



# Republic of Liberia

## Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/115/'22**

February 25, 2022

Hon. Herbie T. MCCAuley  
**MANAGING DIRECTOR**  
National Transit Authority  
Republic of Liberia

Dear Hon. McCauley:

Subject: **REQUEST FOR APPROVAL OF THE NATIONAL TRANSIT AUTHORITY SPECIAL PROJECT PROCUREMENT PLAN (PETROLEUM PRODUCTS) FOR FISCAL YEAR 2022.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved National Transit Authority's Special Project Procurement Plan (Petroleum Products) for Fiscal Year 2022 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission informs the NTA that its Special Project Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

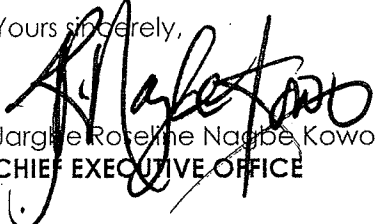
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargue Rotelme Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICE**

National Transit Authority

SPECIAL PROJECT PROCUREMENT PLAN --SBA  
SOURCE OF FUNDING: NATIONAL BUDGET & INTERNAL REVENUE  
Fiscal Year: 2022 (January 3, 2022 – December 31, 2022)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
Item No.	Package Number (Code)	Contract Package	Business Activity Code	Qty.	Estimated Cost (US\$)	Procurement Method	Technical Specs/BO Q/Drawings	Prep. of Bid Documents	PC Approval Document/ Tech. Specs	Bid Invitation & Release of Bid Doc.	Bid Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award and Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment	
1	IFBNO:NTASBAS/001/2022	Perpetual Product Fee	G-4661	19,000 gallons	81,130.00	SS	12/01/21	12/07/21	12/14/21	2/09/22	3/02/22	3/09/22	3/14/22	3/18/22	n/a	12/15/22	12/23/22	
Update																		
Actual																		
SUB-TOTAL					\$81,130.00													
GRAND TOTAL					\$81,130.00													

Prepared by:   
Francis K. McGill  
Procurement Manager

Date: 02-25-22

Approved by:

  
Herbie T. McCauley  
CHAIRMAN-PROCUREMENT COMMITTEE

Date: 02.25.22



National Transit Authority



SPECIAL PROJECT PROCUREMENT PLAN --SBA  
SOURCE OF FUNDING: NATIONAL BUDGET & INTERNAL REVENUE  
Fiscal Year: 2022 (January 3, 2022 – December 31, 2022)

EXPLANATORY NOTES TO SBA PROCUREMENT PLAN

Item No.	Contract Package Code	Contract Package	EXPLANATION
1	IFBNO:NTA/SBA/SS/001/2022	Petroleum Product: [Fuel]	This package is a Special Project package and is exclusively intended to purchase and transport 19,000 gallons of fuel (Bulls) to the premises of NTA for the continuation of its transit operations pending the conclusion of the bidding process on March 8, 2022. This special project is a constituent of the Petroleum Products (Fuel & Gasoline) package for FY 2022.

Prepared By: [Signature]  
PROCUREMENT MANAGER

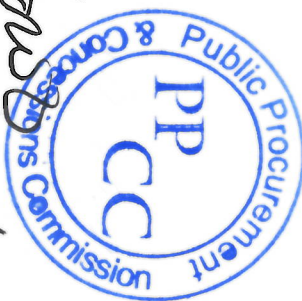
Approved: [Signature]  
CHAIRMAN-PROCUREMENT COMMITTEE

Date: 02-25-22

Date: 02.25.22



[Signature]  
Feb 25, 2022



[Signature]  
Feb 25, 2022