



Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/CEO/085/'22

February 16, 2022

Hon. Jane MaCauley  
**DIRECTOR GENERAL**  
National Public Health Institute of Liberia  
Republic of Liberia

Dear Hon. MaCauley:

Subject: **RECEIPT AND APPROVAL OF THE NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA, UNICEF PROJECT PROCUREMENT PLAN.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Public Health Institute of Liberia, UNICEF Project Procurement Plan for Fiscal Year 2022, upon review of all documentation, in accordance with Section 55(d) and **Section 40 (3)** of the PPCA, 2010.

The Commission conveys to the National Public Health Institute that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.

Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

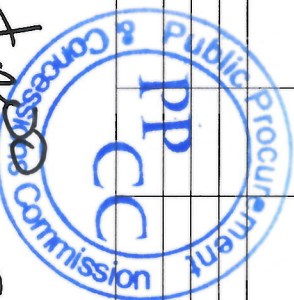
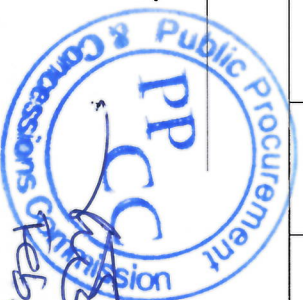
NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA (NPIL)  
UNICEF PROJECT PROCUREMENT PLAN  
SOURCE OF FUNDING: UNICEF  
YEAR: 2022

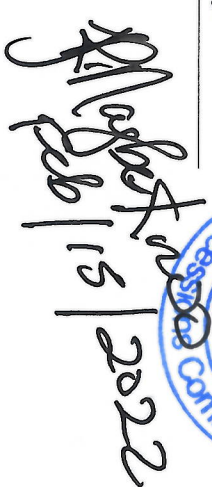
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ITEM	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS REGISTRATION CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNED	1	IFB NO. NPIL/UNICEF/RB/001/2022	PETROLEUM PRODUCTS	G4661	891.07 Gal @US4.2 per gal	3,742.50	RB	01/28/22	02/02/22	02/10/22	02/15/22	03/02/22	03/08/22	03/11/22	03/16/22	N/A	03/25/22
UPDATE																	
ACTUAL																	
PLANNED	2	IFB NO. NPIL/UNICEF/RFO/001/2022	VEHICLE RENTAL	N7710	1 firm	10,000	RFO	02/15/22	02/18/22	02/23/22	02/25/22	03/11/22	03/15/22	03/17/22	03/21/22	N/A	03/31/22
UPDATE																	
ACTUAL																	
PLANNED	3	IFB NO. NPIL/UNICEF/RFO/002/2022	ASSORTED WASH MATERIALS	G4663	Assorted	990	RFO	02/15/22	02/18/22	02/23/22	02/25/22	03/11/22	03/15/22	03/17/22	03/21/22	N/A	04/22/22
UPDATE																	
ACTUAL																	
PLANNED	4	IFB NO. NPIL/UNICEF/RFO/003/2022	SCRATCH CARD	J6190	177 pcs. @US1 per pc.	177	RFO	02/15/22	02/18/22	02/23/22	02/25/22	03/11/22	03/15/22	03/17/22	03/21/22	N/A	04/22/22
UPDATE																	
ACTUAL																	
		Sub Total:				\$14,909.5											

Prepared by:   
H. Mohammed Kiadii  
Procurement Director

Approved by:   
Ms. Jane MacCauley  
Director-General/Chairman – Procurement Committee

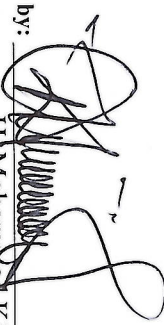
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Feb 15, 2022

NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA (NPHL)  
UNICEF PROJECT PROCUREMENT PLAN  
SOURCE OF FUNDING: UNICEF  
YEAR: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA							IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS REGISTRATION CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNED	5	IFB NO. NP/PHIL/UNICEF/RB/02/2022	CONSTRUCTIO N OF BOREHOLE	F4220	1 firm	12,150	RB	01/28/22	02/07/22	02/15/22	02/18/22	03/04/22	03/04/22	03/10/22	03/16/22	N/A	04/25/22
UPDATE																	
ACTUAL																	
PLANNED	6	IFB NO. NP/PHIL/UNICEF/RB/003/2022	REHABILITATIO N OF WATER SYSTEM	F4220	1 firm	50,909	RB	01/28/22	02/07/22	02/15/22	02/18/22	03/04/22	03/04/22	03/10/22	03/16/22	N/A	04/25/22
UPDATE																	
ACTUAL																	
PLANNED	7	IFB NO. NP/PHIL/UNICEF/RB/003/2022	REHABILITATIO N OF INCINERATORS & LATRINES	F4220	1 firm	20,343.50	RB	01/28/22	02/07/22	02/15/22	02/18/22	03/04/22	03/04/22	03/10/22	03/16/22	N/A	04/25/22
UPDATE																	
ACTUAL																	
Sub Total:						\$83,402.5											
Grand Total						\$98,312											

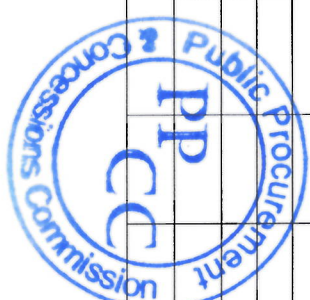
Prepared by:   
H. Mohammed Kiadii  
Procurement Director



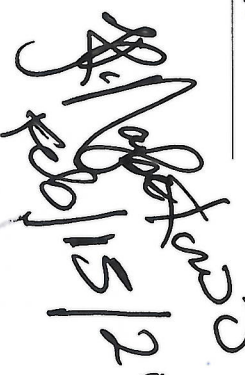
Approved by:   
Ms. Jane MacCauley  
Director-General/Chairman – Procurement Committee



Date: 2/10/2022



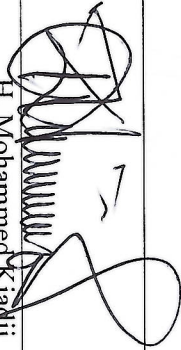
  
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NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA (NPHIL)  
UNICEF PROJECT PROCUREMENT PLAN  
SOURCE OF FUNDING: UNICEF  
YEAR: 2022

NO	PACKAGE CODE	DESCRIPTION	EXPLANATION
1	IFB NO. NPHIL/UNICEF/RB/001/2022	PETROLEUM PRODUCTS	This package is intended to procure petroleum products (diesel and gasoline) to be used in operational vehicles to be effective and efficient waste management operations in 18 designated health care facilities
2	IFB NO. NPHIL/UNICEF/Rfq/001/2022	VEHICLE RENTAL	This contract package is intended to rent a vehicle to collect and transport medical wastes from 18 health care facilities to the two designated sites for treatment and disposal
3	IFB NO. NPHIL/UNICEF/Rfq/002/2022	ASSORTED WASH MATERIALS	This contract package is intended to procure WASH materials such as diggers, pingalin/straight digger shovel etc a to be used to manage general waste disposal at 18 health care facilities
4	IFB NO. NPHIL/UNICEF/Rfq/003/2022	SCRATCH CARD	This contract package is intended to procure 177 pieces of one dollar communication cards to be given to project staff for the enhancement of supervisory activities
5	IFB NO. NPHIL/UNICEF/RB/002/2022	CONSTRUCTION OF BOREHOLE	This contract package is intended for the construction of one mechanically drilled borehole at one HCF as per UNICEF borehole drilling specifications
6	IFB NO: NPHIL/UNICEF/RB/003/2022	REHABILITATION OF WATER SYSTEM	This contract package is intended for the rehabilitation of small water systems (SWS) in five (5) health care facilities (HCFs) in Montserrado and Margibi counties
7	IFB NO: NPHIL/UNICEF/RB/003/2022	REHABILITATION OF INCINERATORS & LATRINES	This contract package is intended for the rehabilitation of incinerators and latrines facilities at eight (8) in Montserrado and Margibi counties.

Prepared by:   
H. Mohammed Kiadi  
Procurement Director

Approved by:   
Ms. Jane A. Macauley  
Director-General/Chairman – Procurement Committee

Date: 2/10/2022  
  
20/10/2022

