



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/008/'20

January 5, 2021

Hon. Boniface D. Satu
MANAGER
National Road Fund
Republic of Liberia

Dear Hon. Satu:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the National Road Fund (NRF) SBA and Non SBA Procurement Plan (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

NATIONAL ROAD FUND OF LIBERIA
PROCUREMENT PLAN: SBA
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2020/2021

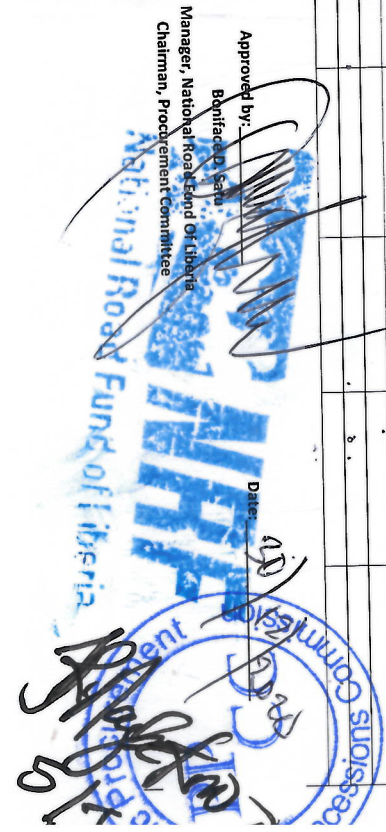
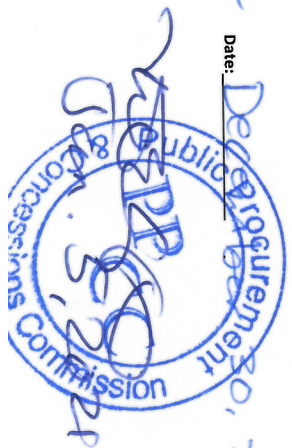
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA			ESTIMATED COST(USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	IMPLEMENTATION DATES		ADVANCE PAYMENT(MOBILIZATION)	DELIVERY, INSPECTION(SUBSTANTIAL COMPLETION)
			BUSINESS ACTIVITY CODE	QTY										15	16		
PLANNED	1	IFB NO. NRF/SBA/RB/001/20/21	Petroleum Products (Diesel & Gasoline)	G4661	2,084.5 GALLONS @ 3.55	\$ 7,400.00	RB	14/09/2020	21/09/2020	25/09/2020	3/2/2021	5/3/2021	12/3/2021	12/3/2021	19/03/2021	24/03/2021	6/30/2021
UPDATE																	
ACTUAL																	
PLANNED	2	IFB NO. NRF/SBA/RFQ/001/20/21	Building Maintenance	G8130	1FIRM	\$ 4,600.00	RFQ	21/09/2020	28/09/2020	2/10/2020	1/3/2021	12/3/2021	18/03/2021	24/03/2021	30/03/2021	N/A	6/30/2021
UPDATE																	
ACTUAL																	
PLANNED	3	IFB NO. NRF/SBA/RFQ/002/20/21	Vehicle Insurance Service	K6512	1FIRM	\$ 750.00	RFQ	26/10/2020	3/11/2020	11/11/2020	12/4/2021	22/04/2021	28/04/2021	3/5/2021	6/5/2021	N/A	6/30/2021
UPDATE																	
ACTUAL																	
PLANNED	4	IFB NO. NRF/SBA/SS/01/20/21	Generator Repairs & Maintenance Service	G4520	1FIRM	\$ 1,500.00	SS	23/10/2020	2/11/2020	12/11/2020	N/A	N/A	N/A	N/A	25/03/2021	N/A	6/30/2021
UPDATE																	
ACTUAL																	
PLANNED	5	IFB NO. NRF/SBA/SS/02/20/21	Internet Connectivity	J6110	1FIRM	\$ 5,400.00	SS	9/10/2020	19/10/2020	26/10/2020	N/A	N/A	N/A	N/A	26/03/2021	N/A	6/30/2021
UPDATE																	
ACTUAL																	
PLANNED	6	IFB NO. NRF/SBA/RFQ/003/20/21	Printing & Binding	C1811	ASSORTED	\$ 254.00	RFQ	10/9/2020	17/09/2020	24/09/2020	1/4/2021	15/4/2021	25/05/2021	1/6/2021	8/6/2021	N/A	6/30/2021
UPDATE																	
ACTUAL																	
PLANNED	7	IFB NO. NRF/SBA/SS/03/20/21	Security Guard Service	L6810	1FIRM	\$ 14,400.00	SS	26/10/2020	4/11/2020	12/11/2020	N/A	N/A	N/A	N/A	27/05/2021	N/A	6/30/2021
UPDATE																	
ACTUAL																	
GRAND TOTAL						US\$34,304.00											

Prepared by: *P. Belloc*
Procurement Specialist
National Road Fund Of Liberia

Date: *December 30, 2020*

Approved by: *[Signature]*
Bonifacio Sarr
Manager, National Road Fund Of Liberia
Chairman, Procurement Committee

