



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/376/'21**

September 3, 2021

Hon. Molewuleh B. Gray
CHAIRMAN
National Investment Commission
Republic of Liberia

Dear Hon. Gray:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN OF SPECIAL BUDGET 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Investment Commission (NIC) SBA and Non SBA Procurement Plans for FY 2021 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for NIC's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours

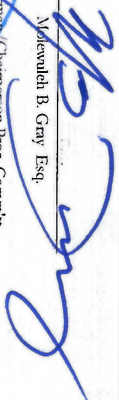

Jarabe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia


National Investment Commission
Special Budget Procurement Plan - Non - SBA
Source of Funding Government of Liberia
July 1, 2021 - December 31 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	Item Code		Cont. Package	Business Activity Code	Qty	Est. Cost	Procure Method	Tech. Specs	Prepare Bidding Documents	Entry/PC App.1	Advertise	Bid Sub/ Pub. Opening Same Date	Bid Eval Reports	Entry Pc App.11	Cont. Award/ Signature	Advance Payment /LC	Delivery	Acceptance & Fina Payment	Rem
Planned	1	HB NO. N/C/ RFQ/ 001/ 21	Stationery	G4761	Assorted	5,405.00	RFQ	16-Aug-21	30-Aug-21	6-Sep-21	13-Sep-21	20-Sep-21	27-Sep-21	4-Oct-21	18-Oct-21	NIL.	25-Oct-21	31 Dec. 21	
Update																			
Actual																			
Planned	2	HB NO. N/C/ RFQ/ 002/ 21	Petroleum Products	G4661	2,714.3g	9,500.00	RFQ	16-Aug-21	30-Aug-21	6-Sep-21	13-Sep-21	20-Sep-21	27-Sep-21	4-Oct-21	18-Oct-21	NIL.	25-Oct-21	31 Dec. 21	
Update																			
Actual																			
Planned	3	HB NO. N/C/ RFQ/ 003/ 21	Repair & Maintenance Generator	G3314	1 Firm	1,000.00	RFQ	17-Aug-21	24-Aug-21	31-Aug-21	7-Sep-21	14-Sep-21	21-Sep-21	28-Sep-21	12-Oct-21	NIL.	9-Aug-21	30 Dec. 21	
Update																			
Actual																			
Planned	4	HB NO. N/C/ RFQ/ 004/ 21	Repair & Maint. Of Air Conditioners	S9552	1 Firm	1,454.00	RFQ	17-Aug-21	24-Aug-21	31-Aug-21	7-Sep-21	14-Sep-21	21-Sep-21	28-Sep-21	12-Oct-21	NIL.	9-Aug-21	30 Dec. 21	
Update																			
Actual																			
		Total				17,359.00													

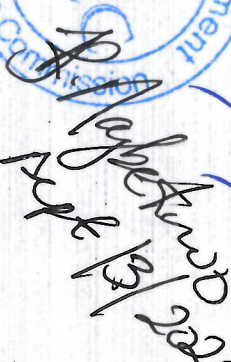
Prepared by: 
Boimah K. Gibson
Procurement Officer

Approved by: 
Mawuli B. Gray Esp.
Chairman/Chairperson Proc. Commit

Date: 08/31/2021



Aug 2, 2021
Sept. 2, 2021




09/01/2021

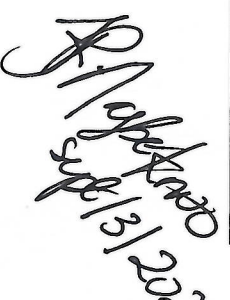
National Investment Commission
Special Budget PROCUREMENT PLAN Explanatory Notes NON-SBA
Source of Funding: Government of Liberia
Juy 1, 2021 – December 31, 2021

