

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION											
	Item	Code	Contract Package	Bus. Act. Code	Qty	Estimated Cost	Procurement Method	Technical Specs / BOQ / Drawings	Prep. Of Bid Document	PC Approval / Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc	Bid Submission/ Public Opening	Submission of Bid Evaluation Report	PC App - Bid Evaluation Report	Contract Award / Signing	Advance Payment (mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Final Payment	Remarks
Planned Update	1	IFB NO. NPA/SBAN/CB/ 001/ 2021	Rice Ration	G4711	8558 Bags	222,500	NCB	28-Jul-21	11-Aug-21	25-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	8-Nov-21	N/A	15-Nov-21	31-Dec-21	
Actual																			
Planned Update	2	IFB NO. NPA/SBAN/CB/ 002/ 2021	ICT Equipment & Supplies	G4741	Assorted	195,500	NCB	29-Jul-21	12-Aug-21	26-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	27-Oct-21	N/A	12-Nov-21	31-Dec-21	
Actual																			
Planned Update	3	IFB NO. NPA/SBA/FO/ 001/ 2021	Marine Crafts & Generators Tools	G4659	Assorted	8,000	RFQ	28-Jul-21	13-Aug-21	25-Aug-21	9-Sep-21	16-Sep-21	23-Sep-21	27-Sep-21	4-Oct-21	N/A	11-Nov-21	31-Dec-21	
Actual																			
Planned Update	4	IFB NO. NPA/SBAN/CB/ 003/ 2021	Plant & Equipment Maintenance	C3312	1 Firm	96,317	NCB	27-Jul-21	10-Aug-21	25-Aug-21	9-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	9-Nov-21	N/A	15-Nov-21	31-Dec-21	
Actual																			
Planned Update	5	IFB NO. NPA/SBAN/CB/ 004/ 2021	Repairs and Maint. Non-residential Bldg	F4100	1 Firm	65,000	NCB	29-Jul-21	12-Aug-21	27-Aug-21	9-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	9-Nov-21	N/A	15-Nov-21	31-Dec-21	
Actual																			
Planned Update	6	IFB NO. NPA/SBAN/CB/ 005/ 2021	Electrical Supplies & Parts	G4759	Assorted	29,500	NCB	30-Jul-21	13-Aug-21	27-Aug-21	9-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	9-Nov-21	N/A	15-Nov-21	31-Dec-21	
Actual																			
Planned Update	7	IFB NO. NPA/SBAN/CB/ 006/ 2021	Trucks Rental	H4923	1 Firm	114,000	NCB	28-Jul-21	11-Aug-21	26-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	27-Oct-21	N/A	12-Nov-21	31-Dec-21	
Actual																			
Planned Update	8	IFB NO. NPA/SBAN/CB/ 007/ 2021	Heavy Duty Equipment Rental	N730	1 Firm	114,000	NCB	29-Jul-21	12-Aug-21	26-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	27-Oct-21	N/A	12-Nov-21	31-Dec-21	
Actual																			
				Subtotal		844,817													

