REPUBLIC OF LIBERIA

[NATIONAL ELECTIONS COMMISSION]



Yearly Procurement Report FY 2022

For January - December

Date of Submission: April 4, 2023

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concessions Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *January to December 2022*, for your review and consideration.

During the period under review, *the National Elections Commission* has completed the implementation of 10 procurement packages out of the 37 planned contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, the RB was used for the acquisition of seven contract packages (Vehicles, Generator, Motorbikes, Servers & Accessories /Data Center, Petroleum Products, and Vehicle Insurance Coverage, whereas the NCB method of procurement was used for the acquirement of three (3) contract packages (Spare parts-Vehicles/Motorbikes, Computer Supplies & ICT Service-Lot 2 and Prepacked Voter Registration Materials). Additionally, the ICB method was used for the acquirement of one (1) contract package (Biometric Equipment and Software).

2.0 Challenges

[Identify and outline challenges and constraints encountered during the course of the quarter while implementing planned procurement activities]

3.0 Recommendations

[Indicate relevant recommendations taking into consideration the challenges outlined above for improving future implementation of planned procurement activities]



Republic of Liberia NATIONAL ELECTIONS COMMISSION



TUBMAN BOULEVARD, 9th & 10th STREETS, SINKOR – P O BOX 2044 MONROVIA, LIBERIA Email info@necliberia org

Date: April 3, 2023

Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Cllr. Jargbe Roseline Nagbe Kowo:

The Procurement Committee of *National Elections Commission* herewith submits to your office its: 1^{nl} , 2^{nd} , 3^{rd} , & 4^{th} Quarters Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the [National Elections Commission for the period January 1, 2022 to December 31, 2022.

Kind Regards.

Sincerely yours

Hon. Davidetta Browne Lansanah Chairperson

Annex A: Summary Table

curement l	Elections (General Information
Report	Commission	n
	Yearly Procurement Report	[National Elections Commission Yearly Procurement Report

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

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			7077			5	5							, F		2	
00	2022		30,				tion			/ed			/			E/	
	er 31,	27, 2023	mber	Fouani	Fouani		Corpora	325.00	15, 2022	were	2022	2022	Budget			NEC/VRPL	
US\$1	Octob	March	Septe	Ali	Ali	Yes	H & A	US\$22,	September	2 bids	July 22,	July 1,	National	RB	Generator	IFB No.	2
	7				Wrobrer												
					Heitz										(A)		
					in'												
				QUER	Froment										_	2	
	N			CREIS	Daniel			1							Car har carried	RB/001/202	-
00.00	2023		2022	DE	nler		Liberia	00		received						E/	
116,0	y 27,	27, 2023	er 3,	Fabrice	Boisgnr	Garage In-	Motors	16,000.	2022	were	2022	17,2022	Budget			NEC/VRPL	
US\$1,	Januar		Octob	Mr.	Marc	Yes	CICA	US\$1,1	August 30,	5 bids	July 8,	June	National	RB	Vehicles	IFB No.	-
Paid)			*														
nt	Date					Status	Provider										
(Amou	etion					PPCC VR	vice										
Status	Compl					Provider	ltant/Ser		by PC		3						
SS	Ct	n	Signed	Owner		Service	_		warc		Submissio	Invitation					
progre	Contra	Inspectio	ct	агу		Consultant/	Contract	t Value	of Contract	ived	Bids	ent/Bids	(Method	Description		7. 0.
C	ed	Delivery/	Contra	Benefici	Legal	Contractor/	-	Contrac	Transmission		ng of	Advertisem	Funding	ment	Package	Code	3
Contra	Propos	Date of	Date	Business	Business	Supplier/	Name of	Actual	Date of	Number of	Date of	Date of	Source of	Procure	Contract	Package	Ite
										LION	SPECIFIC INFORMATION	SPECIFIC					

Procurement Director Joseph Kerkulah

Annex A: Summary Table

January to December 2022	Yearly Procurement Report	[National Elections Commission	General Information
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SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

