



National Public Health Institute of Liberia
Congo Town back road, opposite MOH
Congo Town, Monrovia

LOCAL PURCHASE ORDER

VENDOR

Name: ABBY ENTERPRISES

Address: UN DRIVE, BUZZY QUARTER

Contact No.: (231) 777-900-065

LPO No: 2020/2021/NPHIL/GOL/052

Date: March 3, 2021

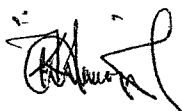
#	Qty	Description	Unit Price USD	Amount USD
1.	1 pk	Photo glossary paper x 20	\$ 20.00	\$20.00
2.	1 rm	Postal sheet	\$ 15.00	\$ 15.00
3.	1ctn	Gal go paper	\$ 160.00	\$ 160.00
4.	1 ctn	A3 sheet	\$ 65.00	\$ 65.00
5.	1 pc	4gb pen drive	\$ 10.00	\$ 10.00
6.	1ctn	Ledger book (psmbsc4q)	\$ 500	\$ 500.00
7.	2pk	Paper fastener	\$ 6.00	\$ 6.00.00
8	1pc	Transparent tape	\$ 2.00	\$ 2.00.00
9	1pc	Perforator small	\$ 10.00	\$ 10.00
10	2pcs	Perforator-Large sides(two holes heavy duty	\$ 50.00	\$ 100.00
11	1pc	Staple machine(heavy duty	\$ 40.00	\$ 40.00
12	1 box	Peer and seal envelop white	\$15.00	\$ 5.00
13	1pc	Staple removal	\$ 5.00	\$ 5.00
14	1pk	Computer mouse	\$ 20.00	\$ 20.00
15	1pk	High Lighter	\$ 5.00	\$ 5.00
16	1PK	Correction fluid (pen type)	\$ 10.00	\$ 10.00
17	1box	Hanging folder	\$ 15.00	\$ 15.00

[Signature]

	1 PK	Stick on pad-small	\$ 10.00	\$ 10.00
19	1pk	Brown envelop- Brown -Large	\$ 8.00	\$ 8.00
20	1pk	Brown envelop-Brown-small	\$ 6.00	\$ 6.00
21	1pk	Executive pen	\$ 20.00	\$ 20.00
22	1pk	Staple pin -small side (24/6	\$ 2.00	\$ 2.00
23	1pk	Staple pin-large side (26/6	\$ 5.00	\$ 5.00
24	1ctn	Double A4bone paper	\$ 25.00	\$ 25.00
25	1ctn	Ledge sheet-F 14	\$ 45.00	\$ 45.00
26	1pc	Blank CD in hard pack	\$ 5.00	\$ 5.00
27	1pk	Ball pen, mix color	\$ 5.00	\$ 5.00
28	1 doz	Scissor small side	\$ 36.00	\$ 36.00
29	1pk	pencil	\$ 2.00	\$ 2.00
30	1PK	File divided (paper type)	\$ 2.00	\$ 2.00
31	1pk	Paper glove-white glove	\$ 10.00	\$ 10.00
32	1ctn	Box file	\$ 75.00	\$ 75.00
33	1ctn	Manila file-A4-Side	\$ 15.00	\$ 15.00
34	1box	Manila folder Large side	\$ 15.00	\$ 15.00
35	1box	Permanent market	\$ 5.00	\$ 5.00
36	1pc	Desk organizer-three stages	\$ 20.00	\$ 20.00
37	1pk	Eraser	\$ 5.00	\$ 5.00
38	1box	Stick on pads -medium	\$ 15.00	\$ 15.00
39	1dzn	Steno pads	\$ 8.00	\$ 8.00
40	1pc	Stable machine- medium side	\$ 10.00	\$ 10.00
41	1pc	Stable machine-Large side	\$ 20.00	\$ 20.00
42	1pk	Brown envelop -medium	\$ 8.00	\$ 8.00

43	1dzn	Plastics ruler	\$ 10.00	\$ 10.00
44	1pk	Yellow pads	\$ 10.00	\$ 10.00
45	1pc	12 digits calculate	\$ 20.00	\$ 20.00
46	1 pk	Adhesive pad	\$ 10.00	\$ 10.00
47	1pc	Flip chart	\$ 8.00	\$ 8.00
48	1pc	Stamp Pad ink	\$ 2.00	\$ 2.00
49	1pk	White board marker	\$ 7.00	\$ 7.00
50	1pc	Large white marker	\$ 75.00	\$ 75.00
51	1pc	White board Eraser	\$ 5.00	\$ 5.00
52	1pk	Paper clip -plastic type	\$ 5.00	\$ 5.00
53	1pc	Desk organizer	\$ 15.00	\$ 15.00
54	1pc	Desk calendar	\$ 20.00	\$ 20.00
55	1pk	Bender clips	\$ 10.00	\$ 10.00
56	1pk	Paper clips	\$ 5.00	\$ 5.00
57	1pk	Sheet protector	\$ 15.00	\$ 15.00
58	3pc	Original 220-240 circuit surge protector plus Adaptor	\$ 120	\$ 120.00
59	1pc	Calclator medium side	\$ 20.00	\$ 20.00
60	4set	HP Deskjet 2131 cartridge	240.00	\$ 240.00
61	2pcs	Cannon ir 2520 cartridge	\$ 140.00	\$ 140.00
62	1 set	HP Lesser jet pro 200 (Cyan, magenta, Yellow,Black	\$ 400.00	\$ 400.00
63	1set	HP Lesser jet pro 700 (Cyan, magenta, Yellow, Black)	\$ 1,600	\$1,600
64	2pc	Canon 737	\$ 140.00	\$ 140.00
Total Amount				\$ 4,000.00

NB: Prices were quoted in USD and payment may be made in LRD



Prepared by:

Best
Procurement Officer

Attested by:

PP: Shuman

Authorized by:

[Signature]
Procurement Director

Approved by:

[Signature] 03/16/21
Controller/Head of Finance
Deputy Director General/Admin

VENDOR (for acceptance)

03/16/21
Signed & Stamped: