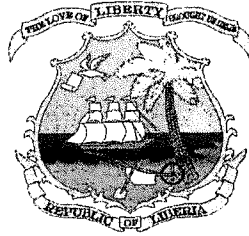


REPUBLIC OF LIBERIA

[NATIONAL ELECTIONS COMMISSION]



Yearly Procurement Report

FY 2022

For January - December

Date of Submission: April 4, 2023

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concessions Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *January to December 2022*, for your review and consideration.

During the period under review, *the National Elections Commission* has completed the implementation of 10 procurement packages out of the 37 planned contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, the RB was used for the acquisition of seven contract packages (Vehicles, Generator, Motorbikes, Servers & Accessories /Data Center, Petroleum Products, and Vehicle Insurance Coverage, whereas the NCB method of procurement was used for the acquirement of three (3) contract packages (Spare parts-Vehicles/Motorbikes, Computer Supplies & ICT Service-Lot 2 and Prepacked Voter Registration Materials). Additionally, the ICB method was used for the acquirement of one (1) contract package (Biometric Equipment and Software).

2.0 Challenges

[Identify and outline challenges and constraints encountered during the course of the quarter while implementing planned procurement activities]

3.0 Recommendations

[Indicate relevant recommendations taking into consideration the challenges outlined above for improving future implementation of planned procurement activities]



Republic of Liberia
NATIONAL ELECTIONS COMMISSION
TUBMAN BOULEVARD, 9th & 10th STREETS, SINKOR – P. O. BOX 2044
MONROVIA, LIBERIA
Email: info@necliberia.org



Date: April 3, 2023

Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Cllr. Jargbe Roseline Nagbe Kowo:

The Procurement Committee of *National Elections Commission* herewith submits to your office its:
1st, 2nd, 3rd, & 4th Quarters Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the *[National Elections Commission]* for the period *January 1, 2022 to December 31, 2022*.

Kind Regards.

Sincerely yours

Hon. Davidetta Browne Lansanah
Chairperson


4.0 Annexes:

Annex A: Summary Table

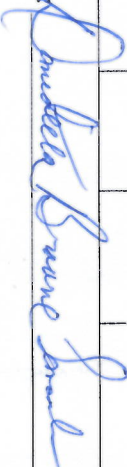
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SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																	
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider PCCC VR Status	Business Legal Owner	Business Beneficiary Owner	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)
1	IFB No. NEC/VRPL E/ RB/001/2022	Vehicles	RB	National Budget	June 17, 2022	July 8, 2022	5 bids were received	August 30, 2022	US\$1,16,000.00	CICA Motors Liberia	Yes	Marc Boissgnr Daniel Froment in Heitz Wrobrer	Mr. Fabrice DE CREIS QUER	October 3, 2022	January 27, 2023	January 27, 2023	US\$1,116,000.00
2	IFB No. NEC/VRPL E/ RB/006/2022	Generator	RB	National Budget	July 1, 2022	July 22, 2022	2 bids were received	September 15, 2022	US\$22,325.00	H & A Corporation	Yes	Ali Fouani	Ali Fouani	September 30, 2022	March 27, 2023	October 31, 2022	US\$14,750.00

Prepared by: 
Joseph Kerkulah
Procurement Director

Date: 04/03/23

Approved by: 
Davidetta Browne Lansanah
Head of Entity/ Chairperson PC

Date: 04/03/23

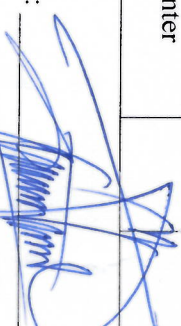
4.0 Annexes:

Annex A: Summary Table

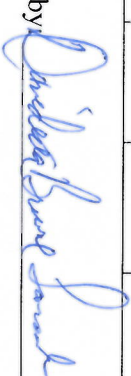
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SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

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3	IFB No. NEC/V RPLE/ RB/004/ 2022	Motorbikes	RB	National Budget	July 5, 2022	July 5, 2022	Two bids were received	September 15, 2022	US\$67,165.00	United Motor Company	Yes	1.Rahif Abou Chacra 2.Mazen Abou Chacra 3.Maher Abou Chacra	1.Maher Abou Chacra
4	IFB No. NEC/V RPLE/ RB/010/ 2022	Servers & Accessories /Data Center	RB	National Budget	August 11, 2022	August 25, 2022	Three bids were received	October 18, 2022	US\$89,745.00	Techno IT	Yes	Hasan Khazem	Hasan Khazem

