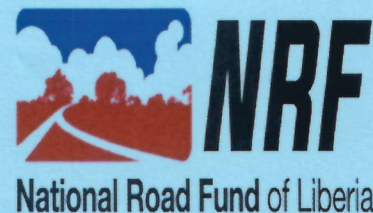




Republic of Liberia  
**National Road Fund Office**  
134 Payne Avenue, 9<sup>th</sup> & 10<sup>th</sup> Streets, Sinkor  
Monrovia, Liberia



OFFICER IN CHARGE  
JNW/OIC/NRFO/RL/049/2023

June 28, 2023

Hon. Stevenson S. Yond  
**Officer in Charge**  
Public Procurement and Concession Commission (PPCC)  
Executive Mansion Ground  
Capitol Hill  
Monrovia Liberia

Received:  
Dennis Taylor  
June 29, 2023  
Time: 12:38, pm

Dear Hon. Yond:

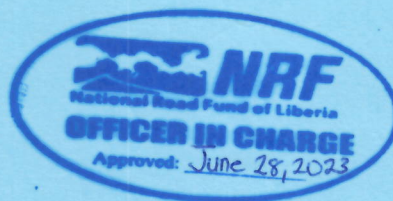
Subject: Request for Approval of the National Road Fund Special Project Procurement Plans (Consultancy & Core Plans) for Fiscal Year 2023

We present our compliments and in keeping with section 40(2) of the Public Procurement and Concession Commission Act of 2010, herewith submit to your Commission the National Road Fund Special Project Procurement Plans for Consultancy and Core under the Entity's Annual Road Maintenance Expenditure Program (ARMEP) approved budget Fiscal Year 2023.

We anticipate your guidance and cooperation as we go through this Fiscal year 2023.

Regards,

Josefa Neufville-Wento  
**OFFICER IN CHARGE**  
National Road Fund Office  
+231-881-979-965





Republic of Liberia

## Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/OIC/170/'23

July 5, 2023

Mrs. Joseta Neuville-Wento

**OFFICER-IN-CHARGE**

National Road Fund

Republic of Liberia

Dear Mrs. Wenton:

Subject: **RECEIPT AND APPROVAL OF THE NATIONAL ROAD FUND SPECIAL PROJECT PROCUREMENT PLANS FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Road Fund Special Project Procurement Plans (Consultancy & Core Plans). in accordance with **Section 40** (3) of the PPCA, 2010.

The Commission wishes to inform the NRF that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,

Stevenson S. Yond

**OFFICER-IN-CHARGE**



NATIONAL ROAD FUND  
SPECIAL PROJECT PROCUREMENT PLAN (CONSULTANCY SERVICES)  
SOURCES OF FUNDING: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (INTERNAL GENERATED REVENUE)

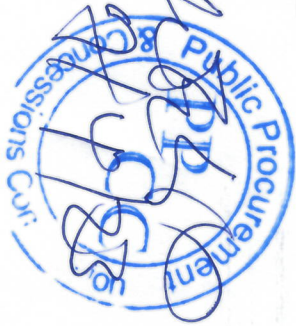
FISCAL YEAR 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	14	15	16	17	18	19
		BASIC DATA																	
		REQUEST FOR EXPRESSION OF INTEREST, if applicable																	
		IMPLEMENTATION DATES																	
		REQUEST FOR PROPOSALS AND APPROVAL OF AWARD																	
Item No	Package Number Code	Contract Package	Business Activity Code	No. of Firms/Persons	Estimated Cost (USD)	Selection Method	Prep. of TOR & PC Approval	Publication of REOI	REOI Closing/Opening	Submission of Evaluation Report	PC Approval- Evaluation Report/Short list	Preparation & Submission of RFP Document	PC Approval- Final TOR/RFP Document	Invitation of Proposals	Proposal Submission & Opening	Submission of Technical & Financial Evaluation Report	PC Approval- Combined Evaluation Report	Contract Award & Signing	
1	RFP No. NRE/ARMEP/PROJ/QCBS/001/2023	Program Review & Technical Audit	M-6920	1 Firm	\$300,000	QCBS	03/07/23	10/07/2023	31/07/2023	07/08/2023	14/08/2023	28/08/2023	04/09/2023	11/09/2023	09/10/2023	16/09/2023	30/10/2023	13/11/2023	2
Planned Update																			
Actual																			
2	RFP No. NRE/ARMEP/PROJ/QCBS/002/2023	Media Relations	M-7020	1 Firm	280,000	QCBS	03/07/23	10/07/2023	31/07/2023	07/08/2023	14/08/2023	28/08/2023	04/09/2023	11/09/2023	09/10/2023	16/09/2023	30/10/2023	13/11/2023	2
Planned Update																			
Actual																			

