



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0425/'19

July 19, 2019

Hon. Molewuleh B. Gray

CHAIRMAN

National Investment Commission

Republic of Liberia

Dear Hon. Gray:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated July 1, 2019 which sought the approval of the Commission for the National Investment Commission SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NIC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Rose J. Jargbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

National Investment Commission
SBA PROCUREMENT PLAN -Consultancy Services
Source of Funding: Government of Liberia
Fiscal Year 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT NUMBER	BUSINESS REGISTRATION CODE	No. of FIRMS/ PERSONS	ESTIMATED COST (USD)	SELECTED METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL/ EVALUATION REPORT/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/REP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	1	RFP No./NIC/FBS/001/19/20	Agricultural Sector Profile Dev.	M 7020	1 Firm	11,712.00	FBS	4-Jun-19	2-Jul-19	23-Jul-19	6-Aug-19	13-Aug-19	27-Aug-19	3-Sep-19	10-Sep-19	1-Oct-19	8-Oct-19	15-Oct-19	29-Oct-19	30-Jun-20
UPDATE																				
ACTUAL																				
PLAN																				
UPDATE																				
ACTUAL																				
GRAND TOTAL						11,712.00														

Prepared by: *[Signature]*
Jomah K. Gibson
Procurement Officer/NIC

Approved by: *[Signature]*
Molwaleh B. Gray
Chairman/NIC

Date: *10/07/19*

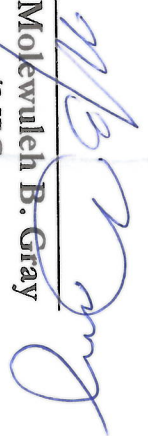
all done
July 18, 2019

Provisional
Approved
27/11/19

National Investment Commission
PROCUREMENT PLAN Consultancy Services Explanatory Notes SBA
Source of Funding: Government of Liberia
Fiscal Year: 2019/2020

Item NO.	Contract Package Code	Contract Package	Content	Estimated Amount (USD)
1.	RFP No. NIC/SBA/FBS/001/19/20	Agricultural Sector Profile Dev.	Management will hire a qualified firm or individual to perform research work on the agricultural sector profile development with regards to the budget item Consultancy Service with the indicated amount.	\$11,712.00

Prepared By: 
Boimah K. Gibson
Procurement Officer/NIC

Approved By: 
Hon. Molewuleh B. Gray
Chairman/NIC

Date: 14/07/19

*all ready
July 18, 2019*

*11/08/2019
14/07/19*