Prepared by: 
Joseph Kerkulah
Procurement Director

Date: 03/04/23

Approved by: 
Davidetta Browne Lamsamch
Head of Entity/ Chairperson PC

Date: 03/04/23

4.0 Annexes:

Annex A: Summary Table


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SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

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5	IFB No. NEC/SB A/VRPL E/ RB/001/ 2022	Petroleum Products	RB	National Budget	August 4, 2022	August 18, 2022	Two bids were received	October 18, 2022	Framework work contract	Aminata & Sons, Inc.	Yes	Siaka A. Toure Bangele Kamara	Siaka A. Toure Bangele Kamara	October 20, 2022	Progressive delivery	May 31, 2023	US\$3 0,833. 91	For completion
6	IFB No. NEC/SB A/VRPL E/ RB/001/ 2022	Petroleum Products	RB	National Budget	August 4, 2022	August 18, 2022	Two bids were received	October 18, 2022	Framework work contract	Super Petroleum Company	Yes	A. Karim Kanneh Joyce Morris	A. Karim Kanneh Joyce Morris	October 20, 2022	Progressive delivery	May 31, 2023	US\$2 0,949. 40	For completion

Prepared by: 
Joseph Kerkalah
Procurement Director

Date: 04/03/23

Approved by: 
Davidella Browne Lamsanah
Head of Entity/ Chairperson PC

Date: 04/03/23

4.0 Annexes:

Annex A: Summary Table

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SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

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7	IFB No. NEC/V RPLE/ ICB/001 /2022	Biometric Equipment and Software	ICB	National Budget	June 17, 2022	July 29, 2022	Six bids were received	November 28, 2022	US\$11,956,834.32	Laxton Group Limited	N/A	Lyle Laxton	Lyle Laxton	December 21, 2022	March 15, 2023	December 31, 2023	US\$12,106,294.75	Partial
8	IFB No. NEC/V RPLE/ NCB/005/2022	Spare parts-Vehicles/Motorbikes	NCB	National Budget	October 11, 2022	October 24, 2022	Two bids were received	November 28, 2022	Frame work contract	Genuine Standard Auto Service	Yes	William T. Bombo	William T. Bombo	November 30, 2022	Progressive delivery	May 31, 2023	US\$9,039,000	Full

Prepared by:  Date: 04/03/23

Approved by:  Date: 04/03/23

Joseph Kerkulah
Procurement Director

Davidetta Browne Lansanah
Head of Entity/ Chairperson PC

Annex A: Summary Table

General Information
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<i>January to December 2022</i>

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

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9	IFB No. NEC/VRPLE/ NCB/00	Computer Supplies & ICT Service-Lot 2	NCB	National Budget	October 11, 2022	October 24, 2022	Four bids were received	December 8, 2022	US\$38,746.00	Techno IT Inc	Yes	Hasan Khazem	Hasan Khazem	December 16, 2023	January 25, 2023	February 9, 2023	US\$38,746.00
10	IFB No. NEC/SBA/VRPLE/ NCB/01	Prepacked Voter Registration Materials	NCB	National Budget	October 11, 2022	October 24, 2022	One bid was received	December 9, 2022	US\$210,154.40	Unique Enterprise	Yes	Daniel N. Kolubah	Daniel N. Kolubah	December 26, 2022	March 11, 2023	February 28, 2023	US\$210,154.40

Date: 04/03/23

Davidetta Browne Lansanah
Head of Entity/ Chairperson PC

4.0 Annexes:

Annex A: Summary Table


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11	IFB No. NEC/V RPLE/ RB/009/ 2022	Vehicle Insurance Coverage	RB	National Budget	September 26, 2022	October 10, 2022	Four bids were received	December 30, 2022	US\$46,390.00	American Underwriters Group (AUG)	Yes	Imad Hage	Imad Hage	January 4, 2023	Insurance Service 1 year (2023)	December 31, 2023	US\$46,390.00

Prepared by: 
Joseph Kerkulah
Procurement Director

Date: 04/03/22

Approved by: 
Davidetta Browne Lansanah
Head of Entity/ Chairperson PC

Date: 04/03/23