



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/316/'22

May 20, 2022

Mr. Boniface D. Satu
MANAGER
NATIONAL ROAD FUND
Republic of Liberia

Dear Mr. Satu:

Subject: **PROVISIONAL APPROVAL OF THE NATIONAL ROAD FUND CONSULTANCY, NON-SBA CORE PROCUREMENT PLANS FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the National Road Fund Concessions Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non- recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for NRF's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours Sincerely,


Janyce Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER



Republic of Liberia
National Road Fund Office
9TH & 10TH Streets, Payne Avenue, Building #134
Monrovia, Liberia



Office of the National Road Fund Manager
BDS-M/NRF-RL/27/2022

May 4, 2022

Atty. Jargbe Roseline Nagbe Kowo
Chief Executive Officer
Public Procurement and Concession Commission (PPCC)
Executive Mansion Ground
Capitol Hill, Monrovia, Liberia

Received:
Dennis Taylor
May 6, 2022
Time: 5:59pm

Dear Hon, Kowo;

Subject: **Submission of Procurement Plan 2022**

We present our compliments and keeping with section 40 of the Public Procurement and Concession Commission Act of 2010, herewith submit the Procurement Plan of the National Road Fund for the 2022 Fiscal Year.

Additionally, kindly grant us the request for the continuation of Consultancy services within this Calendar year 2022, using the sole source method of procurement to **Wureh Walters Wureh** for the provision of Financial Accounting Services(SAGE 300 ERP) and **Global ODIC** for the provision of Human Resource and Business Re-engineering Consultancy Services. Herewith, after both firms have met the NRF terms and conditions of contract during the past Special Budget year 2021.

We anticipate your guidance and cooperation as we go through the fiscal year 2022.

Best Regards,


Boniface D. Satu
National Road Fund Manager, R.L

NATIONAL ROAD FUND OF LIBERIA
PROCUREMENT PLAN: SBA
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST(USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS RAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(TIM OBILIZATION)	DELIVERY, INSPECTION(S UBSTANTIAL	ACCEPTANCE & FINAL PAYMENT	REMARK
PLANNED	1	IFB NO. NRF/SBA/RB/001/2022	Petroleum Products (Diesel & Gasoline)	G-4661	2,190 GALLONS @ 5.47	12,000.00	RB	28/03/2022	18/04/2022	28/04/2022	16/05/2022	31/05/2022	07/06/2022	14/06/2022	22/06/2022	N/A	22/12/2022	29/12/2022	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. NRF/SBA/RFC/001/2022	Repair & Maintenance Building	F-4100	1FIRM	3,000.00	RFQ	29/03/2022	18/04/2022	28/04/2022	16/05/2022	30/05/2022	07/06/2022	14/06/2022	22/06/2022	N/A	22/12/2022	29/12/2022	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO. NRF/SBA/RFC/002/2022	Vehicle Repairs & Maintenance Service	G-4520	1FIRM	6,000.00	RFQ	28/03/2022	18/04/2022	28/04/2022	16/05/2022	27/05/2022	07/06/2022	14/06/2022	22/06/2022	N/A	22/12/2022	29/12/2022	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB NO. NRF/SBA/RFC/003/2022	Generator Repairs & Maintenance Service	C-3314	1FIRM	3,000.00	RFQ	28/03/2022	18/04/2022	28/04/2022	16/05/2022	27/05/2022	07/06/2022	14/06/2022	22/06/2022	N/A	22/12/2022	29/12/2022	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO. NRF/SBA/SS/001/2022	Internet Connectivity	I-6120	1FIRM	11,628.00	SS	28/03/2022	18/04/2022	28/04/2022	16/05/2022	30/05/2022	07/06/2022	14/06/2022	22/06/2022	N/A	22/12/2022	29/12/2022	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO. NRF/SBA/RFC/004/2022	Publications	M-7310	FIRMS	1,500.00	RFQ	28/03/2022	18/04/2022	28/04/2022	16/05/2022	31/05/2022	07/06/2022	14/06/2022	22/06/2022	N/A	22/12/2022	29/12/2022	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB NO. NRF/SBA/RFC/005/2022	Security Guard Service	M-8010	1FIRM	14,400.00	RFQ	28/03/2022	18/04/2022	28/04/2022	16/05/2022	31/05/2022	07/06/2022	14/06/2022	22/06/2022	N/A	22/12/2022	29/12/2022	
UPDATE																			
ACTUAL																			
SUB TOTAL						US\$51,528.00													