Prepared By: 
Nyemah Nyarway
Procurement Director

Approved By: 
Dr. Bill Twenhay
Managing Director, Chairman Procurement Committee

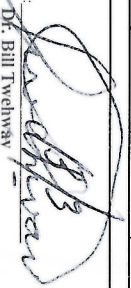
Date: 27/08/21



NATIONAL PORT AUTHORITY
PROCUREMENT PLAN (SBA CORE BUDGET)
SOURCING: NATIONAL PORT AUTHORITY INTERNALLY GENERATED REVENUE (SPE) (BUDGET)
FISCAL PERIOD: 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20			
				BASIC DATA								IMPLEMENTATION										
	Item	Code	Contract Package	Bus. Act. Code	Qty	Estimated Cost	Procurement Method	Technical Specs /BOQ/ Drawings	Prpct. Of Bid Document	PC Approval- Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Submission/ Public Opening	Submission of Bid Evaluation Report	PC App - Bid Evaluation Report	Contract Award/ Signing	Advance Payment (mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Final Payment	Remarks			
	9	NPASB/ANCB/ 008/ 2021	Vehicles Rental	H4922	1 Firm	94,500	NCB	29-Jul-21	12-Aug-21	26-Aug-21	8-Sep-21	6-Oct-21	13-Oct-21	18-Oct-21	25-Oct-21	N/A	12-Nov-21	31-Dec-21				
Actual																						
Planned	10	IFB NO. NPASB/ANCB/01/ 2021	Petroleum Products (Gasoline & Diesel)	G4661	140195.5 Gals	655,919	RB	23-Jul-21	6-Aug-21	20-Aug-21	9-Sep-21	23-Sep-21	30-Sep-21	5-Oct-21	28-Oct-21	N/A	26-Nov-21	31-Dec-21				
Update																						
Actual																						
Planned	11	IFB NO. NPASB/ANCB/ 009/ 2021	Scratch cards (Communication)	J6190	21,988 Pcs	109,940	NCB	30-Jul-21	13-Aug-21	27-Aug-21	8-Sep-21	6-Oct-21	13-Oct-21	18-Oct-21	25-Oct-21	N/A	12-Nov-21	31-Dec-21				
Update																						
Actual																						
Planned	12	IFB NO. NPASB/ARFQ/ 002/ 2021	Postage Service	H5310	1 Firm	1,000	RFQ	29-Jul-21	12-Aug-21	26-Aug-21	9-Sep-21	16-Sep-21	23-Sep-21	27-Sep-21	4-Oct-21	N/A	10-Nov-21	31-Dec-21				
Update																						
Actual																						
Planned	13	IFB NO. NPASB/ANCB/ 010/ 2021	Event Catering Services	I5621	1 Firm	25,474	NCB	28-Jul-21	11-Aug-21	25-Aug-21	8-Sep-21	8-Oct-21	13-Oct-21	18-Oct-21	25-Oct-21	N/A	11-Nov-21	31-Dec-21				
Update																						
Actual																						
Planned	14	IFB NO. NPASB/ANCB/ 011/ 2021	Food Stuff	G4711	Assorted	15,000	NCB	27-Jul-21	10-Aug-21	25-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	27-Oct-21	N/A	11-Nov-21	31-Dec-21				
Update																						
Actual																						
Planned	15	IFB NO. NPASB/ANCB/ 012/ 2021	Janitorial Services	N8110	1 Firm	41,000	NCB	28-Jul-21	11-Aug-21	25-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	27-Oct-21	N/A	11-Nov-21	30-Dec-21				
Update																						
Actual																						
Planned	16	IFB NO. NPASB/ANCB/ 013/ 2021	Fumigation Services	N8121	1 Firm	40,000	NCB	29-Jul-21	12-Aug-21	26-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	27-Oct-21	N/A	11-Nov-21	31-Dec-21				
Update																						
Actual																						
Planned	17	IFB NO. NPASB/ANCB/ 014/ 2021	Maintenance Service QuickBooks	J6201	1 Firm	80,000	NCB	28-Jul-21	11-Aug-21	26-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	27-Oct-21	N/A	11-Nov-21	30-Dec-21				
Update																						
Actual																						
Planned	18	IFB NO. NPASB/ANCB/ 015/ 2021	Repairs & Maint CCTV & ISPS Devices	S9512	1 Firm	45,000	NCB	27-Jul-21	10-Aug-21	25-Aug-21	10-Sep-21	8-Oct-21	15-Oct-21	20-Oct-21	27-Oct-21	N/A	11-Nov-21	31-Dec-21				
Update																						
Actual																						
Grand Total						1,110,833	1,955,650															

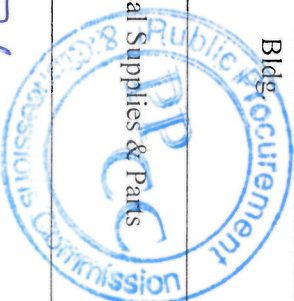
Prepared By: 
Macmah Nyannay
Procurement Director

Approved By: 
Dr. Bill Twehway
Managing Director, Chairman Procurement Committee

Date: 27/08/21

NATIONAL PORT AUTHORITY
Procurement Plan Explanatory Notes
(SBA)
SPECIAL BUDGET: 2021

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO. NPA/SBA/NCB/001/ 2021	Rice Ration	This contract package will be used to procure: 8,558 bags of Rice @ US\$26.00 per bag (25 KG monthly rice ration for employees, contractors & Board members of the National Port Authority)
2.	IFB NO. NPA/SBA/NCB/002/ 2021	ICT Equipment & Supplies	This contract package will be used to procure the below listed items: Lot 1: USD 160,500 Assorted photocopiers and manual type writers spare parts, projectors, camera, photography equipment and replacement parts, etc.. Lot 2: USD50,000 Assorted antiviruses. Budget line Materials & Supplies
3.	IFB NO. NPA/SBA/RFQ/001/ 2021	Marine Crafts & Generators Tools	This contract package is intended to procure: Water craft tools (Pilot & Tugboat), Technical tools A. 10 pcs 20 ton jack B. 7 pcs gear box jack C. 75 pcs different spanner open end D. 15 pcs shafting wrench E. 3 pcs water pump F. 5 pcs calibrating machine G. 5 pcs oil filter belt H. 5 pcs oil filter chain I. 7 hack saw J. 10 pcs caliber, etc This contract package was drawn from the budget line tools
4.	IFB NO. NPA/SBA/NCB/003/ 2021	Plant & Equipment Maintenance	This contract package will be used to: Acquire Services and repair generators, Forklifts, Tractors, Top lifts, & other Equipment as the need arises & subject to administrative decision.
5.	IFB NO. NPA/SBA/NCB/004/ 2021	Repairs and Maintenance Non-residential Bldg	This contract package will be used for: Maintenance and painting of all NPA Buildings (offices & warehouses) , drainage cleaning within the Port network (Freeport of Monrovia, Buchanan, Harper & Greenville)
6.	IFB NO. NPA/SBA/NCB/005/ 2021	Electrical Supplies & Parts	This contract package will be used to procure: Heavy duty electrical cables, transformers, heavy duty circuit breakers, electrical terminals, connectors, electrical pipes, etc, this package is contained in budget line electricity and supplies. Additional amount of US\$15,000 representing assorted extension coils, surface



