



Office of the Managing Director



April 19, 2023

Mr. Stevenson S. Young
OFFICER-IN-CHARGE(OIC)
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION(PPCC)
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

Subject: **NOTIFICATION OF INTENT TO AWARD A FRAME WORK CONTRACT FOR FUEL AND GASOLINE**

With warmest compliments, and consistent with the Amended & Restated Public Procurement and Concessions Commission Act of 2010, Section 31 (Contract above US\$250,000.00), we wish to notify you of our intent to award a frame work contract to **PETRO TRADE, INC.**, located in the Brownell Building on the Capitol Bye-pass, to supply and deliver **Four Hundred Thirty Eight Thousand Twenty Six (438,026.04 gals.)** gallons of (Bulk Diesel Fuel), and **Twenty One Thousand Eight Hundred Thirty Nine(21,839.37 gals.)** gallons of (Gasoline in Coupons) for administrative operation, to the National Transit Authority over a period of Nine(9) months(April-December) FY 2023.

The contract value amount is **Two Million Two Hundred Ninety-Nine Thousand Six Hundred Thirty-Six 71/100 cents (US\$2,299,636.71) United States Dollars** for the supply and delivery of **438,026.04** gallons of bulk diesel fuel and **One Hundred Four Thousand Three Hundred Eighty 13/100 cents (US\$104,380.13) United States Dollars** for the supply and delivery of **21,389.37** gallons of gasoline in coupons.

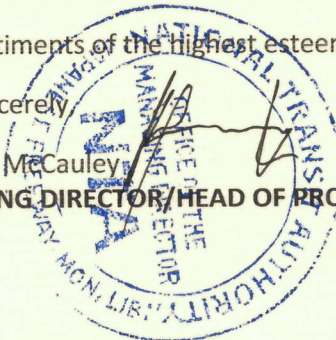
Mr. Stevenson S. Young (OIC), our decision to notify you of our intent to award contract to PETROL TRADE, INC., resulted from a thorough bid evaluation process of which PETROL TRADE, INC., emerged and was selected as **"the most evaluated responsive bidder"** of the FY 2023 by a qualified team of Bid Evaluation Panelists. When approved, **PETROL TRADE, INC.** will supply and deliver **438,026.04** gallons of **bulk diesel fuel** and **21,389.37** gallons of **gasoline in coupons**; the summation of the two petroleum products will amount to **Two Million Four Hundred Four Thousand Sixteen 84/100 cents (US\$2,404,016.84) United States Dollars**.

We will like to emphasize that fuel is the life blood of public transportation and in the spirit of the Law, your approval will help the entity achieve its mandate to provide efficient and affordable public transportation to commuters in Liberia, as we jointly work to remain in full compliance with the PPCA 2010 in order to strive to ensure transparency, accountability, fairness, equality and ultimate public confidence in our procurement and concessions processes.

With sentiments of the highest esteem, we remain.

Yours Sincerely,

Herbie T. McCauley
MANAGING DIRECTOR, HEAD OF PROCUREMENT COMMITTEE



Received:
Theophilus S.B. Kollie
April 20, 2023
Time: 3:22pm



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: PPCC/RL/CEO/062/'22

May 2, 2023

Hon. Herbie T. McCauley

MANAGING DIRECTOR/HEAD OF PROCUREMENT COMMITTEE

National Transit Authority

Republic of Liberia

Dear Hon. McCauley:

Subject: **"NO OBJECTION TO USE FRAMEWORK CONTRACT TO AWARD CONTRACT TO PETRO TRADE."**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Transit Authority to award a Framework Contract to Petro Trade for the supply of Petroleum Products (fuel: 438,026.04 gals. (Bulk Diesel Fuel) in the amount of US\$2,299,636.71 (two million two hundred ninety-nine thousand six hundred thirty-six United States dollars and seventy-one cents and (21,389.37 gals) Gasoline: in Coupons in the amount US\$104,380.13 (one hundred four thousand three hundred eighty United States dollars and thirteen cents for the Fiscal Year 2023.

The Commission, upon review of your submissions, highlights the following:

- That the National Transit Authority submitted (Hard copies) including: the bid document issued to bidders by NTA, the bid document submitted by bidders, the bid opening minutes, the procurement committee meeting minutes, the bid evaluation report, evidence of letter of invitation and draft contract award were all submitted to the PPCC.
- That Two companies participated in bidding process (Aminata and Sons, Inc and Petro Trade;
- That Petro Trade emerged as the successful bidder;

That Commission upon overall scrutiny of NTA's submission and accompany documents hereby states the below:

That "No Objection" is rendered for the National Transit Authority to award Framework Contract to Petro Trade in the amount of US\$2,299,636.71 for the supply of Petroleum Products (fuel and Bulk Diesel Fuel and (Gasoline: in Coupons in the amount of US\$104,380.13 respectively.

Please note that all contracts which cumulative annual value above the threshold of US\$250,000.00 must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Yours sincerely,

Stevenson S. Yond
OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia