



Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/184/'22

April 1, 2022

Hon. Molewuleh B. Gray
CHAIRMAN
National Investment Commission
Monrovia, Liberia

Dear Hon. Gray:

Subject: **RECEIPT AND APPROVAL OF NIC's UPDATED NON-SBA PROCUREMENT PLAN FOR FISCAL YEAR 2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Investment (NIC) Commission Updated Procurement Plan (Non-SBA) for Fiscal Year 2022 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission informs the NIC that its Updated Project Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jargbe Roseline Nagbe Kwo (Atty.)
CHIEF EXECUTIVE OFFICE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



OFFICE OF THE CHAIRMAN

REPUBLIC OF LIBERIA NATIONAL INVESTMENT COMMISSION



NATIONAL INVESTMENT COMMISSION

Tel: +231 886-363 622

Ref: RL/NIC-C-MBG/978/'22

March 3, 2022

Jargbe Roseline Nagbe-Kowo (Atty.)

Executive Director & CEO

Public Procurement and Concessions Commission (PPCC)

Capitol Hill

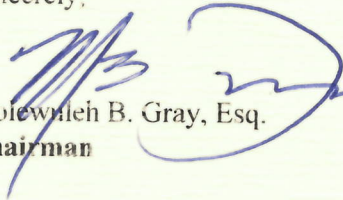
Monrovia, Liberia

Dear Atty. Kowo,

I present my compliments and write to request a **"No Objection"** to the award of a contract between Conex Liberia (formerly Total Liberia) and the National Investment Commission (NIC) for the supply of petroleum products to the Commission. Conex is the only petroleum company in Liberia that provides **fuel cards** to clients, which is the **foremost** consideration for selection of a vendor for our tender process. Accordingly, I consider it unfair to invite other companies to bid for petroleum products because none of them provides fuel cards, and therefore will inevitably be rejected.

The usage of fuel card promotes accountability as well as value for money consideration and has proven to be effective in preventing waste and abuse. Therefore, the Commission has come to prefer the use of this product. If you have any queries, please contact me directly or Mrs. Roundelle A. Clarke Johnson, Special Assistant/Chief of Office Staff in the office of the Chairman via email: clarkeroundelle07@gmail or mobile phone: +231 886-363-622 or 231 778509-972.

Sincerely,


Morewaleh B. Gray, Esq.
Chairman



Received:
Theophilus Kollie
March 3, 2022
Time: 2:58pm

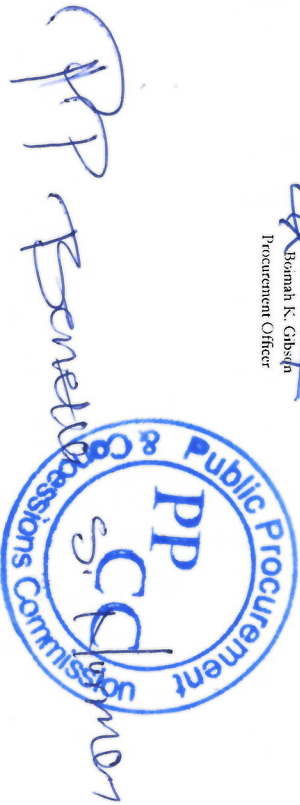
National Investment Commission
Up Dated Procurement Plan - Non - SBA
Source of Funding: Government of Liberia
January 1, 2022 - December 31, 2022