Prepared by: Tracy Kromah Date: 6-28-2023  
Procurement Assistant  
National Road Fund

Approved:

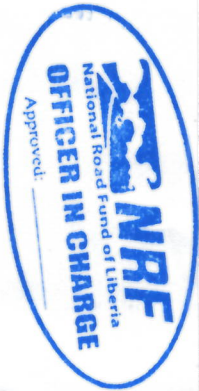
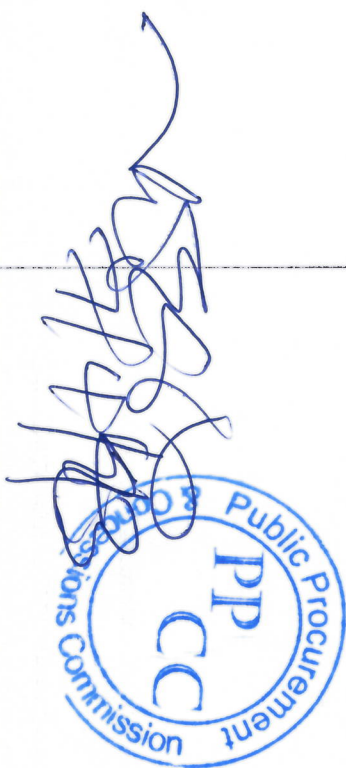
Date:





**National Road Fund**  
**Special Project Consultancy Procurement Plan Explanatory Notes**  
**Fiscal Year: January – December 2023**

Items No.	Contract package code	Contract package	Content of Contract Package
1.	RFP: NO: NRF/ARMEP/PROJ/CQS/001/2023	Program Review & Technical Audit	This contract package Program Review & Technical Audit is funded from the budget line D3b Program Support (Training, Community Services, Program Review, Site Visits, Stake Holders Engagement, Conferences, Social Responsibility and M & E) from the entity Annual Road Maintenance Expenditure Program (ARMEP). The aforementioned amount as captured in the entity Expenditure Projection D3b.2 Program Review and Technical Audit, is estimated at US\$ 300,000.00 (Three Hundred Thousand United States Dollars) which will be provided within this budget period from January to December 2023 to execute the procurement of this contract package. The procurement of this Consultancy service is to ensure management technical audit services and internal compliance review.
2.	RFP NO. NRF/ARMEP/PROJ/QCBS/002/2023	Media Relations	This contract package Media Relations is funded from the budget line D3b.4 (Media Consultancy) from the entity Annual Road Maintenance Expenditure Program (ARMEP). The amount of US\$ 280,000.00 (Two Hundred Eighty Thousand United States Dollars) is the estimated amount provided in the budget period from January-December 2023 to execute the procurement of this contract package. The implementation of this contract package is for the entity's branding for FY 2023, thru sensitization, community and stakeholders engagement.



