



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/316/'22

May 20, 2022

Mr. Boniface D. Satu
MANAGER
NATIONAL ROAD FUND
Republic of Liberia

Dear Mr. Satu:

Subject: **PROVISIONAL APPROVAL OF THE NATIONAL ROAD FUND CONSULTANCY, NON-SBA CORE PROCUREMENT PLANS FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the National Road Fund Concessions Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non- recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance. The Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

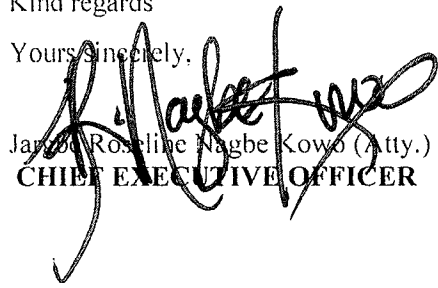
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for NRF's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget. For stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Janet Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



Republic of Liberia
National Road Fund Office
9TH & 10TH Streets, Payne Avenue, Building #134
Monrovia, Liberia



Office of the National Road Fund Manager
BDS-M/NRF-RL/27/2022

May 4, 2022

Atty. Jargbe Roseline Nagbe Kowo
Chief Executive Officer
Public Procurement and Concession Commission (PPCC)
Executive Mansion Ground
Capitol Hill, Monrovia, Liberia

Received:
Dennis Taylor
May 6, 2022
Time: 3:59pm

Dear Hon, Kowo;

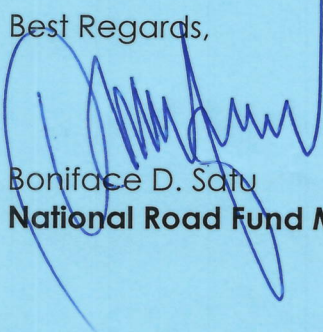
Subject: **Submission of Procurement Plan 2022**

We present our compliments and keeping with section 40 of the Public Procurement and Concession Commission Act of 2010, herewith submit the Procurement Plan of the National Road Fund for the 2022 Fiscal Year.

Additionally, kindly grant us the request for the continuation of Consultancy services within this Calendar year 2022, using the sole source method of procurement to **Wureh Walters Wureh** for the provision of Financial Accounting Services(SAGE 300 ERP) and **Global ODIC** for the provision of Human Resource and Business Re-engineering Consultancy Services. Herewith,after both firms have met the NRF terms and conditions of contract during the past Special Budget year 2021.

We anticipate your guidance and cooperation as we go through the fiscal year 2022.

Best Regards,


Boniface D. Satu
National Road Fund Manager, R.L

FISCAL YEAR 2022

[illegible]

Date: 9/5/22

APPROVED: MANAGER

James Anderson

NATIONAL ROAD FUND OF LIBERIA
NON-SBA-CORE PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE																														
1	IFB NO. NRF/SBA/RFQ/001/2022	Stationery	<div>The cost of US\$ 5,000.00 is derived from the budget line item Stationery, as indicated in NRF National Budget Fiscal Year 2022. The procurement of this contract package is intended to cover cost of items.</div> <table><tr><td>1.</td><td>Cartridge/Ink</td><td>20 Sets</td></tr><tr><td>2.</td><td>Legal Sheet</td><td>10 Ctns</td></tr><tr><td>3.</td><td>White Color A4 Sheet</td><td>20 Ctns</td></tr><tr><td>4.</td><td>Blue Color A4 Sheet</td><td>10 Ctns</td></tr><tr><td>5.</td><td>Brown Envelope A4 Size</td><td>5 Ctns</td></tr><tr><td>6.</td><td>Brown Envelop Legal Size</td><td>5 Ctns</td></tr><tr><td>7.</td><td>White Envelop</td><td>2 Ctns</td></tr><tr><td>8.</td><td>Manila Folder A4 Size</td><td>2 Ctns</td></tr><tr><td>9.</td><td>Manila Folder Legal Size</td><td>2 Ctns</td></tr><tr><td>10.</td><td>Ball Pen</td><td>5 Pks</td></tr></table>	1.	Cartridge/Ink	20 Sets	2.	Legal Sheet	10 Ctns	3.	White Color A4 Sheet	20 Ctns	4.	Blue Color A4 Sheet	10 Ctns	5.	Brown Envelope A4 Size	5 Ctns	6.	Brown Envelop Legal Size	5 Ctns	7.	White Envelop	2 Ctns	8.	Manila Folder A4 Size	2 Ctns	9.	Manila Folder Legal Size	2 Ctns	10.	Ball Pen	5 Pks
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Sign:
Tracy Kromah
Procurement Assistant
National Road Fund

Date: 04/5/2022

May 17, 2022

Approved:
Boniface D. Setu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 4/5/2022

