

Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0743/19

November 1, 2019

Hon. Neved P. Kortu.

ACTING DIRECTOR GENERAL

National Lottery Authority

Republic of Liberia

Dear Hon. Kortu:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Lottery Authority SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

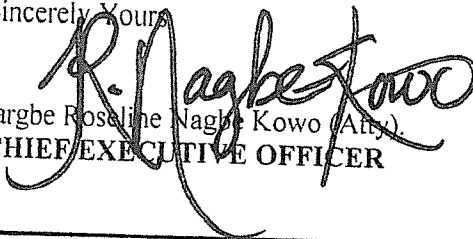
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for the NLA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

National Lottery Authority (NLA)
Procurement Plan (SBA-Core Budget)
Source of Funding: GOL/ Internal Revenues
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Business Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE: FINAL PAYMENT	
PLANNED	1	IFB NO:NLA/GOL/SBA/RB/001/19/20	Air Ticket	1 firm	H-5110	\$ 20,000.00	RB	8/jul/19	12/jul/19	N/A	N/A	N/A	N/A	2/jul/18	N/A	15/jun/20	15/jun/2	
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO :NLA/GOL/SBA/RB/002/19/20	Furniture and fixture	Assorted	G-4773	\$ 15,000.00	RB	9/sep/19	13/sep/19	20/sep/19	27/sep/19	25/oct/19	30/oct/19	4/nov/19	8/nov/19	N/A	24/jun/20	26/jun/2
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO :NLA/GOL/SBA/RFO/002/18/19	Printing& Blinding	1 firm	J-5813	\$ 1,500.00	RFO	1/jul/19	5/jul/19	12/jul/19	19/jul/19	16/aug/19	21/aug/19	26/aug/19	2/sep/18	N/A	15/jun/20	3/jan/2
UPDATE																		
ACTUAL																		
PLANNED	4	IFB NO :NLA/GOL/SBA/RFO/003/19/20	Vehicle Insurance	1 firm	K-6512	\$ 2,500.00	RFO	8/jul/19	12/jul/19	19/jul/19	26/jul/19	23/aug/19	28/aug/19	31/aug/19	4/sep/19	N/A	14/aug/20	16/aug/2
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO :NLA/GOL/SBA/RFO/004/18/19	Personal Insurance	1 firm	K-6511	\$ 6,000.00	RFO	1/jul/19	5/jul/19	12/jul/19	19/jul/19	16/aug/19	21/aug/19	24/aug/19	2/sep/19	N/A	7/aug/20	20/aug/2
UPDATE																		
ACTUAL																		
GRAND TOTAL						45,000.00												

Prepared By: Garmeh C. Jeremiah
Garmeh C. Jeremiah
Director of Procurement

Approved by: Neved P. Korta
Neved P. Korta
Acting Director General



Attended
November 1, 2019

R. Korta

NATIONAL LOTTERY AUTHORITY (NLA)

NLA PROCUREMENT PLAN EXPLANATORY NOTE (SBA - budget)
Source of funding GOL & Internal Revenue
Fiscal Year 2019/2020

NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION
1	IFB No : NLA/ SBA/SS/001/19/20	Air Ticket	This contract package will be used to pay for internet subscription for NLA
2	IFB No: NLA/ SBA/ RB/ 001/ 19/ 20	Furniture and fixture	NLA will used this funding to procure furniture & fixture for NLA.
3	IFB No: NLA/SBA/RFQ/002/19/20	Printing and Binding	This contract package will used to carry on regular printing binding services of NLA documents.
4	IFB No: NLA/ SBA/ RFQ/ 003/19/20	Vehicle Reg. insurance	This contract package will be used to register NLA vehicles.
5	IFB No: NLA /SBA/RFQ/004/19/20	Personal insurance	This contract package will be used to hire insurance company to render medical services for NLA employee.



attch
November 1, 2019

Magbeto
11/10/19