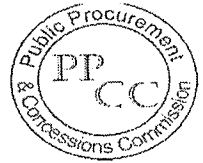


Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/887/'21

December 17, 2021

Hon. Molewuleh B. Gray, Esq.

CHAIRMAN

National Investment Commission (NIC)

Republic of Liberia

Dear Hon. Gray:

Subject: PROVISIONAL APPROVAL OF NATIONAL INVESTMENT COMMISSION NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2022.

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of National Investment Commission Non SBA Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advanced of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

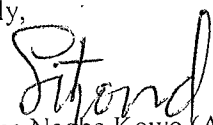
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for NIC's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

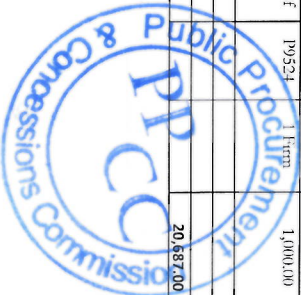
Yours sincerely,


Jargbe Roseline Nagbe Kowo (Atty.)
PP CHIEF EXECUTIVE OFFICER

National Investment Commission
Procurement Plan - Non - SBA
Source of Funding: Government of Liberia
January 1, 2022 - December 31, 2022

Item	Code	Cont. Package	Business Activity Code	Qty	Est. Cost	Procure Method	Tech. Specs	Prepare Bidding Documents	Entity/ PC Appl	Advertise	Bid Sub/ Pub. Opening Same Date	Bid Eva Reports	Entity Pg Appl	Cont. Award/ Signature	Advance Payment /LC	Delivery	Acceptance & Final Payment	Remarks	
Planned	1	IFB NO: NIC/RFQ/001/22	Stationery	G4761	Assorted	5,640.00	RFQ	24-Nov-21	8-Dec-21	15-Dec-21	22-Dec-21	5-Jan-22	12-Jan-22	19-Jan-22	26-Jan-22	NIL	26-Sep-22	10-Oct-22	
Update																			
Actual																			
Planned	2	IFB NO: NIC/RB/001/22	Petroleum Products	G4661	2,911.75g	11,647.00	RB	24-Nov-21	8-Dec-21	15-Dec-21	22-Dec-21	21-Jan-22	28-Jan-22	4-Feb-22	18-Feb-22	NIL	31-Dec-22	30-Dec-22	
Update																			
Actual																			
Planned	3	IFB NO: NIC/RFQ/002/22	Repair & Maintenance Generator	G3314	1 Firm	1,400.00	RFQ	26-Nov-21	3-Dec-21	10-Dec-21	24-Dec-21	7-Jan-22	14-Jan-22	21-Jan-22	4-Feb-22	NIL	30-Dec-22	12-Apr-22	
Update																			
Actual																			
Planned	4	IFB NO: NIC/RFQ/003/22	Repair & Maint. Of Air Conditioners	S0552	1 Firm	1,000.00	RFQ	26-Nov-21	3-Dec-21	10-Dec-21	24-Dec-21	7-Jan-22	14-Jan-22	21-Jan-22	4-Feb-22	NIL	30-Dec-22	12-Apr-22	
Update																			
Actual																			
Planned	5	IFB NO: NIC/RFQ/004/22	Repair & Maint. Of Furniture	P0524	1 Firm	1,000.00	RFQ	30-Nov-21	7-Dec-21	14-Dec-21	27-Dec-21	10-Jan-22	17-Jan-22	23-Jan-22	24-Feb-22	NIL	30-Dec-22	12-Apr-22	
Update																			
Actual																			
	TOTAL				4	20,687.00													

Prepared by: *[Signature]*
Barth K. Gibson
Procurement Officer



Approved by: *[Signature]*
Mr. Matthew B. Gray Esq.
Chairman/Chairperson Proc. Committee



Date: *December 17, 2021*

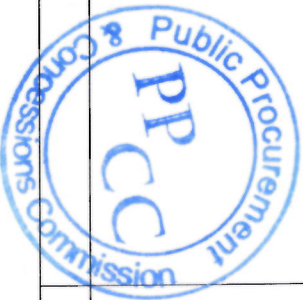
Dec 17, 2021

Dec 17, 2021



National Investment Commission
Non-SBA-Procurement Plan Explanatory Notes
Source of Funding: Government of Liberia
Fiscal Year: 2022

Item NO.	Contract Package Code	Contract Package	Contract Package Content	Amount (USD)
1..	IFBNO/NIC/RFQ/001/2022	Stationery	<p>This contract package is intended to procure the following stationery items:</p> <ul style="list-style-type: none"> A. A 4 Sheets B. Box Files C. A 4 Manila Folders D. Ball Pens E. Markers F. Writing Pads (Yellow Pads) G. Steno Pads H. Ledgers I. Stick-on-Pads J. Legal Sheets K. Brown Envelops L. White Envelops M. Hanging Folders N. Pen Holder O. Ink P. Cartridges Q. Manila Folders L/S 	5,640.00
		SUB-TOTAL		5,640.00



Prepared by:
Boimah K. Gibson
Procurement Officer/ NIC

Approved by:
Hon. Molewalet B. Gray
Chairman NIC



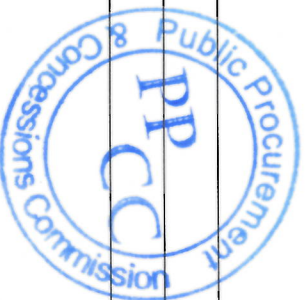
Date: Dec-13-2021

Dec. 17, 2021

Dec 17, 2021

National Investment Commission
Non – SBA Procurement Plan Explanatory Note
Source of Funding: Government of Liberia
Fiscal Year: 2022

Item NO.	Contract Package Code	Contract Package	Contract Package Content	AMOUNT
2.	IFB No. NIC/RB/001/2022	Petroleum Products	Two thousand, nine hundred and eleven gallons of Petroleum Products will be purchased for use by NIC at the Unit Price of USD 4.00 considering fluctuation in the price of Petroleum Products.	11,647.00
3.	IFB No. NIC/RFQ/002/2022	Repair & Maint. Of Generator	This amount is disintegrated from the budget line Repair & Maint. of Mach/equipt. & furniture. A Firm will be hired to render services for NIC's 60KVA Gen.	1,400.00
4.	IFB No. NIC/RFQ/003/2022	Repair & Maint. Of Air Conditioners	This amount is disintegrated from the budget line Repair & Maint. of Mach/equipt. & furniture. A Firm will be hired to render repair services.	1,000.00
5.	IFB No. NIC/RFQ/004/2022	Purchase of Office Furniture	Furniture is disintegrated from the budget package of Repair & Maintenance of Mach, Equip. & Furniture. This amount will be used to purchase furniture for the Commission.	1,000.00
		SUB-TOTAL		15,047.00
				20,687.00




Prepared by: 
Boimah K. Gibson
Procurement Officer/ NIC

Approved by: 
Hon. Molewuleh B. Gray
Chairman NIC

Date: Dec-13-2021




Dec 17, 2021


Dec. 17, 2021