

Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/022/'23

April 17, 2023

Hon. Diana Nebo
MANAGING DIRECTOR
National Port Authority
Republic of Liberia

Dear Hon. Nebo:

Subject: **RECEIPT AND APPROVAL OF THE NATIONAL PORT AUTHORITY DRAFT SBA AND NON SBA, CONSULTANCY PROCUREMENT PLANS FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Finance and Development Planning Draft Annual SBA, Non-SBA and Consultancy Procurement Plans in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the Ministry of Finance and Development Planning that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,

Stevenson S. Yond
OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



NATIONAL PORT AUTHORITY (NPA)
CONSULTANCY SERVICES PROCUREMENT PLAN (SBA CORE BUDGET)
SOURCE OF FUNDING: NATIONAL PORT AUTHORITY INTERNALLY GENERATED REVENUE
BUDGET PERIOD: 2023



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
		BASIC DATA																		
		REQUEST FOR EXPRESSION OF INTEREST																		
		PACK NUMBER (Code)	Contract Package	Bus. Act. Code	No. of FIRMS/PERSONS	Estimated Cost	SELECT ION Method	PREP. OF TOR & PC APPROVAL	PUBLICAT ION OF REOI	REOI CLOSING/ OPENING	SUBMISSIO N OF EVALUATI ON	PC APPROVA L EVALUAT	PREPARA TION & SUBMISSI ON OF	PC APPROVA L-FINAL TOR/REP	INVITATIO N OF PROPOSAL S	PROPOSAL SUBMISSI ON	SUBMISSION OF TECHNICAL & FINANCIAL	PC APPROVAL COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT & PAYMENT
	Item	RFP NO.	Audit Services	M6920	1 Firm	30,000	LCS	26-Aug-23	N/A	N/A	N/A	N/A	11-Oct-23	18-Oct-23	25-Oct-23	22-Nov-23	29-Nov-23	6-Dec-23	13-Dec-23	29-Dec-23
Planned	1	NPA/SBA/QCB S/001/ 2023																		
Update																				
Actual																				
		GRAND TOTAL					30,000.00													

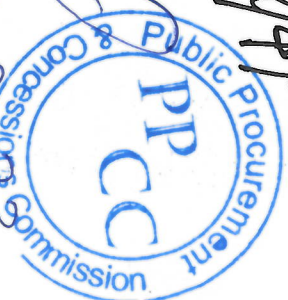
Prepared By: Nyemah Nyamway
Procurement Director

Approved By: Diana Nebo
Managing Director, Chairman Proc. Committee

Date: 03/8/2023



Robert Ford
April 18/2023
Shenau
April 17, 2023



NATIONAL PORT AUTHORITY

Procurement Plan Explanatory Notes (Consultancy Service)

Budget Year: 2023

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP NO. NPA/SBA/QCBS/001/ 2023	Audit Services	This contract package is intended to: Study, inspect, examine, scrutinize, and investigate NPA's financial statements to ascertain how the NPA financial statements present a true and fair view.

NO.	Disclosure	
	Item	Description
1	Professional fees	Allocation for services (lawyer, architect, daily hire, casual workers, vacation students etc) that are not contained in NPA monthly payroll system

Prepared by: _____


Nyemah Nyanway

Procurement Director


Approved by: _____


Diana Nebo

Managing Director/Chairman Proc. Committee

Date: 03/31/2023




April 17, 2023