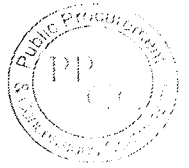




Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/083/'22

February 15, 2022

Hon. Reginald K. Nagbe
DIRECTOR GENERAL
National Lottery Authority
Republic of Liberia

Dear Hon. Nagbe:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2022**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Lottery Authority (NLA) SBA/Non-SBA Core Budget Procurement Plans for FY 2022 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, detailed budget for NLA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2022 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended Special Budget Year 2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jangbe Roseline Nagbe Rowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

National Lottery Authority (NLA)
Procurement Plan (Non SBA)
Source of Funding: GOL/ Internal Revenues
Fiscal Year 2022

1	2	3	4	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																	
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Business Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
1	IFB NO: NLA/SS/001/22	Internet service	1 firm	J-6120	1,220.00	SS	1/10/2022	1/17/2022	1/24/2022	2/1/2011	2/16/2022	2/28/2022	3/1/2022	3/8/2022	N/A	11/22/2022	12/30/2022
2	IFB NO: NLA/RB/001/22	Stationary	Assorted	G-4761	\$ 18,245.00	RB	1/10/2022	1/17/2022	1/25/2022	2/14/2022	3/14/2022	4/15/2022	4/19/2022	5/2/2022	N/A	11/30/2022	12/30/2022
3	IFB NO: NLA/RB/002/22	Petroleum product	21,645 @ the rate of	G-4661	\$ 93,074.00	RB	1/10/2022	1/17/2022	1/24/2022	2/15/2022	3/15/2022	4/15/2022	4/19/2022	4/25/2022	N/A	11/30/2022	12/30/2022
4	IFB NO: NLA/RB/003/22	Cleaning material	Assorted	G-4773	\$ 15,000.00	RB	1/10/2022	1/17/2022	1/24/2022	2/15/2022	3/15/2022	4/16/2022	4/19/2022	4/25/2022	N/A	11/30/2022	12/30/2022
5	IFB NO: NLA/RB/004/2022	Vehicles	4 vehicle	G-4510	151,000.00	RB	1/10/2022	1/17/2022	1/24/2022	2/15/2022	3/15/2022	4/17/2022	4/19/2022	4/25/2022	N/A	11/30/2022	12/30/2022
6	IFB NO: NLA/RFQ/001/20/22	Repair& maintenance motor cycles & other	1 firm	C-3314	2,400.00	RFQ	1/10/2022	1/17/2022	1/24/2022	2/17/2022	3/15/2022	4/4/2022	4/19/2022	4/25/2022	N/A	11/30/2022	12/30/2022
7	IFB NO: NLA/RB/004/20/22	Machinery& Other Equipment	1 Firm	G-4650	\$ 21,575.00	RB	1/10/2022	1/17/2022	1/24/2022	2/15/2022	3/15/2022	4/15/2022	4/19/2022	4/25/2022	N/A	11/30/2022	12/30/2022
8	IFB NO: NLA/RB/005/20222	ICT Infrastructure,Hardware,Network & Facilities	Assorted	J-6190	\$ 20,950.00	RB	1/10/2022	1/17/2022	1/24/2022	2/15/2022	3/15/2022	4/15/2022	4/19/2022	4/25/2022	N/A	11/30/2022	12/30/2022
11																	
1																	

prepared By: *[Signature]* 2/3/2022

Approved By: *[Signature]* Feb-3-2022

Garmeh C. Jeremiah
Director Of Procurement

Reginald K. Nagbe
Director General/NLA

[Signature]
6/2/19/22

[Signature]
Feb. 9, 2022



[Signature]
Feb 15/2022

NATIONAL LOTTERY AUTHORITY (NLA)

NLA PROCUREMENT PLAN EXPLANATORY NOTE (Core budget)
Source of funding GOL & Internal Revenue

Fiscal Year 2022

NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION
1	IFB No : NLA/ GOL/SS/001/22	Internet Subscription	This contract package will be used to pay for internet subscription for NLA
2	IFB No: NLA/ GOL/RB/001/22	Stationary	This contract package will be used to procure the below listed for the entity: A4 paper ----- 10 cartoons Legal sheets ----- 5 cartoons Executive ball pens ---- 5 packs Hp cartridges ----- 5 pieces Box folders , hanging folders, manila folders etc.
3	IFB No: NLA/ GOL/ RB/ 002/ 22	Petroleum products	NLA will use this funding to procure petroleum products such as gasoline, fuel and lubricants for NLA vehicles; We have decided to use RB because NLA does not have additional money to publish daily news paper. The total amount for RB IS \$ 33, 318.00 USD
4	IFB No: NLA/ GOL/ RB/ 003/22	Cleaning materials	This contract package will be used to procure office materials and consumables such as : paper tissues, detergents, etc.
5	IFB No: NLA/ GOL/ NCB/ 001/22	Vehicle	This contract package will be used to purchase three utility vehicles and one Staff bus for NLA.
6	IFB NO: NLA/GOL/RFQ/001/22	Repair maintenance of motor cycles and other	This contract package will be used to service motor cycles and other materials
7	IFB NO: NLA/ GOL RFQ/004/22	Machinery and Equipment	This contract package will be used to purchase electronic appliance. Ex air conditioner, ice box, and television
8	IFB No: NLA/GOL/RFQ/003/ 20/21	ICT Infrastructure Hard work & facilities	This contract package will be used to set up windows server environment , cat6 UTP backbone LAN infrastructure that support gigabit connectivity between offices within the building'

Wor/09/22