Item NO.	Contract Package Code	Contract Package	Content	Estimated Amount (USD)
1.	IFB No./NIC/RFQ/001/21	Stationery & Ink	Management will hire a suitable vendor to procure Stationery items and Ink Cartridges through the Request for Quotations for the FY- 2021.	\$ 5,405.00
2.	IFB No. NIC/RFQ/002/21	Petroleum Products	Three thousand Three Hundred Twenty Seven point Seven gallons of Petroleum Products will be purchased through competitive procurement process by NIC considering a Unit Price of USD 3.5 with respect to fluctuation in the price of Petroleum Products.	\$9500.00
3.	IFB No: NIC/RFQ/003/21	Repair & Maintenance of Generator	This Item originated from the budget line Repair & Maintenance of Mach, Equip & Furniture . Management will hire a firm to render repair services through request for quotations. The amount will be geared towards the repair & maintenance services of NIC 33 KVA power generator.	\$1,000.00
4.	IFB No: NIC/RFQ/004/21	Repair & Maintenance of Air Conditioners.	Repair & Maintenance of Air Conditioners is disintegrated from the package of Repair & Maintenance of Mach, Equip. & Furniture. Management will hire a firm render repair services of NIC air conditioners through the request for quotations for FY- 2021.	\$1,454.00
Total				17,359.00

Prepared By: 
Boimah K. Gibson
Head of Procurement/NIC


Approved By: 
Molewuleh B. Gray Esq.
Chairman/ NIC

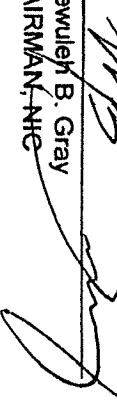


Date: June 23, 2021
 6/23/2021

REPUBLIC OF LIBERIA
NATIONAL INVESTMENT COMMISSION
SPENDING PLAN FOR THE PERIOD
JULY 1, 2021 - DECEMBER 31, 2021

CODE	OBJECT OF EXPENDITURE	2020-21 REVISED RECURRENT BUDGET (JULY-DEC)		2020-21 SPENDING PLAN (JULY-DEC)							
21	Compensation of Employees	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL			
211101	Basic Salaries -Civil Service	366,429.00	61,071.50	61,071.50	61,071.50	61,071.50	61,071.50	366,429.00			
22	Goods & Services										
221101	Foreign Travel-Means of travel										
221102	Forgn.Travel-Daily Sub. Allowa								-		
221103	Forgn.Travel-Incidental Allowance								-		
221105	Domestic Travel-Daily Sub. Allowa								-		
221203	Telecommunication, Internet	2,500.00	420.00	420.00	415.00	415.00	415.00	2,500.00			
221209	Scratch Cards	1,800.00	300.00	300.00	300.00	300.00	300.00	1,800.00			
221303	Office Building Rental and Lease	41,667.00		41,667.00				41,667.00			
221401	Fuel and Lubricants - Vehicles	3,000.00	500.00	500.00	500.00	500.00	500.00	3,000.00			
221402	Fuel and Lubricants - Generator	6,500.00	1,085.00	1,083.00	1,083.00	1,083.00	1,083.00	6,500.00			
221501	Repairs and Maintenance-Civil	3,000.00	1,500.00		1,500.00			3,000.00			
221502	:Repairs and Maintenance-Vehicle	2,275.00	380.00	380.00	380.00	380.00	375.00	2,275.00			
221504	Repairs and Maint.-Mach./&Equip, Furniture	2,454.00	409.00	409.00	409.00	409.00	409.00	2,454.00			
221602	Stationery	5,405.00	905.00	900.00	900.00	900.00	900.00	5,405.00			
222109	Operating Expense	7,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	7,200.00			
221903	Staff Training - Local	1,500.00	750.00		750.00			1,500.00			
222103	Food and Catering Services	1,200.00	200.00		200.00	200.00	200.00	1,200.00			
222113	Guard and Security Services	5,220.00	870.00		870.00	870.00	870.00	5,220.00			
222306	Vehicle Insurance	1,000.00	1,000.00		-			1,000.00			
	Sub-total	84,721.00	9,519		6,262	47,924	8,507	84,721.00			
Grand Total	Grand Total	451,150.00	70,590.50	67,333.50	108,995.50	69,578.50	67,328.50	451,150.00			

Signed: 
Beatrice M. Cooper
Comptroller, NIC

Approved: 
Molewuleh B. Gray
CHAIRMAN, NIC