



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0727/'19

October 16, 2019

Atty. Saifuah Mai-Gray

PRESIDENT/CEO

National Oil Company of Liberia

Republic of Liberia

Dear Atty. Gray:

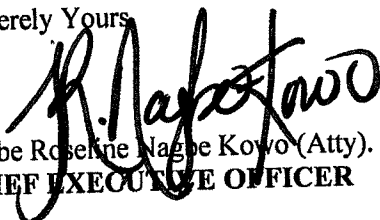
Subject: **RECEIPT AND APPROVAL OF CORE, SBA AND CONSULTANCY PROCUREMENT PLANS FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **National Oil Company of Liberia** Procurement Plan (*Goods, Works and Services*) for Fiscal Year 2019/2020 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission wishes to inform National Oil Company of Liberia that its Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours


Jargbe Roseline Nagne Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

National Oil Company of Liberia
Updated Procurement Plan (Non SBA Core Budget)
Source of Funding: Internal Generated Revenue
FY: July 1, 2019 - June 30, 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATA											
Item No.	Code	Contract Package	Business Activity Codes	QTY	Est. cost (USD)	Procurement method	Tech. Spec/BOQ/Drawings	Preparation of Bidding Document	PC Approval- 1 Bid Doc/Tech. Specs	Bid Invitation & Release Doc	Bid/Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval- 2 of Bid Evaluation Report	Contract Award/Signature	Advance Payment (Mobilization)	Delivery/ Inspection (substantial completion)	Acceptance & Final Payment	Ret
Planned	1	IFB NO. NOCAL/RFQ/001/19/20	Courier Service	H-5320	1 Firm	\$1500.00	RFQ	9/3/2019	9/10/2019	9/17/2019	9/24/2019	10/1/2018	10/8/2019	10/22/2019	10/29/2019	N/A	11/5/2019	11/9/2019
Update																		
Actual																		
Planned	2	IFB NO. NOCAL/RB/001/19/20	Vehicles	G-4510	4 vehicles	\$235,000.00	RB	11/4/2019	11/11/2019	11/25/2019	12/2/2019	12/23/2019	12/30/2019	1/13/2020	1/27/2020	N/A	2/24/2020	3/23/2020
Update																		
Actual																		
Planned	3	IFB NO. NOCAL/NCB/001/19/20	Machinery, Computers and other office Equipment	G-4659	Assorted	\$21,400.00	NCB	9/9/2019	9/16/2019	9/23/2019	9/30/2019	10/7/2019	10/21/2019	10/28/2019	11/4/2019	N/A	11/11/2019	11/25/2019
Update																		
Actual																		
Planned	4	IFB NO. NOCAL/NCB/002/19/20	Computer (Desktop /Laptop)	G-4741	11 pcs	\$11,000.00	NCB	9/16/2019	9/23/2019	9/30/2019	10/7/2019	11/4/2019	11/11/2019	11/18/2019	12/2/2019	N/A	12/16/2019	1/13/2020
Update																		
Actual																		
Planned	5	IFB NO. NOCAL/NCB/003/19/20	Repair and maintenance- Generator	C-3314	1 Firm	\$12,000.00	NCB	9/3/2019	9/10/2019	9/17/2019	9/24/2019	10/1/2019	10/8/2019	10/22/2019	10/29/2019	N/A	11/5/2019	11/9/2019
Update																		
Actual																		
Planned	6	IFB NO. NOCAL/RFQ/002/19/20	Repair and Maintenance- Office Equipment	S-9511	1 Firm	\$5,000.00	RFQ	9/3/2019	9/10/2019	9/17/2019	9/24/2019	10/1/2019	10/8/2019	10/22/2019	10/29/2019	N/A	11/5/2019	11/9/2019
Update																		
Actual																		
			Sub-Total			\$285,900.00												

PREPARED BY: 

Yekeli Gayfor, Jr.

Acting Procurement Manager/ Head of Unit

Date:

16/07/2019

APPROVED BY: 

Atty. Saliush-Mai Gray

Chief Executive Officer / Head of Procurement Committee

Date:

16/7/2019



FY: July 1, 2019- June 30, 2020

[illegible]

PREPARED BY: Samuel

Yekeh Gayflor, Jr.
Acting Procurement Manager/ Head of Unit

Date: 10/07/2019

APPROVED BY: *Dr. H. Tamm*

Atty. Saijuah-Mai Gray	
Chief Executive Officer / Head of Procurement Committee	

Date: 10/7/2019



National Oil Company of Liberia
National Oil Company of Liberia
Updated Procurement Plan Non SBA Core Budget Explanatory Note
Fiscal Year 2019/2020

NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. NOCAL/RFQ/001/19/20	Courier Service	This contract package was drawn from the budgetary line Postage & Courier which is intended for posting & receiving of (a.) Mails (b) Parcels etc., and estimated at \$1,500.00.
2	IFB NO. NOCAL/RFQ/001/19/20	Vehicles	This contract package is derived from the budgetary line "Vehicles", NOCAL intends to procure Four (4) vehicles for Operational purposes, estimated at \$235,000.00.
3	IFB NO. NOCAL/NCB/001/19/20	Machinery, Computer and other Office Equipments	This object of procurement is drawn from the budget line: Machinery and Office Equipment for which NOCAL intends to procure office equipment such as photo copy machines, paper shredders, etc., estimated at (\$21,400.00).
4	IFB NO. NOCAL/NCB/002/19/20	Computer (Desktop/Laptop)	This contract package is drawn from the budgetline Computer (Desktop/Laptop) for the purchase of computers for the Technical Department. (\$11,000.00)
5	IFB NO. NOCAL/NCB/003/19/20	Repair and Maintenance - Generator	This object is drawn from the budget line item (Repairs and Maintenance - Generator) for the general repair and maintenance of the two generators (\$12,000.00)
6	IFB NO. NOCAL/RFQ/002/19/20	Repair and Maintenance-Office Equipment	This object is drawn from the budget line item (Repairs and maintenance -Office Equipment) for the general repair and maintenance of air conditioners, printer, scanner, photocopy machines, shredders, etc. (
7	IFB NO. NOCAL/RFQ/003/19/20	Repair and Maintenance-Office Furniture	This object is drawn from the budget line item (Repairs and maintenance -Office Furniture) for the general repair and maintenance of office furniture such as, tables, chairs, desk, cabinet, chairs, etc. (\$10C
8	IFB NO. NOCAL/RFQ/004/19/20	Repair and Maintenance-Elevator	This object is drawn from the budget line item (Repairs and maintenance - Elevator) for the general repair and maintenance of the elevator. (\$5,000.00).
9	IFB NO. NOCAL/NCB/004/18/19	Food Stuff and Refreshment	This object is drawn from the budget line item (Entertainment), it is intended to provide refreshment and food stuff for NOCAL's board and priority guests. (\$17,500.00).
10	IFB NO. NOCAL/NCB/005/18/19	IT Equipment	This object of procurement is drawn from the budget line ICT Infrastructure for the procurement to IT Equipment, IT Server and computer peripherals such as External Harddrives, adaptors, cables, Mobile De
11	IFB NO. NOCAL/RFQ/005/18/19	Office Furniture	This object is estimated at \$5,000.00 and drawn from the budget line Furniture and Fixture for the procurement of office furniture such as desks, tables, chairs, etc.
*		Electricity	To be paid to the Liberia Electricity Corporation (LEC) as electricity bills. NOCAL intends to spend (\$29,000.00) to LEC being the sole provider of Public power
*		Registration and Licenses	This budgetary line item is intended for vehicles registration and licenses-paid to the Ministry of Transport. NOCAL intends to pay (\$2,700.00)
*		Residential Property Rental & Lease	For this budgetline there already exists an ongoing contract between NOCAL and the vendor

PREPARED BY: 
Yekah Gaylor, Jr.
Acting Procurement Manager/ Head of Unit

Date: 10/07/2019

APPROVED BY: 
Atty. Salfuah-Mali Gray
Chief Executive Officer / Head of Procurement Committee

Date: 10/17/2019

