



NATIONAL WATER SANITATION and HYGIENE COMMISSION  
**(NWASHC)**  
REPUBLIC OF LIBERIA



1st Floor, Old LibTelCo Building, 18th Street Sinkor, Monrovia-Liberia Tel: (+231) 778464659 / 777686398 - [www.wash-liberia.org](http://www.wash-liberia.org)

August 7, 2023

Hon. Bodger Scott Johnson  
CHIEF EXECUTIVE OFFICER  
Public Procurement & Concessions Commission (PPCC)  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Johnson:

The National Water, Sanitation, and Hygiene Commission (NWASHC) presents compliments. In response to your communication received (August 3, 2023; ref: PPCC/RL/CEO/045/23), the Procurement Committee of the National Water, Sanitation and Hygiene Commission (NWASHC) herewith submits to your office its First Quarter (January – April) Procurement Report for Fiscal Year 2023.

In so doing, the Procurement Committee is pleased to inform you that during the first quarter of the 2023 Fiscal Year, the National Water, Sanitation and Hygiene Commission (NWASHC) didn't implement any of its Procurement Packages due to the lack of funds from the Ministry Finance for goods and services.

We appreciate your Entity's zest to ensure value for money and good governance through the execution of your statutory mandate. It is our hope to be timely ahead to all reporting requirements in the next quarter of the 2023 fiscal year.

Attached are supporting documents in line with required reporting format.

Sincerely yours.

Bobby Whitfield  
CHIEF EXECUTIVE OFFICER (CEO)

CHIEF EXECUTIVE OFFICER  
CHAIRMAN / CEO

Received:  
Theophilus Kollie  
August 15, 2023  
Time 12:52pm



### FIRST QUARTER PROCUREMENT COMMITTEE MINUTES

The Procurement Committee of the National Water Sanitation and Hygiene Commission (NWASHC) had their regular quarterly meeting (first quarter) as required by the Public Procurement Act of 2005 on August 7, 2023 in the office of the Executive Director, Hon. Salia O. Kamara.

The meeting was called to review and approved the Draft First Quarter Report. The Procurement Committee reviewed the report in line with its approved Procurement Plan. It was established that non of the packages were implemented due to the lack of funding for goods and services from the Ministry of Finance during this reporting period.

The committee also reminded the procurement unit to perform their duties on a timely basis and do the quarterly procurement reports at the end of the each quarter.

The meeting was brought to an end by the Chief Executive Officer, Hon. Bobby Whitfield with six persons in attendance, as listed below:

Hon. Bobby Whitfield, Procurement Committee Chair \_\_\_\_\_

Hon. Salia O. Kamara, Executive Director \_\_\_\_\_

Octavius J. Sampson, Director of Finance & Adm. \_\_\_\_\_

Francis Snorton, Comptroller \_\_\_\_\_

John M. Gray, Human Resource Manager \_\_\_\_\_

Acting, Procurement Manager/ Secretary \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER**  
**CHAIRMAN / CEO**

# REPUBLIC OF LIBERIA

*National, Water, Sanitation and Hygiene Commission (NASHC)*



Quarterly Procurement Report

FY 2023

*1<sup>st</sup> Quarter Report*

Date of Submission: August 7, 2023

Table of Contents

1.0 Introduction and Summary .....  
2.0 Challenges .....  
3.0 Recommendations .....  
4.0 Annexes .....  
Annex A: Summary Table .....  
Annex B: Copies of the quarterly actualized procurement plans .....  
Annex C: Copies of notice of award .....  
Annex D: Copies of signed contracts .....  
Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report .....

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## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the first quarter for your review and consideration.

During the period under review the National Water, Sanitation and Hygiene Commission (NWASHC) did not implement any of its procurement packages due to the lack of funds during this quarter under review.

## **2.0 Challenges**

The National Water, Sanitation, and Hygiene Commission (NWASHC) faced a serious challenge with the lack of needed good and services on the basis of funding not provided during this reporting period.

## **3.0 Recommendations**

We recommend that the Ministry of Finance see it necessary to provide funding for goods and services in the next quarter of this 2023 fiscal year.

