



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/465/'21

November 1, 2021

Hon.Reginald K. Nagbe
DIRECTOR GENERAL
National Lottery Authority
Republic of Liberia

Dear Hon. Nagbe:

Subject: **RECEIPT AND APPROVAL OF NATIONAL LOTTERY AUTHORITY'S BUILD OPERATE AND TRANSFER PROJECT CONCESSIONS PROCUREMENT PLAN (90 BALL GAME) FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Lottery Authority (NLA) Concessions Procurement Plan for Build Operate and Transfer Project for Fiscal Year 2021, in accordance with Section 79(2) of the PPCA, 2010.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

The Commission, upon review of documents submitted, observed that the National Lottery Authority Concessions Procurement Plan was prepared in accordance with Section 79(1) of the PPCA. Please note that the **NLA is advised to** implement the aforementioned concession process in keeping with the timeline and processing steps captured in the plan submitted to the Commission.

Additionally, the NLA, upon execution of concessions procedures and indicated procurement method, in line with this Concession Procurement Plan, is to submit all relevant documents, to the PPCC's for review, authentication and approval, to satisfy governing principles and procedures as outlaid in the PPCA.

The **NLA** may opt to seek technical guidance, where applicable, from the Commission, during the implementation of the procedures for the proposed Concession.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Yours sincerely,


Jargoe Roseline Nagbe Koryo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Name of entity: National Lottery Authority, NLA
Concession Procurement Plan: The outsourcing of the Management of the Lottery Game (90 ball games)

Concession Type: Build Operate and Transfer (BOT)
Concession Period: (2022 – 2027) 5 Years Period

Concession Identification Number: N/A
Concession Bidding Method: International Competitive Bidding (NCB)

Item No.	Description of Task	Proposed Duration (Days)	Agency Responsible	Proposed Implementation Timeline (Months)																								
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
1.	Establishment of Entity Concession Committee																											
2.	Constitution of ECC by Head of Concession Entity	1	HCE																									
	Request for Formation of Inter-Ministerial Concession Committee																											
	Request for constitution of IMCC																											
	Formation of IMCC	1	HCE																									
	Formation of IMCC	1	President																									
	Preparation, Submission and Approval of Concession Procurement Plan																											
3.	Preparation of draft concession procurement plan	4	CE																									
	Submission of draft CPP to PPCC	1	CE																									
	Approval of draft CPP	14	PPCC																									
	Submission of CPP to IMCC for finalization and Approval	1	CE																									
	Approval of finalized CPP	14	IMCC																									
	Preparation and Approval of Concession Bidding Document																											
4	Preparation of CBD	28	CE																									
	Approval of CBD	7	IMCC																									
	Publication of General Notice of Investment Opportunity or Request for Expression of Interest																											
5.	Publication of GNOI/REOI	42	CE																									
	Deadline, submission and EOI opening	1	CE																									
	Constitution of EOI Evaluation Committee	1	IMCC																									
	Evaluation of EOI	14	CBEP																									
	Approval of EOI Evaluation report/shortlist	14	IMCC																									

Prepared By: Aleamuel
Head of Entity Concession Unit

Date: Oct. 15, 2021

Approved By: [Signature]

Chairperson Entity Concession Committee

Date: Oct 15, 2021

[Signature]
Oct 28, 2021

[Signature]
Oct 28, 2021

Name of Entity: National Lottery Authority, NLA
Concession Procurement Plan: The outsourcing of the Management of the Lottery Game (90 ball games)
Concession Type: Build Operate and Transfer (BOT)
Concession Period: (2022 – 2027) 5 Years Period

Concession Identification Number: N/A
Concession Bidding Method: International Competitive Bidding

Item No.	Description of Task	Proposed Duration (Days)	Agency Responsible	Proposed Implementation Timeline																								
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
6.	Request for Proposal/Invitation to Bid																											
	Invitation to bid	42	CE																									
	Bid opening	1	CE																									
	Constitute concession bid evaluation panel	1	IMCC																									
	Evaluation of bids	14	CBEP																									
7.	Due Diligence																											
	Constitution of Due Diligence Team	1	IMCC																									
	Conduct Due Diligence	14	DDT																									
	Preparation and Submission of due diligence report	14	DDT																									
	Finalization and submission of bid evaluation report	7	CBEP																									
8.	Approval of bid evaluation report	14	IMCC																									
	Negotiation																											
	Appointment of negotiation team	1	President																									
	Conduct negotiation	28	NT																									
	Preparation and Submission of negotiation report	7	NT																									
9.	Approval of negotiation report	14	IMCC																									
	Notification of PPCC																											
	Request for No Objection to award contract	1	CE																									
	Review and approval of Intent to award																											
	Review of concession bidding process	14	PPCC																									

Prepared by: H. E. E. E. E.
Head of Entity Concession Unit

Date: Oct. 15, 2021

Approved by: [Signature]
Chairman Entity Concession Committee

Date: Oct. 15, 2021

[Signature]
Oct 25, 2021

[Signature]
Oct 25, 2021

Name of Entity: National Lottery Authority, NILA

Concession Procurement Plan: The outsourcing of the Management of the Lottery Game (90 ball games)

Concession Type: Build Operate and Transfer (BOT)

Concession Period: (2022 – 2027) 5 Years Period

Concession Bidding Method: International Competitive Bidding

Proposed Implementation Timeline																												
Item No.	Description of Task	Proposed Duration (Days)	Agency Responsible	(Months)																								
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
11.	Concession Contract Agreement																											
	Finalization of CCA	28	CE/MOI/Bidder																									
	Approval of CCA	1	IMCC																									
	Signing of CCA	1	President																									
12.	Ratification of Concession Contract Agreement																											
	Ratification of CCA	28	Legislature																									
13.	Concession Implementation	375																										
	Grand Total Number of Days	3600																										

Prepared by: Shenema
Head of Entity Concession Unit

Date: Oct. 15, 2021

Approved by: Presque
Chairman Entity Concession Committee

Date: Oct. 15, 2021



Acronym Notes:

Acronym	Meaning
CE	Concession Entity
ECC	Entity Concession Committee
ECU	Entity Concession Unit
IMCC	Inter-Ministerial Concession Committee
CPP	Concession Procurement Plan
CBD	Concession Bidding Document
EOI	Expression of Interest
GNOI	General Notice of Investment Opportunity
CCA	Concession Contract Agreement
DDT	Due Diligence Team
CBEP	Concession Bid Evaluation Panel

Prepared by: H. Belemah
Head of Entity Concession Unit

Date: Oct. 15, 2021

Approved by: [Signature]
Chairman Entity Concession Committee

Date: Oct. 15, 2021



MSL
Oct. 28, 2021