

NATIONAL ROAD FUND OF LIBERIA  
PROCUREMENT PLAN: SBA  
SOURCE OF FUND: SPECIAL BUDGET  
JULY - DECEMBER 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA				IMPLEMENTATION DATES									INSP 5 CO
				BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST(USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(MOB ILIZATION)	
PLANNED UPDATE ACTUAL	1	IFB NO. NRF/SBA/RB/001/2021	Petroleum Products (Diesel & Gasoline)	G-4661	2,650 GALLONS @ 3.80	10,010.00	RB	10/1/2021	10/8/2021	10/15/2021	10/20/2021	11/3/2021	11/10/2021	11/16/2021	11/19/2021	N/A	
PLANNED UPDATE ACTUAL	2	IFB NO. NRF/SBA/RFQ/001/2021	Repair & Maintenance Building	F-4100	1FIRM	6,500.00	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
PLANNED UPDATE ACTUAL	3	IFB NO. NRF/SBA/RFQ/002/2021	Vehicle Repairs & Maintenance Service	G-4520	1FIRM	7,760.00	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
PLANNED UPDATE ACTUAL	4	IFB NO. NRF/SBA/RFQ/003/2021	Generator Repairs & Maintenance Service	C-3314	1FIRM	2,500.00	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
PLANNED UPDATE ACTUAL	5	IFB NO. NRF/SBA/SSS/001/2021	Internet Connectivity	J-6120	1FIRM	9,628.00	SSS	9/23/2021	9/30/2021	10/4/2021	10/11/2021	10/18/2021	10/21/2021	10/27/2021	11/15/2021	N/A	
PLANNED UPDATE ACTUAL	6	IFB NO. NRF/SBA/RFQ/004/2021	Publications	M-7310	FIRMS	4,000.00	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
PLANNED UPDATE ACTUAL	7	IFB NO. NRF/SBA/RFQ/005/2021	Security Guard Service	M-8010	1FIRM	7,200.00	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
SUB TOTAL						US\$47,598.00											

Prepared by: Tracy Kromah

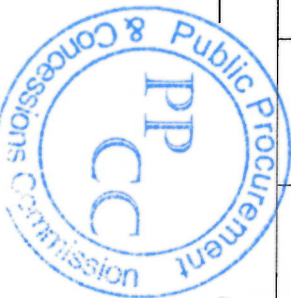
Date: 11/15/2021

Approved by: Maurice D. Satu

Date: 11/18/2021

Acting Procurement Specialist  
National Road Fund

Manager, National Road Fund  
Chairman, Procurement Committee



Signature of Maurice D. Satu  
11/18/2021





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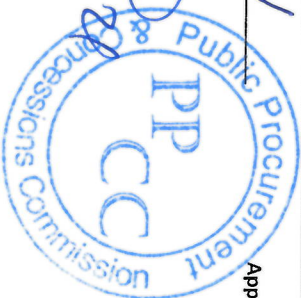
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PLANNED UPDATE ACTUAL	8	IFB NO. NRF/SBA/RFQ/006/2021	Vehicle Insurance	K-6512	1 FIRM	\$ 560.00	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
PLANNED UPDATE ACTUAL	9	IFB NO. NRF/SBA/RFQ/007/2021	Air Tickets(Foreign Travel)	N-7911	1 FIRM	\$5,699.82	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
PLANNED UPDATE ACTUAL	10	IFB NO. NRF/SBA/RFQ/008/2021	Printing & Binding	C-1811	1 FIRM	\$5,000.00	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
PLANNED UPDATE ACTUAL	11	IFB NO. NRF/SBA/RFQ/009/2021	Catering Services	I-5621	1 FIRM	\$3,500.00	RFQ	10/1/2021	10/8/2021	10/15/2021	10/20/2021	10/25/2021	11/5/2021	11/11/2021	11/18/2021	N/A	
PLANNED UPDATE ACTUAL	12	IFB NO. NRF/SBA/NCB/001/2021	Hotel Accomodation Services	I-5510	1 FIRM	\$20,000.00	NCB	10/1/2021	10/8/2021	10/15/2021	10/20/2021	11/17/2021	11/19/2021	11/23/2021	11/26/2021	N/A	
GRAND TOTAL :						US\$ 82,357.82											