Prepared by:

Date:

Approved by:

Date:

Tracy Kromah
Procurement Assistant
National Road Fund

Bonifacio D. Satu
Manager, National Road Fund
Chairman, Procurement Committee



May 18/2022

NATIONAL ROAD FUND OF LIBERIA
PROCUREMENT PLAN: SBA
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA																
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST(USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(M OBLIGATION)	DELIVERY, INSPECTION(SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	8	IFB NO. NRF/SBA/RFQ/006/2022	Vehicle Insurance	K-6512	1 FIRM	\$ 1,200.00	RFQ	30/03/2022	18/04/2022	02/05/2022	23/05/2022	06/06/2022	14/06/2022	21/06/2022	28/06/2022	N/A	22/12/2022	29/12/2022
UPDATE																		
ACTUAL																		
PLANNED	9	IFB NO. NRF/SBA/RFQ/007/2022	Air Tickets(Foreign Travel)	N-7911	1 FIRM	\$2,000.00	RFQ	30/03/2022	18/04/2022	02/05/2022	23/05/2022	06/06/2022	14/06/2022	21/06/2022	28/06/2022	N/A	22/12/2022	29/12/2022
UPDATE																		
ACTUAL																		
PLANNED	10	IFB NO. NRF/SBA/RFQ/008/2022	Printing & Binding	C-1811	1 FIRM	\$1,000.00	RFQ	30/03/2022	18/04/2022	02/05/2022	23/05/2022	06/06/2022	14/06/2022	21/06/2022	28/06/2022	N/A	22/12/2022	29/12/2022
UPDATE																		
ACTUAL																		
PLANNED	11	IFB NO. NRF/SBA/RFQ/009/2022	Catering Services	I-5621	1 FIRM	\$2,000.00	RFQ	30/03/2022	18/04/2022	02/05/2022	23/05/2022	06/06/2022	14/06/2022	21/06/2022	28/06/2022	N/A	22/12/2022	29/12/2022
UPDATE																		
ACTUAL																		
PLANNED	12	IFB NO. NRF/SBA/RFQ/010/2022	Furniture & Fixture	G-4659	1 FIRM	\$1,000.00	RFQ	30/03/2022	18/04/2022	02/05/2022	23/05/2022	06/06/2022	14/06/2022	21/06/2022	28/06/2022	N/A	22/12/2022	29/12/2022
UPDATE																		
ACTUAL																		
GRAND TOTAL :						US\$58,728.00												

Prepared by: Tracy Kromah
Procurement Assistant
National Road Fund

Date: 04/5/2022

Approved by: Boniface D. Sawu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 4/5/2022



NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	IFB NO. NRF/SBA/RB/001/2022	Petroleum Products(Diesel & Gasoline)	The cost of US\$ 12,000.00 is derived from the budget line item Petroleum Products for both vehicles and Generator indicated in NRF Budget Fiscal Year 2022. This contract package is intended to cover cost of Petroleum Products (Diesel & Gasoline) for NRF's Vehicles, Generators and Administrative works.
2	IFB NO. NRF/SBA/RFO/001/2022	Repair & Maintenance Building	The cost of US\$ 3,000.00 is derived from the budget line item Repair & Maintenance Building , as indicated in NRF budget Fiscal Year 2022. This procurement contract package is intended to provide to give NRF Building a facelift. The contract will be a framework agreement.
3	IFB NO. NRF/SBA/RFO/002/2022	Vehicles Repairs & Maintenance Service	The cost of US\$ 6,000.00 is derived from the budget line item Vehicle Repairs and Maintenance, as indicated in NRF's Budget Fiscal Year 2022. This contract package is intended for the provision of quality spare parts and servicing. The contract will be a framework agreement.