Item	Code	Cont. Package	Business Activity Code	Qty	Est. Cost	Procure Method	Tech. Specs	Prepare Bidding Documents	Entry/ PC App.1	Advertise	Bid Sub./ Pub. Opening Same Date	Bid Eva Reports	Entry Pc App.11	Cont. Award/ Signature	Advance Payment /LC	Delivery	Acceptance & Final Payment	Remarks	
Planned	1	IFB NO: NIC./RFQ/001/22	Stationery	G4761	Assorted	5,640.00	RFQ	24-Nov-21	8-Dec-21	15-Dec-21	22-Dec-21	5-Jan-22	12-Jan-22	19-Jan-22	26-Jan-22	NIL	26-Sep-22	10-Oct-22	
Update																			
Actual																			
Planned	2	IFB NO: NIC./RB/001/22	Petroleum Products	G4661	2,911.75g	11,647.00	RB	24-Nov-21	8-Dec-21	15-Dec-21	22-Dec-21	21-Jan-22	28-Jan-22	4-Feb-22	18-Feb-22	NIL	31-Dec-22	30-Dec-22	
Update		IFB NO: NIC/SS/001/22		G4661	1,941.10g	11,647.00	SS	24-Nov-21	8-Dec-21	15-Dec-21	N/A	N/A	N/A	18-Feb-22	N/A	31-Dec-22	30-Dec-22		
Actual																			
Planned	3	IFB NO: NIC./RFQ/002/22	Repair & Maintenance Generator	G3314	1 Firm	1,400.00	RFQ	26-Nov-21	3-Dec-21	10-Dec-21	24-Dec-21	7-Jan-22	14-Jan-22	21-Jan-22	4-Feb-22	NIL	30-Dec-22	12-Apr-22	
Update																			
Actual																			
Planned	4	IFB NO: NIC./RFQ/003/22	Repair & Maint. Of Air Conditors	S9552	1 Firm	1,000.00	RFQ	26-Nov-21	3-Dec-21	10-Dec-21	24-Dec-21	7-Jan-22	14-Jan-22	21-Jan-22	4-Feb-22	NIL	30-Dec-22	12-Apr-22	
Update																			
Actual																			
Planned	5	IFB NO: NIC./RFQ/004/22	Repair & Maint. Of Furniture	P9524	1 Firm	1,000.00	RFQ	30-Nov-21	7-Dec-21	14-Dec-21	27-Dec-21	10-Jan-22	17-Jan-22	25-Jan-22	2-Feb-22	NIL	30-Dec-22	12-Apr-22	
Update																			
Actual																			
		TOTAL				20,687.00													

Prepared by: 
Biomah K. Gibson
Procurement Officer

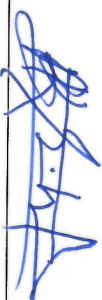
Approved by: 
Molevweh B. Gray Esq
Chairman/Chairperson Proc. Comm. It


Date: 05-31-2022





National Investment Commission
Non-SBA-Procurement Plan Explanatory Notes
Source of Funding: Government of Liberia
Fiscal Year: 2022

Item NO.	Contract Package Code	Contract Package	Contract Package Content	Amount (USD)
1..	IFBNO/NIC/RFQ/001/2022	Stationery	<p>This contract package is intended to procure the following stationery items:</p> <ul style="list-style-type: none"> A. A 4 Sheets B. Box Files C. A 4 Manila Folders D. Ball Pens E. Markers F. Writing Pads (Yellow Pads) G. Steno Pads H. Ledgers I. Stick-on-Pads J. Legal Sheets K. Brown Envelops L. White Envelops M. Hanging Folders N. Pen Holder O. Ink P. Cartridges Q. Manila Folders L/S 	5,640.00

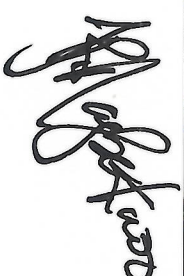
Prepared by: 
Boimah K. Gibson
Procurement Officer/ NIC

 PP Bennett

 S. Kinner

Approved by: 
Hon. Molevuleh B. Gray
Chairman NIC

Date: 03-31-2022





National Investment Commission
UP Dated Non – SBA Procurement Plan Explanatory Note
Source of Funding: Government of Liberia
Fiscal Year: 2022

Item NO.	Contract Package Code	Contract Package	Contract Package Content	AMOUNT
2.	IFB No. NIC/SS/001/2022	Petroleum Products	One thousand, nine hundred and forty-one gallons of Petroleum Products will be purchased for use by NIC at the Unit Price of USD 6.00 considering fluctuation in the price of Petroleum Products.	11,647.00
3.	IFB No. NIC/RFQ/002/2022	Repair & Maint. Of Generator	This amount is disintegrated from the budget line Repair & Maint. of Mach/equipt. & furniture. A Firm will be hired to render services for NIC's 60KVA Gen.	1,400.00
4.	IFB No. NIC/RFQ/003/2022	Repair & Maint. Of Air Conditioners	This amount is disintegrated from the budget line Repair & Maint. of Mach/equipt. & furniture. A Firm will be hired to render repair services.	1,000.00
5.	IFB No. NIC/RFQ/004/2022	Purchase of Office Furniture	Furniture is disintegrated from the budget package of Repair & Maintenance of Mach, Equip. & Furniture. This amount will be used to purchase furniture for the Commission	1,000.00

NOTE: Electricity in the tune of **USD 5,840.00**, Telecommunication in tune of **USD 5,000.00** and Foreign Travel-Means of travel in the tune of **USD 2,000.00** will be handled administratively.

Prepared by: 
Boimah K. Gibson
Procurement Officer/ NIC



Approved by: 
Hon. Molewuleh B. Gray
Chairman NIC



Date: 03-31-2022



PP Bennett