Date: *12/12/2020*



NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2020/2021

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	IFB NO. NRF/SBA/RB/001/20/21	Petroleum Products(Diesel & Gasoline)	The cost of US\$ 7,400.00 is derived from the budget line item Petroleum Products for both vehicles and Generator indicated in NRF's budget FY 2020/2021. This contract package is intended to cover cost of Petroleum Products (Diesel & Gasoline) for NRF's Vehicles, Generator and Administrative works.
2	IFB NO. NRF/SBA/RFQ/001/20/21	Building Maintenance	The cost of US\$ 4,600.00 is derived from the budget line item Building Maintenance, as indicated in NRF's budget FY 2020/2021. This procurement contract package is intended for the continuation of quality service that has been provided by the service provided who initially maintained NRF's building. The contract will be a framework agreement.
3	IFB NO. NRF/SBA/SS/001/20/21	Office Lease	The cost of US\$ 31,000.00 is derived from the budget line item Office Lease, as indicated in the NRF's budget FY 2020/2021. This contract package is intended to cover cost of NRF's Office Lease.

Sign: Tracy Kromah Date: December 30, 2020
Procurement Specialist
National Road Fund

proved: Boniface D. Sati Date: 30/12/2020
Manager, National Road Fund
Chairman, Procurement Committee



NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2020/2021

EXPLANATION NOTES:

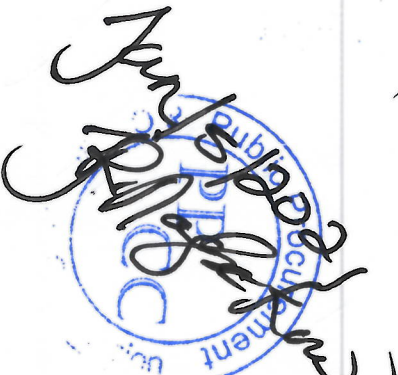
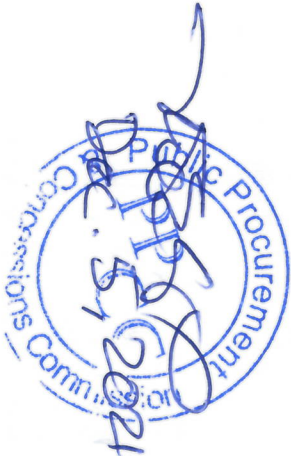
ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
4	IFB NO. NRF/SBA/RFQ/002/20/21	Vehicles Insurance Service	The cost of US\$ 750.00 is derived from the budget line item Vehicles Insurance, as indicated in NRF's budget FY 2020/2021. This contract package is intended to cover cost of Vehicles Insurance for all operational vehicles in the fleet. Currently, NRF's has three (3) vehicles in its fleet.
5	IFB NO. NRF/SBA/SS/002/20/21	Generator Repairs & Maintenance Service	The cost of US\$ 1,500.00 is derived from the budget line item Repairs & Maintenance Service, as indicated in NRF's budget FY 2020/2021. This procurement contract package is intended for the continuation of quality service that has been provided by the service provided who initially maintained NRF's Vehicles & Generator. The contract will be a framework agreement.

Sign: Tracy Kromah
Procurement Specialist
National Road Fund

Date: December 30, 2020

Approved: Boniface D. Sallu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 30/12/2020



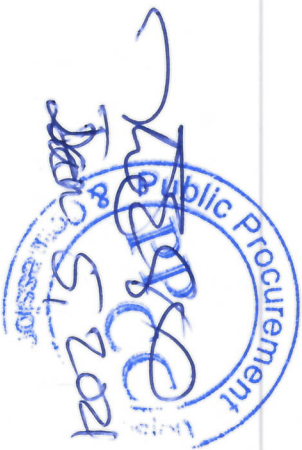
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EXPLANATION NOTES:

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6	IFB NO. NRF/SBA/RFO/003/20/21	Internet Connectivity	The cost of US\$ 5,400.00 is derived from the budget line item Telecommunications, Internet Postage & Carriage, as indicated in the NRF's budget FY 2020/2021. This contract package is intended to cover cost of Internet Connectivity at NRF's Office.
7	IFB NO. NRF/SBA/RFO/004/20/21	Printing & Binding	The cost of US\$ 254.00 is derived from the budget line item Production, Printing & Binding, as indicated in the NRF's budget FY 2020/2021. This contract package is intended to cover cost of Production, Printing & Binding of NRF's administrative documents.

Sign: P. Velter Date: December 30, 2020
Tracy Kromah
Procurement Specialist
National Road Fund

proved: [Signature] Date: 20/12/2020
Boniface D. Sati
Manager, National Road Fund
Chairman, Procurement Committee



NATIONAL ROAD FUND OF LIBERIA
SBA PROCUREMENT PLAN
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2020/2021

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
8	IFB NO. NRF/SBA/RFQ/005/20/21	Security Guard Service	The cost of US\$ 14, 400.00 is derived from the budget line item Security Guard Service, as indicated in the NRF's budget FY 2020/2021. This contract package is intended to cover cost of Provision of security service for NRF's staffs and properties.

Sign: [Signature]
Tracy Kromah
Procurement Specialist
National Road Fund

Date: December 30, 2020

Approved: [Signature]
Boniface D. Satu
Manager, National Road Fund
Chairman, Procurement Committee

Date: 30/12/2020