Prepared by: Tracy Kromah  
Acting Procurement Specialist  
National Road Fund

Date: 11/08/2021

Approved by: Boniface D. Satu  
Manager, National Road Fund  
Chairman, Procurement Committee

Date: 11/08/2021



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JULY – DECEMBER 2021

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	IFB NO. NRF/SBA/RB/001/2021	Petroleum Products(Diesel & Gasoline)	The cost of US\$ 10,010.00 is derived from the budget line item Petroleum Products for both vehicles and Generator indicated in NRF's special budget from July – December 2021. This contract package is intended to cover cost of Petroleum Products (Diesel & Gasoline) for NRF's Vehicles, Generator and Administrative works.
2	IFB NO. NRF/SBA/RFQ/001/2021	Repair & Maintenance Building	The cost of US\$ 6,500.00 is derived from the budget line item Building Maintenance, as indicated in NRF's special budget from July – December 2021. This procurement contract package is intended to give NRF's building a facelift. The contract will be a framework agreement.
3	IFB NO. NRF/SBA/RFQ/002/2021	Vehicles Repairs & Maintenance Service	The cost of US\$ 7,760.00 is derived from the budget line item Vehicle Repairs and Maintenance, as indicated in NRF's Special Budget from July – December 2021. This contract package is intended for the provision of quality service. The contract will be a framework agreement.

Sign: Tracy Kromah Date: 11/08/2021

Acting Procurement Specialist  
National Road Fund



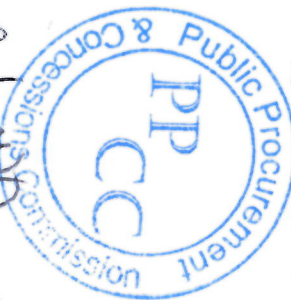
NSC 12/2021

Approved: Boniface D. Satu

Manager, National Road Fund  
Chairman, Procurement Committee



Date: 11/08/2021



18/10/2021



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EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
4	IFB NO. NRF/SBA/RFQ/003/2021	Generator Repairs & Maintenance Service	The cost of US\$ 2,500.00 is derived from the budget line item material for Repairs & Maintenance Service, as indicated in NRF's Special Budget from July – December 2021. This procurement contract package is intended to hire a firm to provide quality maintenance service.
5	IFB NO. NRF/SBA/SS/001/2021	Internet Connectivity	The cost of US\$ 9,628.00 is derived from the budget line item Telecommunications, Internet Postage & Carriage, as indicated in the NRF's Special Budget from July – December 2021. This contract package is intended to cover cost of Internet Connectivity at NRF's Office.

Sign: T. Kromah  
Tracy Kromah  
Acting Procurement Specialist  
National Road Fund

Date: 11/08/2021

Approved: [Signature]  
Boniface D. Satu  
Manager, National Road Fund  
Chairman, Procurement Committee

Date: 11/08/2021



[Signature]  
NRF: 12/2021



[Signature]  
11/08/2021

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6	IFB NO. NRF/SBA/RFQ/004/2021	Publications	The cost of US\$ 4,000.00 is derived from the budget line item Publications, as indicated in the NRF's Special Budget from July – December 2021. This contract package is intended to cover cost of EOI advertisement/Publications.
7	IFB NO. NRF/SBA/RFQ/005/2021	Security Guard Service	The cost of US\$ 7,200.00 is derived from the budget line item Security Guard Service, as indicated in the NRF's Special Budget from July – December 2021. This contract package is intended to cover cost of Provision of security service for NRF's staffs and properties.

Sign: *T. Kromah*  
Tracy Kromah  
Acting Procurement Specialist  
National Road Fund

Date: 11/08/2021

Approved: *Boniface D. Satu*  
Boniface D. Satu  
Manager, National Road Fund  
Chairman, Procurement Committee

Date: 11/08/2021

*Mr. D. C. C.*  
Nov. 12, 2021



*Robert M. D.*  
11/08/2021





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8	IFB NO. NRF/SBA/RFQ/006/2021	Vehicles Insurance	The cost of US\$ 560.00 is derived from the budget line item Vehicles Insurance, as indicated in NRF's Special Budget from July – December 2021. This contract package is intended to cover cost of Vehicles Insurance for three (3) of NRF operational vehicles that are in the fleet.
9	IFB NO. NRF/SBA/RFQ/007/2021	Air Tickets (Foreign Travel)	The cost of US\$ 5,699.82 is derived from the budget line item Air Ticket, as indicated in NRF's Special Budget from July – December 2021. This contract package is intended to cover cost of Air Tickets for NR foreign travel.

