

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/151/'23

April 3, 2023

Hon. Molewuleh B. Gray
CHAIRMAN
National Investment Commission
Republic of Liberia

Dear Hon. Gray:

Subject: **NATIONAL INVESTMENT COMMISSION SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Investment Commission SAPZ Annual Special Project Procurement Plan in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the National Investment Commission Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

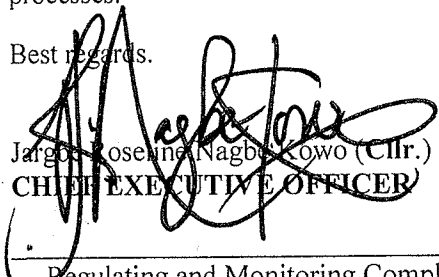
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.


Jargba Roseine Nagbe Kowo (Cllr.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Loan No. 2100150042703
Grant No. 2100155041079
Project ID: P-LR-AA0-009

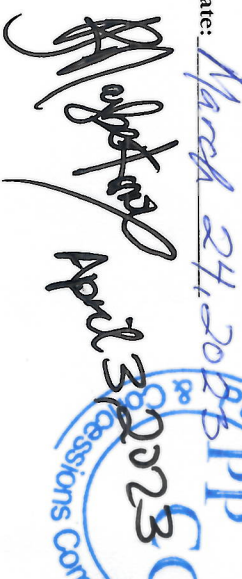
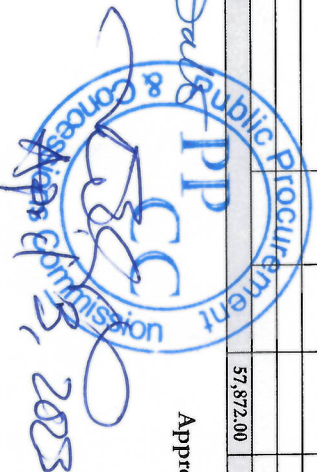
National Investment Commission
SAPZ - Project Procurement Plan
Source of Funding: African Development Bank(AfDB)
March 1, 2023 - March 31, 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Item	Code	Cont. Package	Business Activity Code	Qty	Est. Cost(USD)	Procurement Avert	Tech. Specs	Prepare Bid Document	Entity/PC Appr.	Advertise/LOI /RFQ	Bid/Quot. Sub/Pub. Opening	Bid Eval. Report	Entity Pc Appr-II	Cont. Award/Signature	Advance Payment	Delivery	Acceptance & Final Payment	Remarks	
Planned	1	IFB No: NIC/ANDB/SAPZ/RB/001/23	Petroleum Products(Gasoline & Fuel)	2,086gals @ 7.00	14,602.00	RB	10-Aug-23	24-Aug-23	31-Aug-23	6-Sep-23	4-Oct-23	11-Oct-23	18-Oct-23	1-Nov-23	NIL	13-Dec-23	10-Jan-24		Contract still valid
Update																			
Actual																			
Planned	2	IFB No: NIC/ANDB/SAPZ/RFQ/001/23	Stationery & Ink	Assorted	4,200.00	RFQ	4-Sep-23	11-Sep-23	18-Sep-23	21-Sep-23	5-Oct-23	12-Oct-23	19-Oct-23	2-Nov-23	NIL	14-Dec-23	11-Jan-24		Contract still valid
Update																			
Actual																			
Planned	3	IFB No: NIC/ANDB/SAPZ/RFQ/002/23	Internet Router & Subscription Services	1 Firm	5,320.00	RFQ	4-Mar-23	11-Mar-23	18-Mar-23	21-Mar-23	4-Apr-23	11-Apr-23	18-Apr-23	9-May-23	NIL	23-May-23	20-Jun-23		Contract still valid
Update																			
Actual																			
Planned	4	IFB No: NIC/ANDB/SAPZ/RFQ/003/23	Furniture & Office Equip	Assorted	5,000.00	RFQ	6-Mar-23	13-Mar-23	20-Mar-23	23-Mar-23	6-Apr-23	13-Apr-23	20-Apr-23	4-May-23	NIL	11-May-23	25-May-23		
Update																			
Actual																			
Planned	5	IFB No: NIC/ANDB/SAPZ/RFQ/004/23	Scratch Cards	1 Firm	1,750.00	RFQ	4-Sep-23	11-Sep-23	18-Sep-23	21-Sep-23	5-Oct-23	12-Oct-23	19-Oct-23	2-Nov-23	NIL	14-Dec-23	11-Jan-24		Contract still valid
Update																			
Actual																			
Planned	6	IFB No: NIC/ANDB/SAPZ/RFQ/005/23	Advertisement & Publication Services	1 Firm	7,000.00	RFQ	6-Mar-23	13-Mar-23	20-Mar-23	22-Mar-23	5-Apr-23	12-Apr-23	19-Apr-23	3-May-23	NIL	10-May-23	24-May-23		Contract expires March 31, 2023
Update																			
Actual																			
Planned	7	IFB No: NIC/ANDB/SAPZ/NCB/001/23	Printing Services for Investment Promotion	1 Firm	20,000.00	NCB	9-Mar-23	23-Mar-23	30-Mar-23	2-Apr-23	30-Apr-23	7-May-23	14-May-23	4-Jun-23	NIL	18-Jun-23	16-Jul-23		Contract still valid
Update																			
Actual																			
Sub Total					57,872.00														