Sign: Tracy Kromah
Procurement Assistant
National Road Fund

Date: 04/5/2022



Approved: Boniface D. Sati
Manager, National Road Fund
Chairman, Procurement Committee

Date: 4/5/2022



NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
4	IFB NO. NRF/SBA/RFQ/003/2022	Generator Repairs & Maintenance Service	The cost of US\$ 3,000.00 is derived from the budget line item material for Repairs & Maintenance Service, as indicated in NRF's Budget Fiscal Year 2022. This procurement contract package is intended for the provision of quality generator materials that will be fit for purpose.
5	IFB NO. NRF/SBA/SSS/001/2022	Internet Connectivity	The cost of US\$ 11,628.00 is derived from the budget line item Telecommunications, Internet Postage & Carriage, as indicated in the NRF's Budget Fiscal Year 2022. This contract package is intended to cover cost of Internet Connectivity at NRF's Office.

Sign: *Tracy Kromah*
Tracy Kromah
Procurement Assistant
National Road Fund

Date: *8/5/2022*



Approved: *Boniface D. Satu*
Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: *4/5/2022*




NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

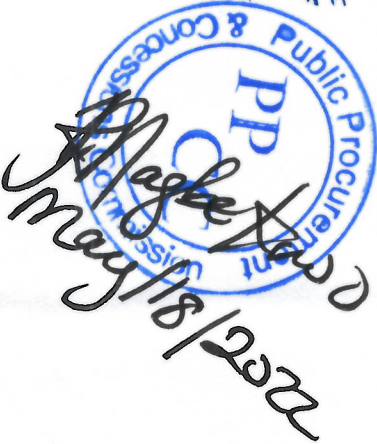
ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
6	IFB NO. NRF/SBA/RFO/004/2022	Publications	The cost of US\$ 1,500.00 is derived from the budget line item Publications, as indicated in the NRF's Budget Fiscal Year 2022. This contract package is intended to cover cost of EO1 advertisement/Publications.
7	IFB NO. NRF/SBA/RFO/005/2022	Security Guard Service	The cost of US\$ 14,400.00 is derived from the budget line item Security Guard Service, as indicated in the NRF's Budget Fiscal Year 2022. This contract package is intended to cover cost of Provision of security service for NRF's staffs and properties.

Sign: 
Tracy Kromah
Procurement Assistant
National Road Fund

Date: 08/15/2022

Approved: 
Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 4/5/2022



NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
8	IFB NO. NRF/SBA/RFQ/006/2022	Vehicles Insurance	The cost of US\$ 1,200.00 is derived from the budget line item Vehicles Insurance, as indicated in NRF's Budget Fiscal Year 2022. This contract package is intended to cover cost of Vehicles Insurance for five (5) of NRF operational vehicles that are in the fleet.
9	IFB NO. NRF/SBA/SS/002/2022	Vehicles Registration	The cost of US\$ 1,000.00 is derived from the budget line item Vehicles Registration, as indicated in NRF's Budget Fiscal Year 2022. This contract package is intended to cover cost of Vehicles Registration for five (5) of NRF operational vehicles.

Sign: *Tracy Kromah*
Tracy Kromah
Procurement Assistant
National Road Fund

Date: 04/05/2022

Approved: *Bohifade D. Satu*
Bohifade D. Satu
Manager, National Road Fund
Chairman, Procurement Committee


Date: 4/5/2022



NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
10	IFB NO. NRF/SBA/RFQ/007/2022	Air Tickets (Foreign Travel)	The cost of US\$ 2,000.00 is derived from the budget line item Air Ticket, as indicated in NRF's Budget Fiscal Year 2022. This contract package is intended to cover cost of Air Tickets for NRF official travel operation.
11	IFB NO. NRF/SBA/RFQ/008/2022	Printing and Binding	The cost of US\$ 1,000.00 is derived from the budget line item Printing and Binding, as indicated in NRF's Budget Fiscal Year 2022. This contract package is intended to cover cost of production for all printing and binding of NRF administrative documents.
12	IFB NO. NRF/SBA/RFQ/009/2022	Catering Services	The cost of US\$ 2,000.00 is derived from the budget line item Catering Service, as indicated in the NRF's Budget Fiscal Year 2022. This contract package is intended to cover cost of Catering Services at NRF Office during workshop or training.

