



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0517/'19

September 24, 2019

Hon. Tolbert G. Nyenswah

DIRECTOR GENERAL

National Public Health Institute of Liberia

Republic of Liberia

Dear Hon. Nyenswah:

Subject: **"RECEIPT AND APPROVAL OF WHO/LDHS MEMORANDUM OF UNDERSTANDING
SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020."**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **National Public Health Institute of Liberia** Special Project Procurement Plan (*Goods and Services*) for Fiscal Year 2019/2020 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the National Public Health Institute of Liberia that its project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe **Section 40 (5)** of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

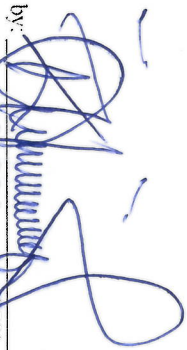

Jargb. Roseline Nagbe Kowo (Atty.)

CHIEF EXECUTIVE OFFICER

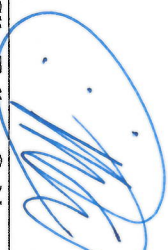
Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA (NPJIL)
LDHS PROJECT PROCUREMENT PLAN
SOURCE OF FUNDING: WHO
FISCAL YEAR: 2019/20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS REGISTRATI ON CODE	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBLZ ATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNED	1	IFB NO. NPJIL/ LDHS/WHO-PROJ./ RB/001/19/20	EVENT CATERING	I-5621	1 firm	57,000.00	RB	8/8/19	08/13/19	08/20/19	08/27/19	09/10/19	09/17/19	09/24/19	10/07/19	N/A	14/05/20
UPDATE																	
ACTUAL																	
PLANNED	2	IFB NO. NPJIL/ LDHS/WHO-PROJ./ RB/001/19/20	Printing & Binding Services	C-1811/12	Firm	2,000	RFQ	08/8/19	08/13/19	08/20/19	08/21/18	09/04/19	09/10/19	09/17/19	09/24/19	N/A	14/5/20
UPDATE																	
ACTUAL																	
PLANNED	3	IFB NO. NPJIL/ LDHS/WHO-PROJ./ RB/002/19/20	REPAIRS & Maint- Vehicles	G-4530	7pcs	13,600	RB	8/8/19	08/13/19	08/20/19	08/27/19	09/10/19	09/17/19	09/24/19	10/07/19	N/A	14/05/20
UPDATE																	
ACTUAL																	
Grand Total						\$72,600											

Prepared by: 
H. Mohammed Kiadii
PROCUREMENT DIRECTOR



Approved by: 
Cllr. Tolbert G. Nyenswah
Director General/Chairman - Procurement Committee



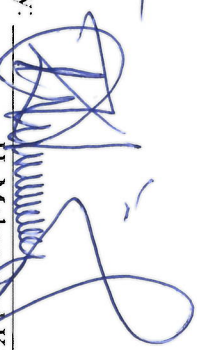
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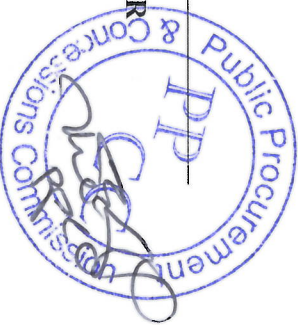
Sept. 4, 20



NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA (NPHIL)
LDHS PROJECT PROCUREMENT PLAN Explanatory Note
SOURCE OF FUNDING: WHO
FISCAL YEAR: 2019/20

No.	Package Code	Contract Packages	Description
1	IFB NO. NPHIL/LDHS/ WHO-PROJ./ RB/001/19/20	Event Catering	This contract package is intended to procure the Services of a catering firm competitively for the provision of assorted meals (foods) during the period of the LDHS. The mode of acquiring this Service will be done in line with Provisions and procedures as provided for by the PPCA, 2010.
2	IFB NO. NPHIL/LDHS/ WHO-PROJ./ RFQ/001/19/20	Printing & Binding Services	The Entity intends to use this contract package to procure the services of a reputable firm for the conduct of printing and binding services documents that will be used during the LDHS exercise. It includes, printing of questionnaires and protocols, etc. The mode of acquiring product will be done in line with Provisions and procedures as provided for by the PPCA, 2010
3	IFB NO. NPHIL/LDHS/ WHO-PROJ./ RB/002/19/20	Repairs & Maint. - Vehicles	This contract package is intended to procure the Services of a Garage Competitively for the purpose of repairing and maintaining the LDHS vehicles (7pcs) that will be assigned specifically to the successful running of the LDHS for the period under review. The mode of acquiring this service will be done in line with Provisions and procedures as provided for by the PPCA, 2010

Prepared by: 
 H. Mohammed Kiadii
 PROCUREMENT MANAGER



Approved by: 
 Cllr. Tolbert G. Nyenswah, LLB, MPH
 Director General/Chairman – Procurement Committee

Date: Sept. 4, 2019