Handwritten signature and date: Sept 9 2021

Handwritten signature and date: 10/11/2021

			cables, network coils, etc.. is deducted from the contract package materials & supplies and added to the mentioned budget line.
7.	IFB NO. NPA/SBA/NCB/006/ 2021	Trucks Rental	This contract package will be used to rent: Trucks to transport materials and good to Buchanan, Greenville and Harper Ports The contract package is contain in the Rent & Hire of Plant component of the budget"
8.	IFB NO. NPA/SBA/NCB/007/ 2021	Heavy Duty Equipment Rental	This contract package will be used to rent: A. 15 pcs jack hammer B. 5 compressor C. 7 pcs drills, Etc... , . The contract package is contain in the Rent & Hire of Plant component of the budget"
9.	IFB NO. NPA/SBA/NCB/008/ 2021	Vehicles Rental	This contract package will be used to procure Rentals of light and heavy duty vehicles, the rental of these vehicles is sometimes abrupt due to the emergency nature of guests visiting NPA coupled with unforeseen mechanical problems with management assigned vehicles This contract package will be used to procure: LOT 1 A. 53,606.8 gals operational fuel and lubricant (Freeport of Monrovia, Buchanan, Harper & Greenville) USD251,952 (prevailing price @4.7) LOT2 A. 86,588.7 gals of Fuel Coupon benefits (Adm.)for employees (Freeport of Monrovia, Buchanan, Harper & Greenville) USD406,967
10.	IFB NO. NPA/SBA/RB/001/ 2021	Petroleum Products (Gasoline & Diesel)	This contract package will be used to procure: A. 21,988 pcs of scratch cards for employees (Freeport of Monrovia, Buchanan, Harper & Greenville) Note: This package cost (USD109,940) is embedded in postage & communication component of the budget with the balance (1,000) allotted to postage in the SBA budget plan
11.	IFB NO. NPA/SBA/NCB/009/ 2021	Scratch cards (Communication)	This contract package will be used to procure: A. 21,988 pcs of scratch cards for employees (Freeport of Monrovia, Buchanan, Harper & Greenville) Note: This package cost (USD109,940) is embedded in postage & communication component of the budget with the balance (1,000) allotted to postage in the SBA budget plan
12.	IFB NO. NPA/SBA/RFQ/002/ 2021	Postage Services	This contract package will be used to procure: A. Mail correspondences B. Roaming Services Note: This package cost is USD1,000 and is embedded in postage & communication component of the budget with the balance of USD109,940 allotted for scratch cards in the SBA plan
13.	IFB NO. NPA/SBA/NCB/010/ 2021	Event Catering Services	This contract package is intended to: Provide entertainment and procure refreshment for guests, executing meeting, mini

			workshops and basic working sessions. This contract package is drawn from the budget line "Entertainment/Refreshment"
14.	IFB NO. NPA/SBA/NCB/011/ 2021	Food Stuff	This contract package is intended to: Procure food stuff to include coffee, sugar, sandwich, sack of water, breweries etc... This contract package is drawn from the budget line "Entertainment/Refreshment"
15.	IFB NO. NPA/SBA/NCB/012/ 2021	Janitorial Services	This contract package is intended to: Hire the services of a firm to collect debris in and the surrounding of the port premises (Freeport of Monrovia, Buchanan, Greenville & Harper)
16.	IFB NO. NPA/SBA/NCB/013/ 2021	Fumigation Services	This contract package will be used to procure: Fumigation services for the National Port Authority (Freeport of Monrovia, Buchanan, Greenville & Harper)
17.	IFB NO. NPA/SBA/NCB/014/ 2021	Maintenance Server QuickBooks	This contract package is intended to: Provide for data upgrades, database corruption fixes, QuickBooks add-on applications to extend functionality, QuickBooks procedures documentation & integrating QuickBooks with other applications,
18.	IFB NO. NPA/SBA/NCB/015/ 2021	Repairs & Maint. CCTV & ISPS Devices	This contract package is intended to: Provide maintenance for state of the art surveillance ISPS device and CCTV service. Budget line is contained in Security & Safety Equipment component.

