



National Oil Company of Liberia

Episcopal Church Plaza 3rd Floor* Corner of Ashman & Randall Streets *1000 Monrovia 10, Liberia*

November 28, 2022

Jargbe Roseline Nagbe Kowo (Atty.)

Executive Director

Public Procurement & Concessions Commission

Executive Mansion Grounds

Capitol Hill

Monrovia, Liberia

Ref: Quarterly Procurement Report

Dear Atty., Kowo:

The Procurement Committee of the **National Oil Company of Liberia (NOCAL)** herewith submits to your office its 3rd Quarter Procurement Report for the Fiscal Year 2022.

This report summarizes the procurement activities implemented at the National Oil Company of Liberia for the period of the 2nd and 3rd Quarterly report submitted (Apr – Jun 2022 & Jul – Sept 2022).

Kind Regards.

Sincerely yours

A handwritten signature in black ink, which appears to read "Saifuah-Mai Gray". The signature is fluid and cursive.

Atty. Saifuah-Mai Gray

PRESIDENT/CEO

REPUBLIC OF LIBERIA

National Oil Company of Liberia
(NOCAL)



Quarterly Procurement Report
FY 2022

For the 3rd Quarter (Jul – Sept 2022)

Date of Submission: 11/28/2022

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the 3rd Quarter of 2022, for your review and consideration.

Nineteen (19) procurement packages were approved by the commission, and five out of the nineteen (19) approved packages were identified for implementation within the 2nd quarter of the year.

Out of the total procurement activities implemented thus far during the 2nd quarter, Restricted Bidding (RB) was used for two contract packages (Motor Vehicle & Petroleum Products), whereas the National Competitive Bidding (NBC) method of procurement was used for the acquisition of three (3) contract packages (Office Supply, Machinery and other Office Equipment, and Security Guard Service).

2.0 Challenges

One of the major challenges is the cost of publication in three widely read newspapers for the lead time under the procurement method. Also, suppliers lack the understanding to respond appropriately to bid documents, including the issuance of bid security (manager check or bid securing declaration).

3.0 Recommendations

We recommend that the E-procurement system be adopted to reduce the cost of advertisement/publication of procurement activities and to enable institutions to be more efficient and effective.

4.0 Annexes:

Annex A: Summary Table

General Information
NATIONAL OIL COMPANY OF LIBERIA
Quarterly Procurement Report
3 rd Quarter, 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED																		
SPECIFIC INFORMATION																		
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Business Legal Owner	Business Beneficiary Owner	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	NOCAL/SBA/NCB/002/2022	Security Guard	NCB	Internal Generated Revenue	06/10/2022	07/13/2022	2	08/01/2022	18,000.00	Metropolitan Security Guard Service	Yes	Aloysius S. Tiklo	Aloysius S. Tiklo	8/15/2022	NA	08/15/2023	Active	
2	NOCAL/RB/005/2022	Purchase of Motor Vehicle	RB	Internal Generated Revenue	05/30/2022	06/15/2022	4	07/4/2022	59,000.00	CICA MOTORS LIBERIA INC.	Yes	CICA LIBERIA	CICA LIBERIA	07/7/2022	07/28/2022	01/7/2023	Active	
3	NOCAL/NCB/005/2022	Machine ry, Computer and other office	NCB	Internal Generated Revenue	06/10/2022	07/8/2022	2	08/1/2022	27,960.00	Sky Tech International (Lib) Inc.	Yes	Manish Parlani	Manish Parlani	08/9/2022	08/15/2023	08/9/2023	Active	

8/15/23