Prepared by: *B.K.K. Gibson*
Boimah K. Gibson
Head of Procurement

Approved by: *Molevuleh B. Gray*
Molevuleh B. Gray
Chairman/NIC

Date: *March 24, 2023*



Loan No. 2100150042703
Grant No. 2100155041079
Project ID: P-LR-AA0-009

National Investment Commission
SAPZ - Project Procurement Plan for Goods Explanatory Notes
Source of Funding: African Development Bank(AfDB)
March 1, 2023 - March 31, 2023

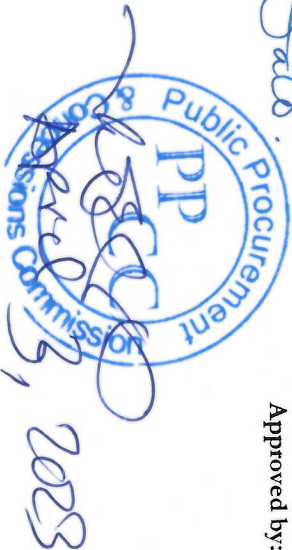
Item No.	Contract Package Code	Contract Package	Content	Procurement Method	Estimated Amount (USD)	Comment
1	IFB No: NIC/AFDB/SAPZ/RB/001/23	Petroleum Products(Gasoline & Fuel)	The amount represents 2,086 gallons of Petroleum Products at unit price of USD 7.00 per gallons due to price fluctuation in the Petroleum Products. This covers a period of One (1) year, with hiring a suitable and reliable filling station through a Restricted Bidding process.	Restricted Bidding	14,602.00	This Package rolled over to current year due to a valid contract
2	IFB No: NIC/AFDB/SAPZ/RFQ/001/23	Stationery & Ink	The amount indicated under this package is geared towards hiring a suitable Stationery store to supply assorted items of Stationery & Ink for SAPZ Project Office.	Request For Quotation (RFQ)	4,200.00	This Package rolled over to current year due to a valid contract
3	IFB No: NIC/AFDB/SAPZ/RFQ/002/23	Internet Installation & Subscription	An Internet service provider will be hired to provide internet services in order to enhance the SAPZ Project work for a smooth implementation.	Request For Quotation (RFQ)	5,320.00	This Package rolled over to current year due to a valid contract
4	IFB No: NIC/AFDB/SAPZ/RFQ/003/23	Furniture & Office Equip.	The Procurement of Furniture and Office Equip. will be done by soliciting from qualified vendor for the supply of Furniture and Office equipment for the SAPZ Project office.	Request For Quotation (RFQ)	5,000.00	This Package rolled over to current year due to a valid contract
5	IFB No: NIC/AFDB/SAPZ/RFQ/004/23	Scratch Cards	The amount will cover the purchase of assorted Scratch Cards for communication purpose to be used by Project Staff.	Request For Quotation (RFQ)	1,750.00	This Package rolled over to current year due to a valid contract
6	IFB No: NIC/AFDB/SAPZ/RFQ/005/23	Advertisement & Publication Services	The Amount will be used for the Advertisement of all Bids and other Publication services for the SAPZ Project.	Request For Quotation (RFQ)	7,000.00	This Package rolled over to current year due to a valid contract
6	IFB No: NIC/AFDB/SAPZ/NCB/001/23	Printing Services for Investment Promotion	The amount indicated under this package will be utilized to hire a vendor to provide services and the production of investment promotion materials through a competitive bidding process for the SAPZ Project for the period of One year.	National Competitive Bidding	20,000.00	This Package will roll over to the current year due to an existing contract
Sub Total					57,872.00	