Disclosure		
N0.	Item	Description
1	Security & Safety Equipment	Allocation for special security operations constitutes US\$60,000 while court fees for criminals and crime investigation constitutes US\$25,000. These activities are executed by the security & legal practitioners and procurement play little or no role.
	Total	85,000.00

Prepared by: _____


Nyemah Nyanway
Procurement Director

Approved by: _____


Dr. Bill T. Twelway
Managing Director/Chairman Proc. Committee

Date: 27/08/21





NATIONAL PORT AUTHORITY (NPA)
CONSULTANCY SERVICES PROCUREMENT PLAN (SBA CORE BUDGET)
SOURCE OF FUNDING: NATIONAL PORT AUTHORITY INTERNALLY GENERATED REVENUE (SPECIAL BUDGET)



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
		PACK NUMBER (Code)	Contract Package	Bus. Act. Code	No. of FIRMS/PERSONS	Estimated Cost	SELECT ION Method	REQUEST FOR EXPRESSION OF INTEREST								IMPLEMENTATION				COMPLETION (FINAL REPORT & PAYMENT)
								PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION	PC APPROVAL EVALUATION	REQUEST FOR PROPOSAL AND APPROVAL OF AWARD		PC APPROVAL COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING				
													PREPARATION & SUBMISSION OF	PC APPROVAL L-FINAL TOR/REP			INVITATION OF PROPOSALS	PROPOSAL SUBMISSION	SUBMISSION OF TECHNICAL & FINANCIAL	
Planned Update	1	NPASBAL/CS/ 001/ 2021	Audit Services	M6920	1 Firm	50,000	LCS	26-Aug-21	N/A	N/A	N/A	N/A	11-Oct-21	18-Oct-21	25-Oct-21	22-Nov-21	29-Nov-21	6-Dec-21	13-Dec-21	31-Dec-21
Actual																				
Planned Update	2	RFP NO. NPASBA/QCB S/001/ 2021	ERP System(Accounting Package)	M7020	1 Firm	300,000	QCBS	17-Aug-21	25-Aug-21	15-Sep-21	22-Sep-21	29-Sep-21	13-Oct-21	20-Oct-21	27-Oct-21	24-Nov-21	1-Dec-21	8-Dec-21	22-Dec-21	31-Dec-21
Actual																				
Planned Update	3	RFP NO. NPASBAL/CS/ 003/ 2021	Port Facility Assessment Plan	N8020	1 Firm	30,000	LCS	18-Aug-21	N/A	N/A	N/A	N/A	13-Oct-21	20-Oct-21	27-Oct-21	24-Nov-21	1-Dec-21	8-Dec-21	13-Dec-21	31-Dec-21
Actual																				
GRAND TOTAL						380,000.00														

Prepared By:
Nymah Nyanway
Procurement Director

Approved By:
Dr. Bill T. Twedyway
Managing Director, Chairman Proc. Committee

Date: 27/08/21




NATIONAL PORT AUTHORITY
Procurement Plan Explanatory Notes
(Consultancy Service)
SPECIAL BUDGET: 2021

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP NO. NPA/SBA/LCS/001/ 2021	Audit Services	This contract package is intended to: Study, inspect, examine, survey, scrutinize, investigate NPA's financial statements to ascertain how the NPA financial statements presents a true and fair view.
2	RFP NO. NPA/SBA/QCBS/001/ 2021	ERP System(Accounting Package)	This contract package is intended to: Upgrade the accounting system and built capacity of staffers in the finance department
3	RFP NO. NPA/SBA/LCS/003/ 2021	Port Facility Assessment Plan	This contract package is intended to: Hire a security firm to compile all the International Ship and Port Security (ISPS) related activities in the Freeport of Monrovia, Buchanan, Greenville & Harper as of the date of the last inspection by the US Navy including new infrastructure development and security related alert. The amount is deducted from the ISPS capital project component.

NO.	Item		Disclosure	
	Item	Amount	Description	
1	Professional fees	300,000.00	Allocation for minor services (daily hire, casual workers, vacation students etc) that are not contained in NPA monthly payroll system	

Prepared by :

Myemah Nyanway
Procurement Director

Approved by :

Dr. Bill T. Twelway
Managing Director/Chairman Proc. Committee

Date: 27/08/21

