by: [Signature] Date: 11-09-20  
 Procurement Director/Officer

Approved by: [Signature]  
 Supt. Nelson N. Korguor  
 Procurement Committee

Date: 09/14/2020




Nimba County Administration (NCA) - Non-SBA Project Procurement Plan Explanatory Notes

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	CONTRACT PACKAGE CONTENTS AND DESCRIPTION
1	IFB NO. NC/CSDf/NCB/001/20/21	Heavy Equipment Spare Parts Supplies	<p>This contract package was resolicited by the County Sitting and is intended to procure assorted spare parts for the Yellow Machines of the County (140K MOTOR GRADER</p> <p>a. Hose # 35E8431 35 pcs b. Hydraulic Hoses (complete) 18 pcs c. Hydraulic pistons (repair kites) 18 set d. Battery 150Amp/12V 3 set e. End bits with bolts and nuts 6 set f. Assorted Tire equipment 64 pcs g. Battery 100Amp/12v 38 pcs h. Hydraulic hoses (complete) 54 pcs</p> <p>These include other assorted parts for the machines and is taken from the Budget Line Spare Parts.</p>
2	IFB NO. NC/CSDf/NCB/002/20/21	Repair and Maintenance Services- CAT Equipment	<p>This contract package will be based on a Framework Agreement and is intended to procure the maintenance and repairs services for 22 pcs of CAT Yellow Machines for</p> <p>a. The use of electronics technician to diagnose equipment machanical problems b. Solve those problems and order some essential parts that may not be found in Liberia c. Provision of technical services and maintenance of the equipment.</p>
3	IFB NO. NC/CSDf/RB/001/20/21	Vehicles	
4	IFB NO. NC/CSDf/RFO/001/20/21	Motorbike	<p>This contract package is intended to procure one (1) Motorbike for the PMC Support Staff for routine supervision and monitoring of projects within Nimba County. The Motorcycle will be funded from the 10% Operational Fund of the Project Management Committee (PMC), from the Budget Line Repairs Maintenance (Vehicle, Computer, Generator) and purchase of motorbike</p>

Prepared by:   
Procurement Director/Officer



Approved:   
Supt. Nelson N. Kofie, Chairman, Procurement Committee

Date: 09/11/2020





# Nimba County Administration (NCA) - Non-SBA Project Procurement Plan Explanatory Notes

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	CONTRACT PACKAGE CONTENTS AND DESCRIPTION
5	IFB NO. NC/CSDF/Rfq/002/20/21	Laptop Computers and Accessories	This contract package is intended to procure Laptop Computers and Accessories for the operations of the Project Management Committee (PMC) of Nimba County and will be funded from the Budget Line Office Supplies and Maintenance. The package will procure three (3) Pcs of Laptop Computers for the PMC as follows: (a) Computer for PMC Chairman, 1 Pc, (b) Comptroller, 1 Pc, and (c) Treasurer, 1 Pc. The laptops will be feeded from the budget line Office Supplies. The package will also be used to procure Printers and Accessories, and Cartridges, all taken from the Budget line Office Supplies.
6	IFB NO. NC/CSDF/RB/002/20/21	Vehicles Repairs & Maintenance Services	This contract will be used to procure the services of qualified technicians (firm) to provide repairs and maintenance services to the County PMC's Vehicles that will be procured under this Plan. The package is funded from the Budget Line Repairs and Maintenance (Vehicle, Computer, Generator) and purchase of Motorbike, taken from the County Sitting Resolution for PMC Operations.

Prepared by:   
Procurement Director/Officer

Approved:   
Hon. Nelson N. Kordof, Chairman, Procurement Committee

Date: 08/11/2020