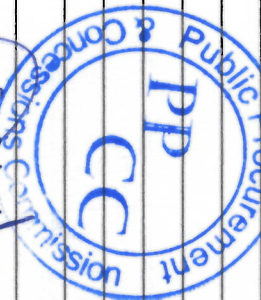


4/5/2022

NATIONAL ROAD FUND OF LIBERIA
NON-SBA CORE PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE																		
2	IFB NO. NRF/SBA/RFO/002/2022	Personnel Medical Insurance	The cost of US\$ 10,000.00 is derived from the budget line item Personnel Medical Insurance indicated in NRF's National budget Fiscal Year 2022. This contract package is intended to protect and support the health and wellbeing of Staff so they can remain active and productive members of the Entity, to provide risk coverage against expenditure caused by any unforeseen medical emergencies.																		
3	IFB NO. NRF/SBA/RFO/003/2022	Office Equipment	<p>The cost of US\$ 5,000.00 is derived from the budget line item Office Equipment, as indicated in NRF's National Budget Fiscal Year 2022. The procurement of the contract package is intended to cover cost of the below listed items:</p> <table><tr><td>1</td><td>Laptops</td><td>1PC</td><td>3.</td><td>Desktop</td><td>5SETS</td></tr><tr><td></td><td>Printers</td><td>2PCS</td><td>4.</td><td>UPS</td><td>5PCS</td></tr><tr><td>2</td><td></td><td></td><td></td><td></td><td></td></tr></table>	1	Laptops	1PC	3.	Desktop	5SETS		Printers	2PCS	4.	UPS	5PCS	2					
1	Laptops	1PC	3.	Desktop	5SETS																
	Printers	2PCS	4.	UPS	5PCS																
2																					
4	IFB NO. NRF/SBA/RFO/004/2022	Office Supplies	<p>The cost of US\$ 5,000.00 is derived from the budget line item Office Supplies, as indicated in NRF's National Budget Fiscal Year 2022. This contract package is intended for the provision of the below listed food items:</p> <table><tr><td>1</td><td>Mayonnaise</td><td>25 Jars</td></tr><tr><td>2</td><td>Butter</td><td>15 Jars</td></tr><tr><td>3</td><td>Ovaltine</td><td>25 Jars</td></tr><tr><td>4</td><td>Nido Milk</td><td>25 Cans</td></tr><tr><td>5</td><td>Coffee Mate</td><td>20 cups</td></tr></table>	1	Mayonnaise	25 Jars	2	Butter	15 Jars	3	Ovaltine	25 Jars	4	Nido Milk	25 Cans	5	Coffee Mate	20 cups			
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Sign: Tracy Kromah
Procurement Assistant
National Road Fund

Date: 8/15/2022

May 17, 2022

Approved: Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 4/5/2022



4/5/2022

NATIONAL ROAD FUND OF LIBERIA
NON-SBA CORE PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE		
4	IFB NO. NRF/SBA/RFQ/004/2022	Office Supplies	The cost of US\$ 5,000.00 is derived from the budget line item Office Supplies, as indicated in NRF's Budget Fiscal Year 2022. This contract package is intended for the provision of the below listed food items:		
			6	Creamy Peanut Butter	15 Jars
			7	Coffee	15 Jars
			8	Yellow Label Lipton	5 Pks
			9	Bravo Mineral Water	150 Sacks
			10	Soft Drink	5 Ctns
			11	St. Louise Sugar Lumbs	20 Pks
			12	Green Tea Lipton	5 Pks

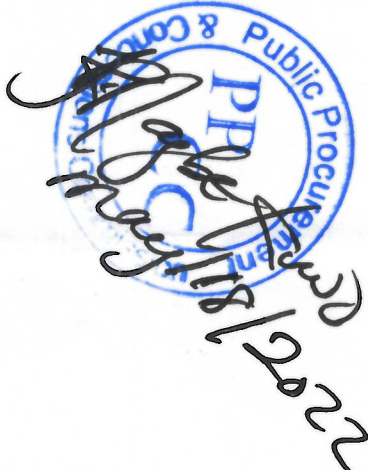
Sign: Tracy Kromah
Procurement Assistant
National Road Fund

Date: 8/5/2022



Approved: Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 9/5/2022



NATIONAL ROAD FUND OF LIBERIA
NON-SBA CORE PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE																																	
5	IFB NO. NRF/SBA/RFQ/005/2022	Cleaning Materials	<div>The cost of US\$ 500.00 is derived from the budget line item Cleaning Materials, as indicated in the NRF's budget Fiscal Year 2022. This contract package is intended to cover cost of payment for the below listed items to allows all Staffs clean the Office space in an efficient manner, in order to create a happier workplace.</div> <table><tr><td>1</td><td>Glass Cleaner</td><td>8 Pcs</td></tr><tr><td>2</td><td>Pine Sol Sparkling</td><td>12 Pcs</td></tr><tr><td>3</td><td>Mr. Clean 500ml</td><td>12 Pcs</td></tr><tr><td>4</td><td>Sprigone</td><td>15 Cans</td></tr><tr><td>5</td><td>Klin Tie Soap</td><td>2 Ctns</td></tr><tr><td>6</td><td>Clora</td><td>10 Gals</td></tr><tr><td>7</td><td>Rexoguard 1.25ml</td><td>10 Gals</td></tr><tr><td>8</td><td>Hand Sanitizer</td><td>50 Bottles</td></tr><tr><td>9</td><td>Air Freshener</td><td>30 Pcs</td></tr><tr><td>10</td><td>Desk Polisher</td><td>15 Cans</td></tr><tr><td>11</td><td>Lovely Tissue</td><td>20 Dozs</td></tr></table>	1	Glass Cleaner	8 Pcs	2	Pine Sol Sparkling	12 Pcs	3	Mr. Clean 500ml	12 Pcs	4	Sprigone	15 Cans	5	Klin Tie Soap	2 Ctns	6	Clora	10 Gals	7	Rexoguard 1.25ml	10 Gals	8	Hand Sanitizer	50 Bottles	9	Air Freshener	30 Pcs	10	Desk Polisher	15 Cans	11	Lovely Tissue	20 Dozs
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Sign: *Tracy Kromah*
Tracy Kromah
Procurement Assistant
National Road Fund

Date: 8/15/2022



Approved: *Boniface D. Satu*
Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 8/15/2022



May 18/2022