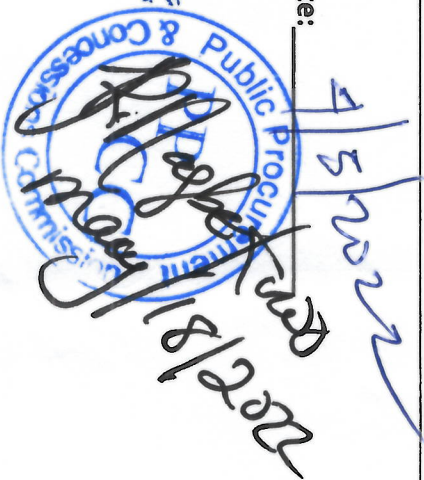
Sign: 
Tracy Kromah
Procurement Assistant
National Road Fund

Date: 8/15/2022



Approved: 
Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 7/5/2022



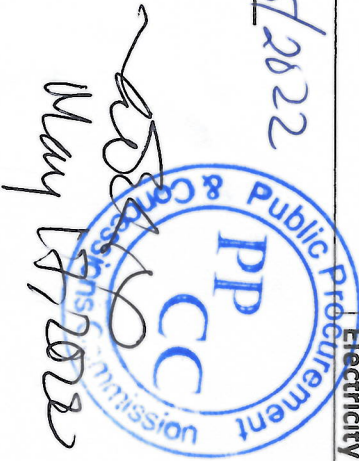
NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2022

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE												
13	IFB NO. NRF/SBA/RFQ/10/2022	Furniture & Fixture	<div>The cost of US\$ 1,000.00 is derived from the budget line item Furniture and Fixture, as indicated in NRF's Budget FY 2022. The procurement of the contract package is intended to cover cost of the below listed items:</div> <table><tr><td>1</td><td>Office Desk with 4 Drawers</td><td>4PCS</td></tr><tr><td>2</td><td>Office Desk with 2 Drawers</td><td>4PCS</td></tr><tr><td>3</td><td>High Back Office Chair</td><td>4PCS</td></tr><tr><td>4</td><td>Visitor's Chair 4 Legged</td><td>6PCS</td></tr></table>	1	Office Desk with 4 Drawers	4PCS	2	Office Desk with 2 Drawers	4PCS	3	High Back Office Chair	4PCS	4	Visitor's Chair 4 Legged	6PCS
1	Office Desk with 4 Drawers	4PCS													
2	Office Desk with 2 Drawers	4PCS													
3	High Back Office Chair	4PCS													
4	Visitor's Chair 4 Legged	6PCS													
14	IFB NO. NRF/SBA/SSS/003/2022	Office Lease	The cost of US\$ 33,000.00 is derived from the budget line item Office Lease, as indicated in the NRF's budget Fiscal Year 2022. This contract package is intended to cover cost of NRF's Office Lease.												
15	IFB NO. NRF/SBA/SSS/004/2022	Utility-Water and Sewer	The cost of US\$ 2,400.00 is derived from the budget line item Water and Sewer, as indicated in NRF's budget Fiscal Year 2022. This contract package is intended to cover cost of payment to Liberia Water and Sewer Corporation for the provision of water												
16	IFB NO. NRF/SBA/SSS/005/2022	Electricity	The cost of US\$ 12,000.00 is derived from the budget line item Electricity, as indicated in the NRF's budget Fiscal Year 2022. This contract package is intended to cover cost of payment to Liberia Electricity Corporation for the provision of electricity.												

Sign: Tracy Kromah
Procurement Assistant
National Road Fund

Date: 04/15/2022



Approved: Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 4/5/2022



May 18, 2022
Tracy Kromah