

FRAMEWORK AGREEMENT FOR THE SUPPLY OF STATIONERY ITEMS & INK
& CARTRIDGES

THIS FRAMEWORK AGREEMENT (the "AGREEMENT") is made and entered into this 16th day of JUNE-----, 2022, by and between

THE NATIONAL INVESTMENT COMMISSION, an Agency of the Government of Liberia (hereinafter referred to as the "PURCHASER"), located on United Nations Drive, Monrovia, Liberia and represented by its Chairman, Hon. Molewulch B. Gray and,

UNITED OFFICE SUPPLIES & EQUIPMENTS (herein referred to as the "SUPPLIER"), an entity incorporated under the laws of the Republic of Liberia with principal place of business on Benson & Meehlin Streets, Monrovia, Liberia and represented by its General Manager, Mr. Hitesh M. Thakur (hereinafter called the "SUPPLIER").

The PURCHASER and SUPPLIER are hereinafter collectively referred to as the "PARTIES".

WITNESSETH

WHEREAS the SUPPLIER is an entity registered under the laws of the Republic of Liberia, whose principle business is the supply and sales of books, newspapers and Stationery in specialized stores and other related products.

WHEREAS, the PURCHASER desirous of fulfilling its consumable needs, utilized section 53 of the Public Procurement and Concession Laws of Liberia 2010, *Request for Quotation*, received submissions, evaluated same pursuant to section 54 of the said Act, and wishes to award the SUPPLIER a contract for the supply of Stationeries & Ink;

WHEREAS, the Purchaser intends to apply a portion of its budgetary appropriation to the procurement of Stationery & Ink supplies for the period of JUNE 1, 2022 to December 31, 2022; and,

WHEREAS, the SUPPLIER has accepted the engagement and warrants that it has the wherewithal to supply stationery & Ink items to the PURCHASER during the period mentioned supra;

NOW THEREFORE, for and in consideration of the mutual promises and agreements herein contained, the PARTIES hereto agree:

ARTICLE I
SUPPLY OF GOODS

The PARTIES have agreed that the SUPPLIER shall supply and deliver to the PURCHASER the quantity of Stationery Materials and ink Cartridges requested based upon the pre agreed unit prices quoted below by the SUPPLIER:

Sales Quotation

Stationery Items

Item No.	Description	Qty	Unit	Unit Price
1	A4 SHEET "AA"	1	ream	4.50
2	Legal SHEET "AA"	1	ream	8.50
3	Box File 1-50PCS/CTN	1	Ctn	75.00
4	A4 Manila Folder (1x100Pcs- Good Quality	1	Box	9.50
5	Large Manila Folder (1x100Pcs- Good Quality)	1	Box	11.00
	Ball point Pen (1x50Pcs/Pack- Excellent Writing)	1	Pk.	3.00
	Highlighter Marker (1x12Pcs/Pack	1	Pk.	3.00



	Assorted)			
8	A4 Size Writing Pad (1x12 Pcs/Pack)	1	Doz	12.00
9	Steno Pad (1x120Pcs/Box)	1	BOX	36.00
10	SNL Manuscript/Ledger Book 3QR 1* 20pcs/Box	1	BOX	60.00
11	Manuscript Book 2Qr 1x24/Box	1	BOX	56.00
12	Stick On Pad 3x3 Yellow (1x12Pcs/BOX)	1	BOX	6.00
13	A4 Size Brown Envelope (1x50Pcs/BOX)	1	PK	4.50
14	Regular White Envelope Peel N Seal (1x50Pcs)	1	Pk.	1.50
15	Hanging Folder (1x25Pcs/BOX)	1	BOX	12.00
16	Pen Holders with Accessories/pvc	1	PC	5.00
17	Highlighter (1x4Pcs Assorted Color)	1	Pk.	3.00
18	Staples Pin	1	PK	1.25
19	Staples Pin Heavy Duty		PK	2.50
20	Paper Clips Normal size	1	PK	0.70
21	Desk Trays	1	Doz	144.00
22	Stapler Machine	1	Doz.	48.00
23	Calculator 12 Digits	1	Doz	72.00
24	Reuler	1	Doz	3.00
25	Paper Glue	1	Doz	6.00
26	Punch Machines	1	Doz	48.00

