

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357



Ref: PPCC/RL/CEO/1548/'20

October 28, 2020

Hon. Molewuleh B. Gray
CHAIRMAN
National Investment Commission
Republic of Liberia

Dear Hon. Gray:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Investment Commission (NIC) SBA and Non SBA Procurement Plans (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

The NIC is advised to always adhere to procurement plan hearings scheduled by the PPCC to facilitate early procurement planning at the beginning of a fiscal year.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

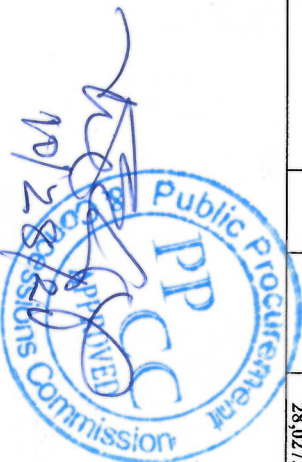

Jargue Roseline Nagbe Korro (Atty.)
CHIEF EXECUTIVE OFFICER


Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

National Investment Commission Procurement Plan - Non - SBA Source of Funding Government of Liberia Fiscal Year: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	Item	Code	Cont. Package	Business Activity Code	Qty	Est. Cost	Procure Method	Tech. Specs	Prepare Bidding	Entity/PC Appl	Advertise	Bid Sub./Pub. Opening	Bid Eval Reports	Entity Pc Appl.11	Cont. Award/ Signature	Advance Payment /LC	Delivery	Acceptance & Final Payment	Remarks
Planned	1	RFQ No. NIC/001/20/21	Stationery	G4761	Assorted	5,640.00	RFQ	10-Aug-20	17-Aug-20	24-Aug-20	7-Sep-20	21-Sep-20	28-Sep-20	5-Oct-20	26-Oct-20	NIL	9-Nov-20	30-Jun-21	
Update																			
Acct.																			
Planned	2	IFB No. NIC/RB/001/20/21	Petroleum Products	G4661	3,327.7 gals	11,647.00	RB	25-Aug-20	8-Sep-20	22-Sep-20	20-Oct-20	17-Nov-20	1-Dec-20	8-Dec-20	22-Dec-20	NIL	2-Feb-21	30-Jun-21	
Update																			
Actual																			
Planned	3	RFQ No. /NIC/002/20/21	Repair & Maintenance- Generator	G 3314	1 Firm	2,000.00	RFQ	7-Aug-20	14-Aug-20	21-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	2-Oct-20	23-Oct-20	NIL	6-Nov-20	30-Jun-21	
Update																			
Actual																			
Planned	4	RFQ No. NIC/003/20/21	Air Ticket	N 9711	1 Firm	2,000.00	RFQ	11-Aug-20	18-Aug-20	25-Aug-20	8-Sep-20	22-Sep-20	29-Sep-20	6-Oct-20	27-Oct-20	NIL	10-Nov-20	30-Jun-21	
Update																			
Actual																			
Planned	5	RFQ No. /NIC/004/20/21	Repair & Maint.- NIC Vehicles	G4520	1 Firm/Garage	3,740.00	RFQ	12-Aug-20	19-Aug-20	26-Aug-20	9-Sep-20	23-Sep-20	30-Sep-20	7-Oct-20	28-Oct-20	NIL	11-Nov-20	30-Jun-21	
Update																			
Actual																			
Planned	6	RFQ No. /NIC/005/20/21	Repair & Maint.- Civil	F4100	1 Firm/Individual	3,000.00	RFQ	13-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	24-Sep-20	1-Oct-20	8-Oct-20	29-Oct-20	NIL	12-Nov-20	30-Jun-21	
Update																			
Actual																			
		Total				28,027.00													

Prepared by: 
Boimah K. Gibson
Head of Procurement /NIC




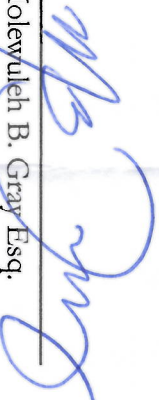
Approved By: 
Molewalety B. Gray Esq.
Chairman/Chairperson Proc. Committee/NIC

Date: Oct 20, 2020

National Investment Commission
NON-SBA Procurement Plan Explanatory Notes
Source of Funding: Government of Liberia
Fiscal Year: 2020/2021

Item NO.	Contract Package Code	Contract Package	Contract Package Content	Amount (USD)
1.	RFQ No./NIC/001/20/21	Stationery & Ink	Management will hire a suitable vendor to procure Stationery items and Ink Cartridges through the Request for Quotations for the FY- 2020-2021.	\$ 5,640.00
2.	IFB No. NIC/RB/001/20/21	Petroleum Products	Three thousand Three Hundred Twenty Seven point Seven gallons of Petroleum Products will be purchased through competitive procurement process by NIC considering a Unit Price of USD 3.5 with respect to fluctuation in the price of Petroleum Products.	\$11,647.00
3.	RFQ No: NIC/002/20/21	Repair & Maintenance of Generator	This Item originated from the budget line Repair & Maintenance of Mach, Equip & Furniture . Management will hire a firm to render repair services through request for quotations. The amount will be geared towards the repair & maintenance services of NIC 33 KVA power generator.	\$2,000.00
4.	RFQ No./NIC/003/20/21	Air Tickets	The amount indicated under this package is geared towards hiring a firm to render travel services to NIC through the request for quotations for the FY 2020-2021.	\$2,000.00
5.	RFQ No: NIC/004/20/21	Repair & Maintenance of Vehicle	The amount indicated under this package is geared towards the repair and maintenance of NIC assigned Vehicles. A garage will be hired to render vehicle repair services.	\$3,740.00
6.	RFQ No: NIC/005/20/21	Repair & Maintenance Civil	The amount indicated under this package is geared towards repair and maintenance services of the NIC building. A firm will be hired through request for quotations to cover FY 2020/2021.	\$3,000.00
Total				\$28,027.00

Prepared by: 
Boimah K. Gibson
Head of Procurement/ NIC

Approved by: 
Molewuleh B. Gray Esq.
Chairman NIC

Date: Oct. 20, 2022


10/28/20