



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/316/'22

May 20, 2022

Mr. Boniface D. Satu
MANAGER
NATIONAL ROAD FUND
Republic of Liberia

Dear Mr. Satu:

Subject: **PROVISIONAL APPROVAL OF THE NATIONAL ROAD FUND CONSULTANCY, NON-SBA CORE PROCUREMENT PLANS FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the National Road Fund Concessions Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance. The Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

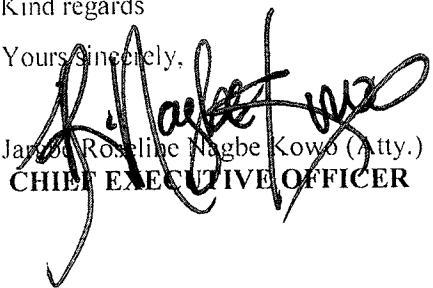
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for NRF's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget. For stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours Sincerely,


Janet Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER



Republic of Liberia
National Road Fund Office
9TH & 10TH Streets, Payne Avenue, Building #134
Monrovia, Liberia



Office of the National Road Fund Manager
BDS-M/NRF-RL/27/2022

May 4, 2022

Atty. Jargbe Roseline Nagbe Kowo
Chief Executive Officer
Public Procurement and Concession Commission (PPCC)
Executive Mansion Ground
Capitol Hill, Monrovia, Liberia

Received:
Dennis Taylor
May 6, 2022
Time: 5:59pm

Dear Hon, Kowo;

Subject: **Submission of Procurement Plan 2022**

We present our compliments and keeping with section 40 of the Public Procurement and Concession Commission Act of 2010, herewith submit the Procurement Plan of the National Road Fund for the 2022 Fiscal Year.

Additionally, kindly grant us the request for the continuation of Consultancy services within this Calendar year 2022, using the sole source method of procurement to **Wureh Walters Wureh** for the provision of Financial Accounting Services(SAGE 300 ERP) and **Global ODIC** for the provision of Human Resource and Business Re-engineering Consultancy Services. Herewith,after both firms have met the NRF terms and conditions of contract during the past Special Budget year 2021.

We anticipate your guidance and cooperation as we go through the fiscal year 2022.

Best Regards,


Boniface D. Satu
National Road Fund Manager, R.L

NATIONAL ROAD FUND OFFICE OF LIBERIA
 PROCUREMENT PLAN: CONSULTANCY
 SOURCE OF FUND: NATIONAL BUDGET
 FISCAL YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO.	BASIC DATA						REQUEST FOR EXPRESSION OF INTEREST, IF												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	NO. OF FIRMS/ PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETE (FINA REPORT) PAYME
1	RFP NO.: NRF/SBA/SSS/001/2022	Financial Accounting Service	M-7020	1 FIRM	\$ 18,000.00	SSS	5/13/2022	N/A	N/A	N/A	N/A	5/23/2022	5/30/2022	06/06/2022	27/06/2022	04/07/2022	11/07/2022	08/08/2022	30/12/2
UPDATE																			
ACTUAL																			
2	RFP NO.: NRF/SBA/SSS/002/2022	Human Resources and Business Re-engineering Consultancy	M-7020	1 FIRM	\$ 13,900.00	SSS	5/13/2022	N/A	N/A	N/A	N/A	5/23/2022	5/30/2022	06/06/2022	27/06/2022	04/07/2022	11/07/2022	08/08/2022	30/12/2
UPDATE																			
ACTUAL																			
3	RFP NO.: NRF/SBA/LCS/001/2022	Capacity Building	P-8549	1 FIRM	\$ 67,296.43	LCS	5/13/2022	N/A	N/A	N/A	N/A	5/23/2022	5/30/2022	06/06/2022	27/06/2022	04/07/2022	11/07/2022	08/08/2022	30/12/2
UPDATE																			
ACTUAL																			
GRAND TOTAL:					US\$99,196.43														

Prepared by: Tracy Kromah
 Procurement Assistant
 National Road Fund

Date: 8/15/2022
 Approved by: Boniface D. Sahr
 Manager, National Road Fund
 Chairman, Procurement Committee



Handwritten signature and date:
 May 18/2022

Handwritten signature and date:
 May 18/2022

NATIONAL ROAD FUND OF LIBERIA
CONSULTANCY PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	RFP NO.: NRF/SBA/SSS/001/2022	Financial Accounting Service	The cost of US\$ 18,000.00 is derived from the budget line item Financial Accounting Service for NRF Office as indicated in NRF's budget Fiscal Year 2022. This contract package is intended to build NRF's Financial Accounting System for sustainable record and proper accountability.
2	RFP NO.: NRF/SBA/SSS/002/2022	Human Resources & Business Re-Engineering Consultancy	The cost of US\$ 13,900.00 is derived from the budget line item Human Resources & Business Re-Engineering Consultancy for NRF as indicated in NRF's budget Fiscal Year 2022. This contract package is intended for the Consultancy firm to restructure NRF Staffs, Positions, and provide training service under a short term agreement.
3	RFP NO.: NRF/SBA/LCS/001/2022	Capacity Building	The cost of US\$ 67,296.43 is derived from the budget line item Capacity Building training for NRF as indicated in NRF's Fiscal Year 2022. The importance of this contract package is intended to form an integral part of training employees' skills, motivation.
4	RFP NO. NRF/SBA/SSS/003/2022	Licenses (Sage & Website)	The cost of US\$ 8,320.00 is derived from the budget line item Licenses (SAGE & Website) for NRFO as indicated in NRF's Budget Fiscal Year 2022. This contract package is intended for the re-activation of SAGE and Website Licenses.

Sign: Tracy Kromah
Procurement Assistant
National Road Fund

Date: 8/1/2022

ESK
May 17, 2022

Approved: Bonface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee



Date: 4/5/2022

May 18, 2022