



Office of the Director General

Republic of Liberia
NATIONAL COMMISSION ON HIGHER EDUCATION

S. D. Cooper Road, Paynesville

1000 Monrovia 10, Liberia

Tel: (+231) 777-853-291 / 888-853-291

Email: elamawonkeryor@ncche.gov.lr / elamawonkeryor@gmail.com
info@ncche.gov.lr / Website: www.ncche.gov.lr



Ref: RL/NCHE/ELW/PPCC/230

June 30, 2023

Mr. Stevenson S. Yond

Officer – In – Charge

Public Procurement and Concessions Commission (PPCC)

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Dear Mr. Yond,

I extend compliments and warmest greetings to you on behalf of the National Commission on Higher Education (NCHE). I write to inform you that the NCHE has received the amount of Thirty Thousand United States Dollars (\$30,000.00 USD) from the Honorable Minister of Education and Chairman of the NCHE Board of Commissioners, as the MOE's contribution to help purchase a vehicle for the Director General of the National Commission on Higher Education.

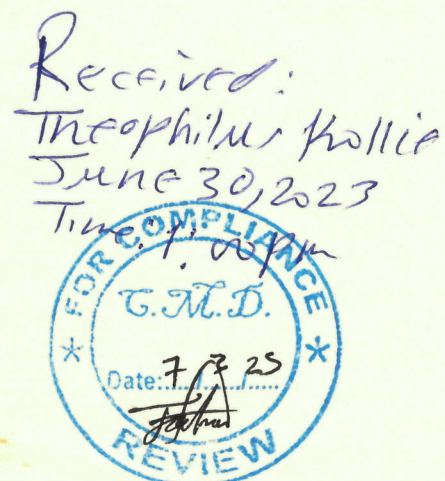
Please find the attached documents for the Special Project for the Fiscal Year 2023 which are self-explanatory. Thanks for approving our documents, as we strive for transparency and accountability in our procurement processes.

Sincerely,

Professor Edward Lama Wonkeryor, PhD

DIRECTOR GENERAL

ATTACHMENTS: Special Project for the Fiscal Year 2023



Motto: "Promoting Quality & Equal Higher Education Opportunities"



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/OIC/200/'23

July 10, 2023

Prof. Edward Lama Wonkeryor

DIRECTOR GENERAL

National Commission on Higher Education

Republic of Liberia

Dear Prof. Wonkeryor:

Subject: **RECEIPT AND APPROVAL OF THE NATIONAL COMMISSION ON HIGHER EDUCATION SPECIAL (NCHE) SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2023.**


We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Commission on Higher Education (NCHE) Special Project Procurement Plan in accordance with **Section 40 (3)** of the PPCA, 2010.

The Commission wishes to inform the NCHE that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,


Stevenson S. Yond
OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

National Commission on Higher Education (NCHE)
 Special Project Procurement Plan (SPP)
 SOURCE OF FUNDING: Government of Liberia (GOL)
 FISCAL PERIOD: JANUARY TO DECEMBER 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QUANTITY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/REQ'D DRAWINGS	PREPARATION OF BID DOCUMENTS	PC APPROVAL OF BID DOCUMENTS /TECH SPECS	BID INVITATION & RELEASE OF BID DOCUMENTS	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL OF BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MODERIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB NO. NCHE/SP/RB/001/2023	Vehicle	1Pc	6450	30,000.00	RB	5/17/2023	5/31/2023	6/14/2023	7/5/2023	8/2/2023	8/9/2023	8/10/2023	8/25/2023	N/A	12/28/2023	12/29/2023	
UPDATE ACTUAL																			
PLANNED																			
UPDATE ACTUAL																			
PLANNED																			
UPDATE ACTUAL																			

Grand Total

30,000,000

by: H.B. Diny
 Abdallah David, Procurement Director

Approved by: E. Kando
 Prof. Edward Lama Wankayor, PhD, Director General/NCHE

Date: June 29, 2023

PPCC
 4, 2023

PPCC
 29 June 2023



National Commission on Higher Education (NCHE)

Explanatory Notes to Special Project Procurement Plan, FISCAL PERIOD JANUARY TO DECEMBER 2023

SBA Budget			
No	Contract Package Code	Contract Package	Description of Contract Package
1	IFB NO. NCHE/SP/RB/001/2 023	Vehicle	This Procurement line is taken from a special budget (US\$30,000.00). It is intended to purchase a vehicle for the Director General. Due to the urgency, we kindly request the reduction in lead time from four (4) weeks to Three (3) weeks.

Abdullah David
Abdullah David/ Procurement Director

E. Edward Lama
Prof. Edward Lama Wonerkyor, PhD, Director Gener.
Date June 29, 2023



24/7/2023



2023