Sign: Tracy Kromah  
Tracy Kromah  
Acting Procurement Specialist  
National Road Fund

Date: 11/08/2021

Approved: Boniface D. Satu  
Boniface D. Satu  
Manager, National Road Fund  
Chairman, Procurement Committee

Date: 11/08/2021

Nov. 12, 2021  
PPCC  
Public Procurement & Concessions

Nov. 12, 2021  
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EXPLANATION NOTES:

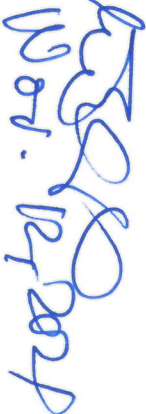
ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
10	IFB NO. NRF/SBA/RFO/008/2021	Printing and Binding	The cost of US\$ 5,000.00 is derived from the budget line item Printing and Binding, as indicated in NRF's Special Budget from July – December 2021. This contract package is intended to cover cost of production for all printing and binding of NRF administrative documents.
11	IFB NO. NRF/SBA/RFO/009/2021	Catering Services	The cost of US\$ 3,500.00 is derived from the budget line item Catering Service, as indicated in the NRF's Special Budget from July – December 2021. This contract package is intended to cover cost of Catering Services at NRF Office during workshop or training.
12	IFB NO. NRF/SBA/NCB/001/2021	Hotel Accommodation Services	The cost of US\$ 20,000.00 is derived from the budget line item Office retreat, as indicated in the NRF's Special budget from July – December 2021. This contract package is intended to cover cost to hire a hotel accommodation service.

Sign: 

Date: 11/08/2021

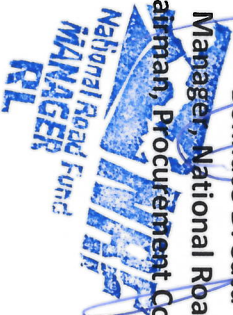
Tracy Kromah  
Acting Procurement Specialist  
National Road Fund



  
11/08/2021

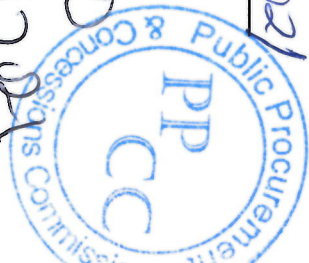
Approved: 

Boniface D. Satu  
Manager, National Road Fund  
Chairman, Procurement Committee



Date: 11/08/2021

  
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13		Utility-Water and Sewer	The cost of US\$ 1,000.00 is derived from the budget line item Water and Sewer, as indicated in NRF's special budget from July – December 2021. This contract package is intended to cover cost of payment to Liberia Water and Sewer Corporation for the provision of water.
14		Electricity	The cost of US\$ 3,500.00 is derived from the budget line item Electricity, as indicated in the NRF's Special budget from July – December 2021. This contract package is intended to cover cost of payment to Liberia Electricity Corporation for the provision of electricity.
15		Vehicle Registration	The cost of US\$970.00 is derived from the budget line item vehicle registration as indicated in NRF's special budget from July – December 2021. This contract package is intended to cover cost of payment to Ministry of Transport to register NRF's vehicles.
16		Office Lease	The cost of US\$ 31,000.00 is derived from the budget line item Office Lease, as indicated in the NRF's Special budget from July – December 2021. This contract package is intended to cover cost of NRF's Office Lease.

Sign: *Tracy Kromah* Date: *11/08/2021*  
Tracy Kromah  
Acting Procurement Specialist  
National Road Fund

*11/08/2021*

Approved: *[Signature]*

Date: *11/08/2021*

Boniface D. Satu  
Manager, National Road Fund  
Chairman, Procurement Committee

