



Office of the Chairman

# REPUBLIC OF LIBERIA

## NATIONAL INVESTMENT COMMISSION



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Ref: RL/NIC-C-MBG/1210/'23

June 13, 2023

Hon. Stevenson S. Yond  
Acting Executive Director  
Public Procurement & Concession Commission  
Capitol Hill,  
Monrovia, Liberia

Received:  
Dennis Taylor  
June 21, 2023  
Time: 10:30

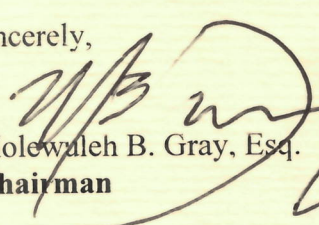
Dear Hon. Yond:

I present my compliments and would like to submit for your consideration, the 1st Quarter Procurement Activities Report for Fiscal Year 2023 (NIC), prepared by the Procurement Committee of the National Investment Commission.

This report summarizes the procurement activities implemented at the National Investment Commission (NIC) from January 1 – March 31, 2023.

Hon. Yond, please accept the assurances of my esteem.

Sincerely,

  
Molewaleh B. Gray, Esq.  
Chairman



**Republic Of Liberia**  
**National Investment Commission**  
**Monrovia, Liberia**

Quarterly Procurement Report

2023

For the period January 1 – March 31, 2023.

April 25, 2023.

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## 1.0 Introduction and Summary

In keeping with Section 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the 1st Quarter of 2023 Fiscal Year, for your review and consideration.

During the period under review, the National Investment Commission succeeded in receiving the approved provisional plan from PPCC. The Commission is still processing the tendering process of the four (4) procurement packages that were approved by PPCC. The process is ongoing to secure contracts for said packages.

Out of the four (4) procurement packages for implementation thus far, three (3) packages are being acquired through Request For Quotation (RFQ) method; namely, 1. Stationery, Petroleum Products, and Internet Provider Services. One (1) package is also being acquired through Restricted Bidding (RB) method, namely, 1. Security Guard Services. Which went through re-tendering to complete its processing. Also, two (2) Procurement Committee meetings were held.

## 2.0 Challenges

Budget allocation support and signing of our contracts are the major challenges we encountered during the course of the quarter while implementing planned procurement activities.

## 3.0 Recommendations

To effectuate our work in improving future implementation of planned procurement activities, we recommend that Management prevails on Ministry of Finance and Development Planning for budget support in order for us to fully implement our approved planned packages.

### 3.0 Annexes

A. Summary Activities Table for the 1<sup>st</sup> Quarter:

[illegible]

Annex B: Copies of the quarterly actualized Procurement Plans.....

See attached provisional approved procurement plan for 2023.

Annex C: Copies of notice of award.....

See attached Copies of notice of award for 2023

Annex D: Copies of signed Contracts .....

Contracts are still in process, will be submitted in the 2<sup>nd</sup> quarter report.

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly Procurement Report

See attached: