

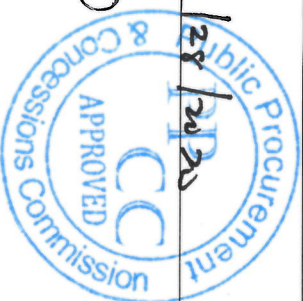
National Oil Company of Liberia  
Procurement Plan( SBA Core Budget)  
Source of Funding: Internal Generated Re

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PREPARED BY:   
Yekel Gaylor Jr.  
Procurement Officer

Date: \_\_\_\_\_

12/28/2020



APPROVED BY: Atty. Saluhat-Mai Gray  
Chief Executive Officer / Head of Procurement Committee

Date:

11/1/2022



Michael  
April 16, 2020

National Oil Company of Liberia  
Procurement Plan (SBA Core Budget)  
Source of Funding: Internal Generated Revenue  
FY: July 1, 2020 - June 30, 2021

	1	2	3	4	5	6	BASIC DATA			7	8	9	10	11	12	13	14	15	IMPLEMENTATION DATA			17	18	
	Item No.	Code	Contract Package	Business Activity Codes	QTY	Est. cost (USD)	Procurement method	Tech. Spec/BOQ/Drawing	Preparation of Bidding Document	PC Approval- 1 Bid Doc/Tech. Specs	Bid Invitation & Release Doc	Bid/Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval- 2 of Bid Evaluation Report	Contract Award/Signature	Advance Payment (Mobilization)	Delivery/ Inspection (substantial completion)	Acceptance & Final Payment						
	Planned	7	IFB NO. NOCAU/SBA/NCB/004/20/21	Medical Insurance	K-6512	1 firm	\$25,000.00	NCB	11/9/2020	11/16/2020	11/30/2020	12/7/2020	1/4/2021	1/11/2021	1/18/2021	2/1/2021	N/A	2/8/2021	6/22/2021					
	Update																							
	Actual																							
	Planned	8	IFB NO. NOCAU/SBA/RFQ/002/20/21	Refuse/Garbage Collection	E-3811	1 firm	\$600.00	RFQ	10/20/2020	10/27/2020	11/3/2020	11/10/2020	11/24/2020	12/1/2020	12/8/2020	12/15/2020	N/A	12/22/2020	6/27/2021					
	Update																							
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	Planned	9	IFB NO. NOCAU/SBA/RFQ/003/20/21	General Cleaning of Buildings (Repair and Maintenance)	N-8121	1 firm	\$2,000.00	RFQ	10/21/2020	10/28/2020	11/4/2020	11/11/2020	11/25/2020	12/2/2020	12/9/2020	12/16/2020	N/A	12/23/2020	6/25/2021					
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	Planned	10	IFB NO. NOCAU/SBA/RFQ/004/20/21	Printing and Binding	C-1811	1 firm	\$3,000.00	RFQ	11/9/2020	11/26/2020	12/3/2020	12/10/2020	12/24/2020	12/31/2020	1/7/2021	1/14/2021	N/A	1/21/2021	6/24/2021					
	Update																							
	Actual																							
	Planned	11	IFB NO. NOCAU/SBA/RFQ/005/20/21	Press and Public Relations	M-7310	3 Firms	\$15,000.00	RFQ	11/2/2020	11/9/2020	11/6/2020	11/23/2020	12/7/2020	12/14/2020	12/21/2020	12/28/2020	N/A	1/4/2021	6/30/2021					
	Update																							
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	Planned	12	IFB NO. NOCAU/SBA/NCB/005/20/21	Hall Rental	L-6810	1 Firm	\$17,500.00	NCB	11/20/2020	11/27/2020	12/1/2020	12/18/2020	1/15/2021	1/22/2021	1/29/2021	2/12/2021	N/A	2/19/2021	6/29/2021					
	Update																							
	Actual																							
	Planned	13	IFB NO. NOCAU/SBA/NCB/006/20/21	Event Catering	L-5621	1 Firm	\$17,500.00	NCB	11/18/2020	11/25/2020	12/9/2020	12/16/2020	1/13/2021	1/20/2021	1/27/2021	2/10/2021	N/A	2/17/2021	6/30/2021					
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REPAIRED BY:

Yekah Gbaffor, Jr.