	,			
	4	ω	Ite No.	
	IFB No. NEC/V RPLE/ RB/010/ 2022	IFB No. NEC/V RPLE/ RB/004/ 2022	Package Code	
\	Servers & Accessorie s /Data Center	Motorbikes	Contract Package Description	
3	RB	RB	Procure ment Method	
	National Budget	National Budget	Source of Funding	
	August 11, 2022	July 5, 2022	Date of Advertisem ent/Bids Invitation	SPECIF
	August 25, 2022	July 5, 2022	Date of Closing of Bids Submissio	SPECIFIC INFORMATION
	Three bids were received	Two bids were received	Number of Bids Received	IATION
	October 18, 2022	September 15, 2022	Date of Transmission of Contract Award Notice by PC	
)	US\$89, 745.00	US\$67, 165.00		
>	Techno IT	United Motor Compan y	Name of Supplier/ Contract or/Consu Itant/Ser vice Provider	
	Yes	Yes	Supplier/ Contractor/ Consultant/ Service Provider PPCC VR Status	
	Hasan Khazem	1.Rahif Abou Chacra 2.Mazen Abou Chacra 3.Maher Abou Chacra	Business Legal Owner	
	Hasan Khaze m	1.Mah er Abou Chacra	Busines s Benefic iary Owner	
	Octob er 20, 2022	Octob er 4. 2022	Date Contra ct Signed	
	October 27, 2022	Not yet	Date of Delivery/ Inspectio n	
	Octob er 31, 2022	April 28, 2023	Propos ed Contra ct Compl etion Date	
	US\$8 9,745. 00	N/A	Contra ct progre ss Status (Amou nt Paid)	
- 1				

Prepared by:

Toseph Kerkulah
Procurement Director

Approved by:

we Sand Date: 03/04/23

Annex A: Summary Table

General Information
[National Elections Commission Yearly Procurement Report January to December 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

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Prepared by:	2022	E/	A/VRPL	NEC/SB	IFB No.	2022	RB/001/	E	A/VRPL	NEC/SB	IFB No.							Code	Package	
l by:				Products	Petroleum					Products	Petroleum						Description	Package	Contract	
					RB						RB					d	Metho	ement	Procur	
	T)		Budget	National					Budget	National						Funding	of	Source	
Date				2022	August 4,					2022	August 4,					Invitation	ment/Bids	Advertise	Date of	SPECIF
Date: 07/63/23					August					18, 2022	August				on	Submissi	of Bids	Closing	Date of	SPECIFIC INFORMATION
83			received	were	Two bids				received	were	Two bids						Received	of Bids	Number	[ATION
Approved				2022	October 1					2022	October 18,				Notice by PC	Award	of Contract	Transmission	Date	
l by	>		co	W	18, Fr			+	00	we	Fr				<u></u>		ct ct		of Ac	
andere			contrac	work	Frame				contrac	work	Frame					Value		Contra	Actual	
Besure.	У.	Compan	m	Petroleu	Super				Inc.	& Sons,	Aminata		Provider	ervice	ultant/S	tor/Cons	/Contrac	Supplier	Name of	
Approved by budget Love In ale: Of					Yes						Yes		Status	PPCC VR	Provider	t/Service	/Consultan	Contractor	Supplier/	
ate: <u>04</u> /	Morris	Joyce	Kanneh	Karim	A.		Kamara	е	Bangele	Toure	Siaka A.						Owner	s Legal	Busines	
26/29	Morris	Joyce	Kanneh	Karim	A.	Kamara	е	Bangele	Toure	A.	Siaka				Owner	iary	Benefic	S	Busines	
00			2022	er 20,	Octob				2022	er 20,	Octob					Signed	ದ	Contra	Date	
			delivery	ive	Progress				delivery	ive	Progress					on	/Inspecti	Delivery	Date of	
			2023	31,	May				2023	31,	May		Date	letion	Comp	act	Contr	sed	Propo	
			40	0,949.	US\$2				91	0,833.	US\$3	Paid)	unt	(Amo	Status	SS	progre	act	Contr	
		-	\cap	0	F			+	\cap	0	Т							s	R	

Procurement Director Joseph Kerkulah

Annex A: Summary Table

January to December 2022	Yearly Procurement Report	[National Elections Commission	General Information

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											T								1
				~						7					•	0	: 3	Ite	
	NCB/00 5/2022	RPLE/	NEC/V	IFB No.		/2022	ICB/001	RPLE/	NEC/V	IFB No.							Code	Package	
\	otorbikes	Vehicles/M	parts-	Spare			Software	and	Equipment	Biometric						Description	Package	Contract	
1	A	>		NCB				*		ICB					۵	Metho	ement	Procur	
J	\wedge		Budget	National					Budget	National						Funding	of	Source	
			11, 2022	October					2022	June 17,					Invitation	ment/Bids	Advertise	Date of	SPECIFI
1			24, 2022	October					2022	July 29,				on	Submissi	of Bids	Closing	Date of	SPECIFIC INFORMATION
		received	were	Two bids				received	were	Six bids						Received	of Bids	of Number	ATION
			28, 2022	November					28, 2022	November				Notice by PC	Award	of Contract	Transmission	Date of	
// <	+	contrac	work	Frame				4.32	956,83	US\$11,					Value	ct	Contra	Actual	
0	Service	d Auto	Standar	Genuine				Limited	Group	Laxton		Provider	ervice	ultant/S	tor/Cons	/Contrac	Supplier	Name of	
	0			Yes						N/A		Status	PPCC VR	Provider	t/Service	/Consultan	Contractor	Supplier/	
,		Bombo	Τ.	William					Laxton	Lyle						Owner	s Legal	Busines	
-		Bombo		William					Laxton	Lyle				Owner	iary	Benefic	S	Busines	
	2022	30,	mber	Nove				2022	ber 21,	Decem					Signed	ct	Contra	Date	
		delivery		Progress					15, 2023	March					on	/Inspecti	Delivery	Date of Propo	
		2023	31,	May			2023	31,	mber	Dece		Date	letion	Comp	act	Contr	sed	Propo	
		0	039.0	US\$9,			5	294.7	2,106,	US\$1	Paid)	unt	(Amo	Status	SS	progre	act	Contr	
	-	C	0	T	21	fc	\circ	0	d	P							S	R	

