



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0503/'19

September 13, 2019

Hon. Ricardia B. Dennis

EXECUTIVE DIRECTOR

National Commission on Disabilities

Republic of Liberia

Dear Hon. Dennis:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Commission on Disabilities SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NCD's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely Yours

Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NATIONAL COMMISSION ON DISABILITIES (NCD)
PROCUREMENT PLAN (CONSULTANCY SERVICES)
SOURCE OF FUNDING: GOL
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
ITEM NO	BASIC DATA							IMPLEMENTATION DATES												
	PL/AGT NUMBER (CODE)	CONTRACT PACKAGE	Business Activities Code	Number of Firms/Persons	ESTIMATE TED COST (USD)	SELECTED METHOD	PRE OF TOR & PC APPROVAL	PUBLICATION OF R/OI	R/OI CLOSING/ OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION OF FINAL REPORT AND FY	
PLANNED	1	R/P: NO: NCD/ FBS/001/19/20	LEGAL CONSULTANT SERVICES	M6920	1 PERSON	4,090	FBS	5/20/2019	6/3/2019	6/10/2019	7/6/2019	7/13/2019	7/20/2019	7/27/2019	8/7/2019	9/7/2019	N/A	9/8/2019	9/9/2019	6/30/2020
UPDATE																				
ACTUAL																				
PLANNED	2	R/P: NO: NCD/ QBCS/001/19/20	IT CONSULTANT SERVICES	M6202	1 PERSON	3,000	QBCS	5/20/2019	6/3/2019	6/10/2019	7/6/2019	7/13/2019	7/20/2019	7/27/2019	8/7/2019	9/7/2019	N/A	9/8/2019	9/9/2019	6/30/2020
UPDATE																				
ACTUAL																				
PLANNED	3	R/P: NO: NCD/ LCS/001/19/20	PRO SERVICES	M7020	1 PERSON	1600	LCS	5/20/2019	6/3/2019	6/10/2019	7/6/2019	7/13/2019	7/20/2019	7/27/2019	8/7/2019	9/7/2019	N/A	9/8/2019	9/9/2019	6/30/2020
UPDATE																				
ACTUAL																				
		GRANT TOTAL				8,690														

Prepared by:

F. Mohammed Sackor
Procurement Officer

Approved by:

Recordio F. Martins/MSR
Executive Director/PC Head

DATE

9/9/2019

9/10/19

September 13, 2019



09/13/19

Maged Ahmed

NATIONAL COMMISSION ON DISABILITIES (NCD)
 PROCUREMENT PLAN (NON-SBA)
 EXPLANATORY NOTES/FISCAL YEAR 2019/2020

NO.	REFERENCE #	CONTRACT PACKAGE	CONTENTS
1	IFB. NO.NCD/Rfq/001/2019/2020	Stationery	This package is intended to procure stationery for both office and the workshop, while portion of this amount is from the conference budget line. Additional money from the local conference is added to this package
2	IFB. NO.NCD/Rfq/002/2019/2020	Vehicle Repair & Maintenance Services	We will hire a firm to do the general services of all of our vehicles. This package is intended to under wright the repair and maintain cost of the Entity's vehicles
3	IFB. NO.NCD/Rfq/003/2019/2020	Food Stuff	This package is intended to procure food stuff for the office to entertain guest.



R. Magbokeu
 09/18/19
 Provisional

Cutler
 September 13, 2018
 9/10/19