



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: PPCC/RL/CEO/450/21

October 20, 2021

Madam Celia Cuffy Brown
MANAGING DIRECTOR
National Housing Authority
Republic of Liberia

Dear Madam Cuffy Brown:

Subject: **PROVISIONAL APPROVAL OF NHA's CORE BUDGET SEMI-ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for National Housing Authority Core Budget Semi-Annual Procurement Plan for Fiscal Year 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

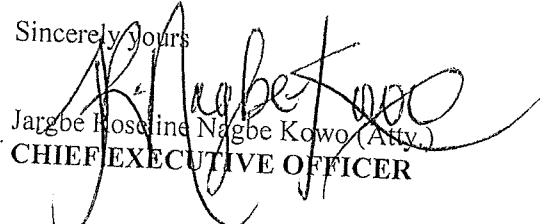
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for NHA's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



NATIONAL HOUSING AUTHORITY
Semiannual Procurement Plan (SPP)
Source of Funding: GOI & Internal Revenue
Fiscal Year 2021 (July-December 31)

ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL, BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/POB LIC OPENING	IMPLEMENTATION DATES	PC APPROVAL, BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	REMARKS
1	IFB No: NHA/SBA/RFQ/001/20/21	Cleaning Materials	G-4773	Assorted	250.00	RFQ	04-Oct-21	11-Oct-21	18-Oct-21	25-Oct-21	01-Nov-21	08-Nov-21	15-Nov-21	22-Nov-21	N/A	06-Dec-21	31-Dec-21	
2	IFB No: NHA/SBA/RFQ/002/20/21	Rep/ Maint. ICT Equipment	C-9511	1-Firm	1,250	RFQ	04-Oct-21	11-Oct-21	18-Oct-21	25-Oct-21	01-Nov-21	08-Nov-21	15-Nov-21	22-Nov-21	N/A	06-Dec-21	31-Dec-21	
3	IFB No: NHA/SBA/RFQ/003/20/21	Printing & Binding Services	C-1811	1-Firm	1,750.00	RFQ	04-Oct-21	11-Oct-21	18-Oct-21	25-Oct-21	01-Nov-21	08-Nov-21	15-Nov-21	22-Nov-21	N/A	06-Dec-21	31-Dec-21	
4	IFB No: NHA/SBA/RFQ/004/20/21	Newspaper	G-4761	Assorted	500.00	RFQ	06-Oct-21	13-Oct-21	20-Oct-21	27-Oct-21	03-Nov-21	10-Nov-21	17-Nov-21	24-Nov-21	N/A	06-Dec-21	31-Dec-21	
5	IFB No: NHA/SBA/RFQ/005/20/21	Publication Services	J-5813	1-Firm	1,400	RFQ	06-Oct-21	13-Oct-21	20-Oct-21	27-Oct-21	03-Nov-21	10-Nov-21	17-Nov-21	24-Nov-21	N/A	06-Dec-21	31-Dec-21	
6	IFB No: NHA/SBA/RFQ/006/20/21	Vehicle Rental services	N-7710	1-Firm	3,500.00	RFQ	06-Oct-21	13-Oct-21	20-Oct-21	27-Oct-21	03-Nov-21	10-Nov-21	17-Nov-21	24-Nov-21	N/A	06-Dec-21	31-Dec-21	
7	IFB No: NHA/SBA/RFQ/007/20/21	Event Catering	I-5621	1-Firm	4,250.00	RFQ	08-Oct-21	15-Oct-21	22-Oct-21	29-Oct-21	05-Nov-21	12-Nov-21	26-Nov-21	03-Dec-21	N/A	17-Dec-21	30-Dec-21	
8	IFB No: NHA/SBA/NCB/001/20/21	Renovation of Transit Homes	F-4100	32-Units	84,351	NCB	20-Sep-21	27-Sep-21	04-Oct-21	25-Oct-21	15-Nov-21	22-Nov-21	30-Nov-21	07-Dec-21	N/A	14-Dec-21	30-Dec-21	
GRAND TOTAL					97,251.25													



Signed By:
Procurement Manager

Approved:
National Housing Authority Manager

Date: Oct-18-2021

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MANAGING DIRECTOR