Prepared by: J.F. K.K.M. Dals.
Boimah K. Gibson
Head of Procurement

Approved by:

Molewuloh B. Gray Esq
Chairman/NIC

Date: March 24, 2023



Loan No. 2100150042703
Grant No. 210015041079

National Investment Commission
SAPZ - Project Procurement Plan
Source of Funding: African Development Bank(ADB)
March 1, 2023 - March 31, 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	Item	Code	Cont. Package	Business Activity	Qty	Est. Cost(USD)	Procurement Avert	Tech. Specs	Prepare Bid Document/	Entity/PC Appr.	Advertiser/ LOI /RFQ	Bid/Quot Sub/Pub.	Bid Eval. Report	Entity PC Appr.11	Cont. Award/ Signature	Advance Payment	Delivery	Acceptance & Final Payment	Remarks
Planned	8	IFB No: NIC/AFDB/SAPZ/RFQ/006/'23	Repair & Maint. Of Vehicle and Spare Parts	G4520/ 30	1 Firm	4,199.94	RFQ	10-Mar-23	17-Mar-23	24-Mar-23	26-Mar-23	9-Apr-23	16-Apr-23	23-Apr-23	7-May-23	NIL	14-May-23	28-May-23	
Update																			
Actual																			
Planned			Vehicle Insurance	K 6512	2	4,875.00	SS	10-Mar-23	17-Mar-23	24-Mar-23	26-Mar-23	9-Apr-23	16-Apr-23	23-Apr-23	7-May-23	NIL	14-May-23	28-May-23	
Update		IFB No: NIC/AFDB/SAPZ/SS/001/'23																	
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Planned	12	IFB No: NIC/AFDB/SAPZ/RB/002/'23	Vehicle	G 4510	1	36,000.00	RB	17-Mar-23	31-Mar-23	7-Apr-23	10-Apr-23	8-May-23	15-May-23	22-May-23	12-Jun-23	NIL	26-Jun-23	24-Jul-23	
Update																			
Actual																			
		Sib Total				175,074.94													
		Grand Total				232,946.94													

Prepared by: P.P. S.I.M.S. Dals.
Boimah K. Gibson
Head of Procurement

Approved by: Molewuloh B. Gray
Chairman/NIC

Date: March 24, 2023



April 13, 2023

Loan No. 2100150042703
Grant No. 2100155041079
Project ID: P-LR-AA0-009

National Investment Commission
SAPZ - Project Procurement Plan for Goods Explanatory Notes
Source of Funding: African Development Bank(AfDB)
March 1, 2023 - March 31, 2023

Item No.	Contract Package Code	Contract Package	Content	Procurement Method	Estimated Amount (USD)	Comment
8	IFB No: NIC/AFDB/SAPZ/RFQ/006 /'23	Repair & Maint. of Vehicle & Spare parts	A garage will be hired through a Request for Quotation procedure for the Repair and Maintenance of the Project Vehicles.	Request For Quotation (RFQ)	4,199.94	
9	IFB No: NIC/AFDB/SAPZ/SS/007/'23	Vehicle Insurance	The Contract amount will do a comprehensive coverage (Insurance) for Two (2) additional Double Cabin Pick-Up for the Project at a rate of 6% of the Vehicle price including the ECOWAS brown Cards and stickers with the National Insurance Company of Liberia (NICOL).	Single Source	4,875.00	
10	IFB No: NIC/AFDB/SAPZ/NCB/002 /'23	Agro Equipment & Tools	A procurement process will be done to Hire a qualified vendor to supply Agro equipment and tools for the Bong County Technical College(BCTC) and MSMEs.	National Competitive Bidding	95,000.00	
11	IFB No: NIC/AFDB/SAPZ/NCB/003 /'23	Air Ticket	The amount will be utilized for the purchase of air travel ticket and Visas for the SAPZ study tour, through the hiring of a suitable travel agency soliciting from reputable travel agency	Request For Quotation (RFQ)	35,000.00	There will be draw down on the estimated amount indicated for the request for quotations to purchase air travel ticket for SAPZ staff study tour
12	IFB No: NIC/AFDB/SAPZ/RB/002/'23	Vehicle	The amount covers the purchase of One additional vehicle (Double Cabin Pick up) for the Project through a Restricted Bidding process	Restricted Bidding	36,000.00	The two vehicle previously purchased was done through a supply agreement, therefore a new procurement process launched for the purchase of One additional vehicle effective project implementation.
Sub Total					175,074.94	
Grand Total					232,946.94	