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<b>General Information</b>
<i>National Water, Sanitation, &amp; Hygiene Commission (NWSHC)</i>
Quarterly Procurement Report
<i>First Quarter/ FY 2023</i>


## SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

[illegible]

4.	IFD NO. NWASHC/RFQ/004/2023	Repairs & Maintenance Generator	RFQ	GOL	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Furwa prc
5.	IFD NO. NWASHC/SBA/SS/001/2023	Internet Provider Services	RFQ	GOL	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Furwa prc

Prepared by:   
Sam Gbajore  
Acting Procurement Manager

Date: August 7, 2023

Approved by:   
Hon. Bobby Whitfield  
CEO/ Chairman PC

Date: \_\_\_\_\_

CHIEF EXECUTIVE OFFICER  
CHAIRMAN / CEO



NATIONAL WATER SANITATION and HYGIENE COMMISSION  
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**August 7, 2023**

Hon. Bodger Scott Johnson  
CHIEF EXECUTIVE OFFICER  
Public Procurement & Concessions Commission (PPCC)  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Johnson:

The National Water, Sanitation, and Hygiene Commission (NWASHC) presents compliments. In response to your communication received (August 3, 2023; ref: PPCC/RL/CEO/045/23), the Procurement Committee of the National Water, Sanitation and Hygiene Commission (NWASHC) herewith submits to your office its Second Quarter (April– June) Procurement Report for Fiscal Year 2023.

In so doing, the Procurement Committee is pleased to inform you that during the first quarter of the 2023 Fiscal Year, the National Water, Sanitation and Hygiene Commission (NWASHC) didn't implement any of its Procurement Packages due to the lack of funds from the Ministry Finance for goods and services.

We appreciate your Entity zest to ensure value for money and good governance through the execution of your statutory mandate. It is our hope to be timely ahead to all reporting requirements in the next quarter of the 2023 fiscal year.

Attached are supporting documents in line with required reporting format.

Sincerely yours.

  
**CHIEF EXECUTIVE OFFICER**  
**CHAIRMAN / CEO**  
Bobby Whitfield  
CHIEF EXECUTIVE OFFICER (CEO)

*Received:  
Theophilus Kollie  
August 15, 2023  
Time: 12:52 pm*





## QUARTER PROCUREMENT COMMITTEE MINUTES

The Procurement Committee of the National Water Sanitation and Hygiene Commission (NWASHC) had their regular quarterly meeting (second quarter) as required by the Public Procurement Act of 2005 on August 7, 2023 in the office of the Executive Director, Hon. Salia O. Kamara.

The meeting was called to review and approved the Draft ~~Quarter~~ Quarter Report. The Procurement Committee reviewed the report in line with its approved Procurement Plan. It was established that non of the packages were implemented due to the lack of funding for goods and services from the Ministry of Finance during this reporting period.

The committee also reminded the procurement unit to perform their duties on a timely basis and do the quarterly procurement reports at the end of the each quarter.

The meeting was brought to an end by the Chief Executive Officer, Hon. Bobby Whitfield with six persons in attendance, as listed below:

Hon. Bobby Whitfield, Procurement Committee Chair \_\_\_\_\_

Hon. Salia O. Kamara, Executive Director \_\_\_\_\_

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John M. Gray, Human Resource Manager \_\_\_\_\_

Acting, Procurement Manager/ Secretary \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER**  
**CHAIRMAN / CEO**

# REPUBLIC OF LIBERIA

*National, Water, Sanitation and Hygiene Commission (NWASHC)*



Quarterly Procurement Report

FY 2023

*2nd Quarter Report*

Date of Submission: August 7, 2023

Table of Contents

1.0 Introduction and Summary .....  
2.0 Challenges .....  
3.0 Recommendations .....  
4.0 Annexes .....  
Annex A: Summary Table .....  
Annex B: Copies of the quarterly actualized procurement plans .....  
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Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report .....

**1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the second quarter for your review and consideration.

During the period under review the National Water, Sanitation and Hygiene Commission (NWASHC) did not implement any of its procurement packages due to the lack of funds during this quarter under review.

**2.0 Challenges**

The National Water, Sanitation, and Hygiene Commission (NWASHC) faced a serious challenge with the lack of needed good and services on the basis of funding not provided during this reporting period.

**3.0 Recommendations**

We recommend that the Ministry of Finance see it necessary to provide funding for goods and services in the next quarter of this 2023 fiscal year.

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## General Information

National Water, Sanitation, &amp; Hygiene Commission (NWSHC)

## Quarterly Procurement Report


*Second Quarter/ FY 2023*

## SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

## SPECIFIC INFORMATION

[illegible]

4.	IFD NO. NWASHC/RFQ/004/2023	Repairs & Maintenance Generator	RFQ	GOL	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Fund was prov
5.	IFD NO. NWASHC/SBA/SS/001/202 3	Internet Provider Services	RFQ	GOL	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Fund was prov

Prepared by:   
Sam Gbajore  
Acting Procurement Manager

Date: August 7, 2023

Approved by:   
Hon. Bobby Whitfield  
CEO/Chairman PC

Date: \_\_\_\_\_

CHIEF EXECUTIVE OFFICER  
CHAIRMAN / CEO