



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/123/'22

March 4, 2022

Hon. Cecelia Cuffy Brown
MANAGING DIRECTOR
National Housing Authority (NHA)
Capitol Hill
Monrovia, Liberia

Dear Hon. Brown:

Subject: **RECEIPT AND APPROVAL OF NHA'S SOLE SOURCE CONCESSION PROCUREMENT PLAN BASED ON A CABINET RESOLUTION FOR THE GRANTING OF LAND TO BUILD 2000 HOUSING UNITS**

We present our compliments and acknowledge receipt of your letter submitting documentation seeking the Commission's approval of the National Housing Authority Sole Source Concessions Procurement Plan request for the granting of land to build 2000 housing units in Grand Bassa, Bong, Montserrado, Margibi, Grand Cape Mount and Nimba Counties, in accordance with **PPCA 101 (2)(b)** and **Section 79 (2)**.

The Commission upon review of submitted documents notes the following:

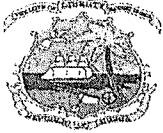
- ✓ That this Sole Source Concession was determined by the Cabinet based on **PPCA Section 101(1)(d)**, citing **strategic national interest**;
- ✓ That an official communication from the Director General of the Cabinet transmitting this Cabinet Resolution was sent to the Commission;
- ✓ That the NHA submitted a Concession Procurement Plan in consonance with PPCA Section 101 2(b) and
- ✓ That clarifications and justifications were made by the **Ministry of Justice** and the **NHA** regarding the Sole Bidder's legitimacy, financial capacity and experience.

The Commission upon review of the above, approves the NHA Concession Procurement Plan and states the following:

- That the NHA abide by all procedures relating to PPCA 101 (2);
- That the Commission will publish the determination by the cabinet for at-least two weeks in consonance with PPCC 101(2)(a);
- That Negotiations on this Sole Source Concession shall not occur until the Cabinet Determination is published for at least two weeks;
- That thorough due diligence must be made on the concessionaire's Technical and Financial capacities;
- That Negotiation should take into consideration PPCA Section 119;
- That the Draft Contract should be sent to the Commission for review and advisory, and
- That the Legislature should review and rectify where applicable.

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

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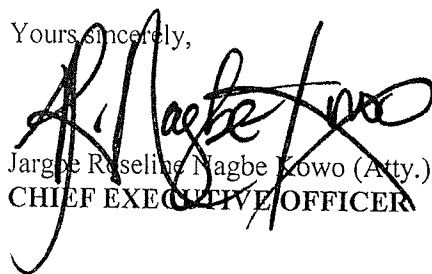
The Commission states that the concession must meet objectives as enshrined in PPCA Section 74, not excluding **the acceleration of development of infrastructure, human capacity and provision of services, Development of renewable resources of Liberia consistent with other national goals and job creation** that will consequently assist **Liberia's national development**.

Therefore, the Commission advises that the NHA implements the aforementioned concession process in keeping with the timeline and processing steps captured in the plan submitted to the Commission and is require to seek guidance from the Commission during the implementation of the process leading to the award of proposed concession. Additionally, NHA, shall on a quarterly basis and whenever it becomes necessary, review and update its concessions plan.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Yours sincerely,



Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

National Housing Authority
Concession Procurement Plan: Construction of Two Thousand (2000) Housing Units
Concession Type: Build-Own-Operate
Concession Period: Four (4) Years

Concession Identification Number: N/A
Concession Bidding Method: Single Source (SS)

Item No.	Description of Task	Proposed Duration (Days)	Agency Responsible	Proposed Implementation Timeline (Months)																								
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
1.	Establishment of Entity Concession Committee																											
	Constitution of ECC by Head of Concession Entity	1	HCE																									
2.	Request for Cabinet Review and Approval																											
	Request for Cabinet Approval of the Sole Sourcing in consultation with PCC	1	HCE																									
	Cabinet Review and Approval	1	Cabinet																									
3.	Preparation, Submission and Approval of Concession Procurement Plan																											
	Preparation of draft concession procurement plan	1	CE																									
	Submission of draft CPP to PCC	1	CE																									
	Approval of draft CPP	14	PPCC																									

Prepared by: 
Philip Swen/Head of Entity Concession Unit

Date: March 1, 2022 Approved by: _____

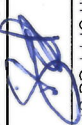
Date: March 1st 2022
Chairman Entity Concession Committee

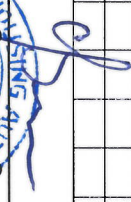


National Housing Authority
Concession Procurement Plan: Construction of Two Thousand (2000) Housing Units
Concession Type: Build-Own-Operate
Concession Period: Four (4) Years

Concession Identification Number: N/A
Concession Bidding Method: Sole Source (SS)

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				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
7.	Due Diligence																											
	Constitution of Due Diligence Team	1	Cabinet																									
	Conduct Due Diligence on Financial and Technical Capacity of Contractor/Sole Bidder	14	DDT																									
	Preparation and Submission of due diligence report	14	DDT																									
8.	Negotiation																											
	Appointment of negotiation team	1	President																									
	Conduct negotiation	28	NT																									
	Preparation and Submission of negotiation report	7	NT																									
	Approval of negotiation report	14	Cabinet																									
9.	Notification of PPCC																											
	Notification of PPCC of decision to award	1	CE																									

Prepared by: 
Philip Swen/ Head of Entity Concession Unit

Date: March 1, 2022 Approved by: 

Chairman Entity Concession Committee

Date: March 1, 2022



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				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
11.	Concession Contract Agreement																											
	Finalization of CCA	28	CE/MOJ/Unsolicited Bidder																									
	Approval of CCA	1	IMCC/Cabinet																									
	Signing of CCA	1	President/Unsolicited Bidder																									
12.	Ratification of Concession Contract Agreement																											
	Ratification of CCA	28	Legislature																									
13.	Concession Implementation	1460																										
	Grand Total Number of Days	1,617																										

Prepared by: [Signature]
Philip Swen/-Head of Entity Concession Unit

Date: March 1, 2022 Approved by: _____

Chairman Entity Concession Committee

Date: March 1st 2022



Acronym Notes

Acronym	Meaning
CE	Concession Entity
ECC	Entity Concession Committee
ECU	Entity Concession Unit
IMCC	Inter-Ministerial Concession Committee
CPP	Concession Procurement Plan
CCA	Concession Contract Agreement
DDT	Due Diligence Team
NT	Negotiation Team

Prepared by: 
Philip Swen/Head of Entity Concession Unit

Date: March 1, 2022
Approved by: 
Chairman Entity Concession Committee

Date: March 1st 2022