Ink & Cartridges

Item No.	Description	Qty	Unit	Unit Price
1	HP Deskjet Cartridge 61 (Black &Color)	1	Set	60.00
2	HP Deskjet Cartridge 65 (Black &Color)	1	Set	64.00
3	HP LaserJet Cartridge 435A	1	Pc	40.00
4	HP LaserJet Cartridge 85A	1	Pc	40.00
5	Canon Laserjet Cartridge 737	1	Pc	40.00
6	Canon LaserJet Cartridge 728	1	Pc	40.00
7	HP LaserJet Cartridge CF217A	1	Pc	54.00
8	HP LaserJet Cartridge 12A	1	Pc	45.00
9	HP LaserJet Cartridge 230A	1	Pc	55.00
10	HP Laserjet Cartridge 19A	1	Pc	25.00
11	HP Deskjet Cartridge 123 (Black & White)	1	Set	45.00
12	HP Laserjet 130NW jet Pro MFP	1	Pc	54.00
13	HP 106A Black Toner	1	PC	70.00

**ARTICLE II
DURATION**

The duration of this agreement is for the period of Seven (7) Months commencing, June 1, 2022 to December 31, 2022

ARTICLE III PAYMENT

For cash transactions, payments shall be made by checks drawn in favor of the SUPPLIER and paid to its head office before delivery of the supplies.

In the event a credit account has been established and agreed between the PARTIES, delivery of supplies will be made against a purchase order and payment made by checks drawn in favor of the SUPPLIER within a month from the date of delivery.

ARTICLE IV SERVICE AND SUPPLIES

The SUPPLIER agrees and stipulates that in the event the PURCHASER reports a problem or defect with the stationery items & Ink Cartridges or related materials, the SUPPLIER shall make a reasonable effort to rectify said defect in three (3) working days.

ARTICLE V FORCE MAJEURE

In the event of force majeure or other supervening events which could render this agreement inoperable, the terms and conditions of this agreement shall be automatically suspended and shall remain suspended until such time when the force majeure no longer exists. Force Majeure as used herein is defined as any event beyond the reasonable control of the PARTIES, including Acts of God, war, civil commotion, armed incursion, armed insurrection, storm, floods, epidemic, fire, lightning or conditions that could not have been expected, prevented or controlled, and not attributable to the fault or neglect of the PARTIES.

ARTICLE VI PRIVITY

The benefits and obligations of this Framework Agreement shall respectively inure to, and be binding upon the PARTIES hereto, their legal representative and/or successors-in-interest as if they were specifically mentioned herein by name.

ARTICLE VII MODIFICATION

This Contract constitutes the entire agreement between the Parties and supersedes any and all oral and/or written statements, discussions and agreements made by either Party to the other. No modification of this Contract shall be binding on either Party unless it is in writing and signed by both Parties.

ARTICLE VIII GOVERNING LAW

This agreement shall be governed by the laws of the Republic of Liberia.



AS A STATEMENT OF OUR MUTUAL ASSENT AND UNDERSTANDING, WE HERETO
AFFIX OUR NAMES AND SIGNATURES ON THIS _____ DAY OF June A.D. 2022.

IN WITNESS WHEREOF, the PARTIES hereto have hereunto set their hands and affixed their
signatures on the date fixed above written.

IN PRESENCE:

Shinnah T. Gehyarte

FOR: UNITED OFFICE SUPPLIES
(SUPPLIER)

Hitesh M. Thakur
General Manager

FOR: NATIONAL INVESTMENT COMMISSION
(PURCHASER)

S.M.A. 2022

Molewulch B. Gray
CHAIRMAN