Procurement Director Joseph Kerkulah Prepared by: __

Date: 04/03/23

Approved by Amidella Grown Sund Date:04/03/23

Annex A: Summary Table

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

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	E/ NCB/01 0/2022	NEC/SB A/VRPL	IFB No.	3/2022	NCB/00	RPLE/	NEC/V	IFB No.							Code	Package	
	n Materials	Voter Registratio	Prepacked	Lot 2	Service-	ICT	Supplies &	Computer						Description	Package	Contract	
1			NCB					NCB					d	Metho	ement	Procur	
,		Budget	National			and and a second	Budget	National						Funding	of	Source	
		11, 2022	October				11, 2022	October					Invitation	ment/Bids	Advertise	Date of	SPECIFI
		24, 2022	October				24, 2022	October				on	Submissi	of Bids		Date of	SPECIFIC INFORMATION
		was received	One bid			received	were	Four bids						Received	of Bids	of Number	ATION
		2022	December 9,				2022	December 8,				Notice by PC	Award	of Contract	Transmission	Date of	
>		0,154.4	US\$21				746.00	US\$38,					Value	ct	Contra	Actual	
		Enterpri se	Unique				IT Inc	Techno		Provider	ervice	ultant/S	tor/Cons	/Contrac	Supplier	Name of	
0			Yes					Yes		Status	PPCC VR	Provider	t/Service	/Consultan	Contractor	Name of Supplier/	
,		N. Kolubah	Daniel				Khazem	Hasan						Owner	s Legal	Busines	
	ъ	N. Koluba	Daniel				Khazem	Hasan				Owner	iary	Benefic	S	Busines	
		ber 26, 2022	Decem			2023	ber 16,	Decem					Signed	ct	Contra	Date	
		11, 2023	March				U)	January					on	/Inspecti	Delivery	Date of Propo	
	2023	ary 28,	Febru			2023	ary 9,	Febru		Date	letion	Comp	act	Contr	sed	Propo	
		10,15	US\$2			9		US\$3	Paid)	unt	(Amo	Status	SS	progre	act	Contr	

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Prepared by: __

Joseph Kerkulah Procurement Director

Approved by:

Date: 0403 2

Annex A: Summary Table

January to December 2022	Yearly Procurement Report	[National Elect	General Information
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SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

-							+-						-
	Package	Code						IFB No. Vehicle	DDI E/	PR/nno/	2022	7707	
	Contract	Package	Description Metho Funding					Vehicle	Canance	COVETAGE			
	Procur	ement	Metho	a	ere pre		1	Z.					
	Procur Source	: :	Funding					National	Buaget			7	
SPECIFIC	Date of			Invitation				September	26, 2022				
SPECIFIC INFORMATION	Date of Number	Closing	of Bids Received	Submissi	on			October	10, 2022				
ATION	Number	of Bids	Received					Four bids	were	received			
	Date of	of Bids Transmission	of Contract	Award	Notice by PC			December	30, 2022				
	Actual	Contra		Value				US\$46,	390.00				
	Name of Supplier/	Supplier	/Contrac	tor/Cons	ultant/S	ervice	Provider	America	ח	Underw	riters	Group	(AUG)
		Ť	/Consultan	t/Service	Provider	PPCC VR	Status	Yes					
	Busines	s Legal	Owner					Imad	Hage				
,	Busines	S	Benefic	iary	Owner			Imad	Hage				
	Date	Contra	ct	Signed				Januar	у 4,	2023			
	Date of Propo	Delivery	/Inspecti	on .				Insuranc	O	Service	for 1	year	(2023)
	Propo	sed	Contr	act	p	letion	Date	Dece	mber	31,	2023		
	Contra	Cţ	progres	s Status	(Amou	nt	Paid)	US\$46,	390.00				

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Prepared by:

Procurement Director Joseph Kerkulah

Approved by:

Date: 64/03/23