

NATIONAL ROAD FUND OFFICE OF LIBERIA+AI:T30
PROCUREMENT PLAN: CONSULTANCY
SOURCE OF FUND: SPECIAL BUDGET
JULY - DECEMBER 2021

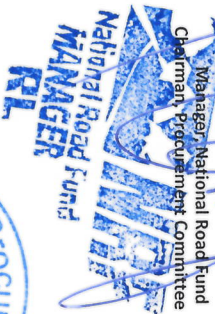
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	BASIC DATA						REQUEST FOR EXPRESSION OF INTEREST, IF APPLICABLE											
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	NO. OF FIRMS/ PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING
PLANNED UPDATE ACTUAL	1 RFP NO.: NRF/SBA/LCS/001/2021	Financial Accounting Service	M-7020	1 FIRM	\$ 12,765.00	LCS	10/15/2021	N/A	N/A	N/A	N/A	10/22/2021	10/29/2021	5/11/2021	12/11/2021	11/26/2021	3/12/2021	10/12/2021
PLANNED UPDATE ACTUAL	2 RFP NO.: NRF/SBA/SSS/001/2021	Human Resources and Business Re- engineering Consultancy	M-7020	1 FIRM	\$ 13,500.00	SSS	10/15/2021	N/A	N/A	N/A	N/A	10/22/2021	10/29/2021	5/11/2021	12/11/2021	11/26/2021	3/12/2021	10/12/2021
PLANNED UPDATE ACTUAL	3 RFP NO.: NRF/SBA/LCS/002/2021	Capacity Building Training	P-8549	1 FIRM	\$ 10,000.00	LCS	10/15/2021	N/A	N/A	N/A	N/A	10/22/2021	10/29/2021	5/11/2021	12/11/2021	11/26/2021	3/12/2021	10/12/2021
GRAND TOTAL:					US \$36,265.00													

Prepared by: Tracy Kromah
Acting Procurement Specialist
National Road Fund

Date: 11/08/2021

Approved by: Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 11/08/2021



Nov. 12, 2021

Nov 12/2021



**NATIONAL ROAD FUND OF LIBERIA
CONSULTANCY PROCUREMENT PLAN
SOURCE OF FUND: SPECIAL BUDGET
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EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	RFP NO.: NRF/SBA/LCS/001/2021	Financial Accounting Service	The cost of US\$ 12,765.00 is derived from the budget line item SAGE (ERM) Installation & Training for NRF Office as indicated in NRF's Special Budget from July – December 2021. This contract package is intended to build NRF's Financial Accounting System for sustainable and proper accountability.
2	RFQ NO.: NRF/SBA/SSS/001/2021	Human Resource & Business Re-Engineering Consultancy	The cost of US\$ 13,500.00 is derived from the budget line item Human Resource & Business Re-Engineering Consultancy for NRF as indicated in NRF's Special Budget from July – December 2021. This contract package is intended for the Consultancy firm to restructure NRF Staffs, Positions, and provide training service under a short term agreement.

Sign: *Tracy Kromah* Date: 11/08/2021
Tracy Kromah
 Acting Procurement Specialist
 National Road Fund

Approved: *Boniface D. Satu* Date: 11/08/2021
Boniface D. Satu
 Manager, National Road Fund
 Chairman, Procurement Committee



Nov 12/2021
[Signature]



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EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
3	RFP NO.: NRF/SBA/LCS/002/2021	Capacity Building Training	The cost of US\$ 10,000.00 is derived from the budget line item Capacity Building for NRF Employees as indicated in NRF's Special Budget from July – December 2021. This contract package is intended to improve employees' knowledge, skills, understanding, values, attitude, motivation, and capability necessary to perform well at work.
4		License & Subscriptions	The cost of US\$ 13,700.00 is derived from the budget line item Licenses (SAGE & Website) for NRFO as indicated in NRF's Special Budget from July – December 2021. This contract package is intended for the activation of SAGE and Website Licenses and subscriptions.

Sign: *T. Kromah* Date: *11/28/2021*
 Tracy Kromah
 Acting Procurement Specialist
 National Road Fund

MSK
Nov. 12, 2021



**National Road Fund
MANAGER**
[Signature]
 Boniface D. Satu
 Manager, National Road Fund
 Chairman, Procurement Committee

Approved: *[Signature]*

Date: *11/28/2021*

[Signature]
Nov 11/21