Date:

Nov-13, 2020

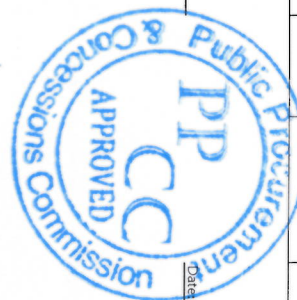
APPROVED BY:

Atty. Saliouh Gray

Chief Executive Officer / Head of Procurement Committee

Date:

Nov. 13,





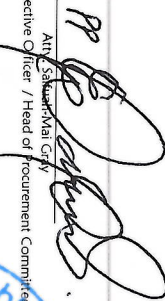
National Oil Company of Liberia  
Procurement Plan SBA Core Budget Explanatory Note  
Fiscal Year 2020/2021

No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. NOCAL/SBA/SS/001/20/21	Internet Connectivity (Services)	This contract package is derived from the budgetary line Internet Service and Email. NOCAL intends to subscribe to Libtelco for internet connectivity service, which is the only source provided for fiber optic in Liberia. (\$27,500.00)
2	IFB NO. NOCAL/SBA/RB/001/20/21	Petroleum Products (Diesel & Gasoline)	This budgetary line item contains fuel for Vehicle and Generator. NOCAL intends to purchase 4,650 gallons for its generator usage and for the utility vehicle for the fiscal period totalling \$15000.00
3	IFB NO. NOCAL/SBA/NCB/001/20/21	Stationery Supplies	This procurable item was drawn from the budgetary line Stationery and supplies. NOCAL intends to procure varieties of stationeries supplies including but not limited to pens, stick-on-pads envelope, (all sizes), stapler and pins, markers and highlighters, paper rims, etc. (\$60,000.00)
4	IFB NO. NOCAL/SBA/NCB/002/20/21	Security Guards	This budgetary line item covers the cost for security services (\$18,000.00)
5	IFB NO. NOCAL/SBA/NCB/003/20/21	Air Ticketing	This Contract Package is derived from the budgetary line Means of Foreign travel. NOCAL intends to procure Air Tickets at the cost of (\$44,624.00) for staff travelling for meetings, conferences and workshops
6	IFB NO. NOCAL/SBA/RFC/001/20/21	Vehicle Parking	This package is drawn from the budget line item parking fees (\$2,500.00). NOCAL intends to do a contract with a parking facility.
7	IFB NO. NOCAL/SBA/NCB/004/20/21	Medical Insurance	This line item represents Staff medical insurance. NOCAL intends to have a medical coverage for its employees. (\$25,000)
8	IFB NO. NOCAL/SBA/RFC/002/20/21	R refuse/Cabbage Collection	This line item covers the cost for office garbage collection drawn for the budget line Junior Services. (\$500.00)
9	IFB NO. NOCAL/SBA/RFC/003/20/21	Building Materials	This object of procurement is drawn from the budgetary line repair and Maintenance - Building. This covers the general maintenance of the building (\$2,000.00) Building materials such as: plumbing parts, tiles, window glasses, etc
10	IFB NO. NOCAL/SBA/RFC/004/20/21	Printing and Binding	This procurable was drawn from the budgetary line Printing and Binding. NOCAL intends to hire a firm that will do its printing and binding services. This includes the printing and binding of its Annual Reports, Budget etc.(\$3,000.00)
11	IFB NO. NOCAL/SBA/RFC/005/20/21	Press and Public Relations	This object of procurement is drawn from the budgetary line Press and Public Relations. NOCAL intends to procure the services of the print and electronics media for creating awareness of happenings within the sector (\$15,000.00)
12	IFB NO. NOCAL/SBA/NCB/006/20/21	Hall Rental	This procurable item in the amount of (\$17,500.00) is drawn from the the budget line workshops, conferences, symposiums and seminar (\$17,500.00). NOCAL intends to use this amount to hall rental purposes for the entitled items.
13	IFB NO. NOCAL/SBA/NCB/006/20/21	Event Catering	This procurable item in the amount of (\$17,500.00) is drawn from the the budget line workshops, conferences, symposiums and seminar (\$35,000.00). NOCAL intends to use this amount to event and catering services for the entitled items.
*		Water and Sewage	This line item was drawn from the budget line Water and Sewage and it represents the office water usage for the bathrooms and for cleaning purposes (\$3,000.00)

PREPARED BY:   
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Date: Nov 13, 2020



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Aiyi Sakumai Mai Gye  
Chief Executive Officer / Head of Procurement Committee

Date: Nov. 13,