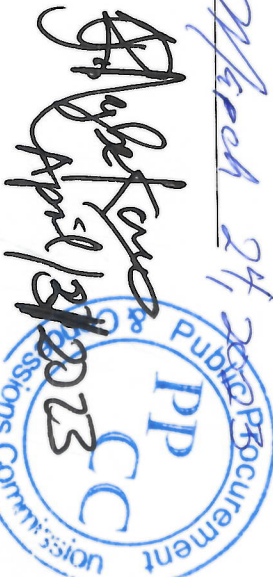
Prepared by: *J.P. S.T.M. Davis*
Boimah K. Gibson
Head of Procurement

Approved by:

Molewulh B. Gray, Esq
Chairman/ NIC

Date:

March 24 2023



Loan No. 2100150042703
Grant No. 2100155041079

NATIONAL INVESTMENT COMMISSION
SAPZ Project - Procurement
Contract Award Information for Goods
2022

Project ID: P-LR-AA0-009

Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Contract Amount (USD)	Contractor/Supplier/Service Provider	Address/Contact No.	Contract Award/Start Date	Contract End Date	Remark
1	IFB No: NIC/ADB/SAPZ/RFQ/001/22	Stationery & Ink.	ADB	RFQ	2,524.50	United Office Supplies & Equipment	Benson & Meehin Streets Intersection, Monrovia, Liberia/0776410707	25-Nov-22	31-Oct-23	Implemented
2	IFB No: NIC/ADB/SAPZ/RFQ/004/22	Internet Router & Subscription Services	ADB	RFQ	3,472.00	Lone Communication Corporation	Congo Town, Opps, CDC Headquarter, Monrovia, Liberia, /0886501818	3-Jan-23	31-May-23	Payment still pending
3	IFB No: NIC/ADB/SAPZ/RB/001/22	Procurement of Vehicle	ADB	RB	64,000.00	Cactus Motor Inc.	10th Street, Sinkor Tubman Boulevard, Monrovia, Liberia/077512000	21-Nov-22	30-Apr-22	Implemented
4	IFB No: NIC/ADB/SAPZ/RB/002/22	Petroleum Products	ADB	RB	10,430.00	Aminata & Sons inc	Ahmun & Meehin Streets Intersection, Monrovia, Liberia/0886515220	25-Nov-22	31-Oct-23	Implemented
5	IFB No: NIC/ADB/SAPZ/RFQ/005/22	Scratch Cards	ADB	RFQ	1,250.00	Sakouk Shopping Center	Benson Street Opps, Aminata Gas Station, Monrovia, Liberia/0770530053	25-Nov-22	31-Mar-23	Payment still pending
6	IFB No: NIC/ADB/SAPZ/RFQ/007/22	Office Furniture & Equipment	ADB	RFQ	4,999.00	United Office Supplies & Equipment	Benson & Meehin Streets Intersection, Monrovia, Liberia/0776410707	21-Nov-22	30-Apr-22	Implemented
7	IFB No: NIC/ADB/SAPZ/RFQ/004/22	Advertisement & Publication Services	ADB	RB	900.00	New Democrat Corporation	Clay Street, Monrovia, Liberia/0777033782	25-Nov-22	30-Nov-23	Payment still pending
8	IFB No: NIC/ADB/SAPZ/NCB/001/22	Laptop Computers & Printers	ADB	NCB	19,000.00	Planet PC	Center Street, Monrovia, Liberia/0777555334	31-Jan-23	30-Apr-22	Payment still pending
9	IFB No: NIC/ADB/SAPZ/NCB/002/22	Printing Services	ADB	NCB	15,000.00	Truly Blessed Logistics Services	Capitol B're Pass Adj. Elias Motors, Monrovia, Liberia/0770181946	31-Jan-23	31-Jan-23	Payment still pending

Signed: F.P. B. Gibson
Boimah K. Gibson
Procurement Officer/NIC

Approved: Molevuleh B. Gray Esq.
Chairman/NIC

Date: March 24, 2023