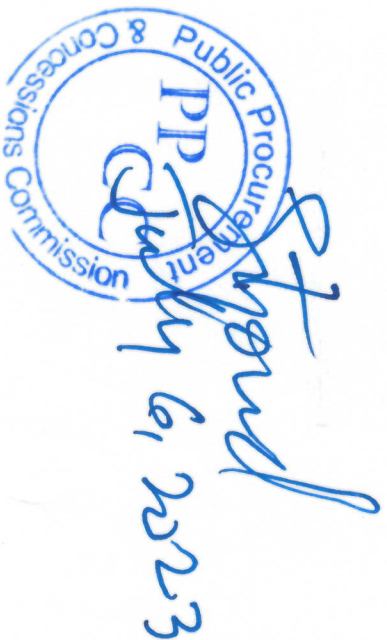
<p>3. RFP NO. NRF/ARMEP/PROJ/QCBS/003/2023</p>	<p>Quality Assurance &amp; Review</p>	<p>This Contract Package <b>Quality Assurance</b> is funded from the budget line <b>D3b.8 (Consultancy for Quality Assurance and Review)</b> under the Budget <b>D3b</b> Program Support (Training, Community Services, Program Review, Site visits, stakeholder engagement, conferences, social responsibility) with funding implementation from the Entity <b>Annual Road Maintenance Expenditure Program(ARMEP)</b>. The amount captured from the budget line in the amount <b>US\$ 681,000.00 (Six Hundred Eighty-One Thousand United States Dollars)</b> which is implemented to cover cost to execute the procurement for this contract package. The overall purpose of the service is to determine applicable additional road user charging systems to be utilized by the NRF, and design methods and procedures that are economically profitable, and conduct an annual quality status review of all road projects funded by the NRF.</p>
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Prepared by: *T. Kromah*  
 Tracy Kromah  
 Procurement Assistant  
 National Road Fund

Date: *6-28-2023*

Approved by: *Joseta Nentville Wento*  
 Joseta Nentville Wento  
 Officer in Charge  
 National Road Fund

Date: *6-28-2023*







**NATIONAL ROAD FUND**  
**SPECIAL PROJECT PROCUREMENT PLAN (Core budget)**  
**Source of Funding: Annual Road Maintenance Expenditure Program**  
**Fiscal year: 2023**



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & ACCEPTANCE	ACCEPTANCE & FINAL PAYMENT
PLANNED	1.	IFB NO. NR/ARMEP/PROJ/RB/001/2023	Vehicles Purchase	8 UNITS	G-4510	US\$ 300,000.00	RB	7/10/23	7/24/23	7/31/23	8/07/23	8/21/23	9/04/23	9/18/23	9/26/23	NA	9/29/23	12/29/23
UPDATE																		
ACTUAL																		
GRAND TOTAL:		US \$ 300,000.00																

Prepared by: Tracy Kromah  
Procurement Assistant  
National Road Fund

Date: 6-28-2023

Approved by: Joseta Neufville Wento  
Officer in Charge  
National Road Fund

Date: 6-28-2023



Handwritten signature and date 7/14/23

NATIONAL ROAD FUND  
SPECIAL PROJECT PROCUREMENT PLAN (Core budget)  
Explanatory Notes  
Fiscal year: 2023

Handwritten signature and date 7/14/23

Items No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB NO.NRF/ARMEP/PROJ/RB/001/2023	Vehicles Purchase	<p>This contract package is intended to purchase six (8 units) of vehicles, out of three (3) vehicles will be purchased on behalf of Ministry of Finance a Development Planning, five (5) will be used solely by the procuring Entity the</p> <p>The Procurement of the requested vehicles is derived from the Entity's Annual Maintenance Expenditure Program (ARMEP) Consolidated Plan (Jan December 31, 2023), effecting the budget line D3 b.7 Social Responsibility logistical support and Capital Purchases out of which (US\$ 300,000.0 budgeted for the sole intention to procure 8units of vehicles. Herein, the implementation and supervision of roads and bridges maintenance is essential need of eight (8 units) vehicles, to cover the cost of Budgetary Support to MFD on the 2023 National Budget Law (Logistical Support to MFDP in support of Activities Implementation.</p> <p>The Restricted Bidding (RB) Method of Procurement will be implemented in li Section 50(1)(a) of the PPCA 2010.</p>



Prepared by: Tracy Kromah  
Procurement Assistant  
National Road Fund

Date: 6-28-2023  
Approved by: Joseta Neufville Wento  
Officer in Charge  
National Road Fund

Date: 6-28-2023

