



Republic of Liberia
Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/537/'22

August 22, 2022

Hon. Bobby Whitfield
CHIEF EXECUTIVE OFFICER
National Water Sanitation and Hygiene Commission
Republic of Liberia

Dear Hon. Whitfield:

Subject: RECEIPT AND APPROVAL OF NWASHC SPECIAL PROJECT (SBA & NON-SBA) AND ANNUAL PROCUREMENT PLANS FOR FISCAL YEAR 2022

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Water Sanitation and Hygiene Commission (NWASHC) Special Project (SBA/Non-SBA) and Annual Procurement Plans for Fiscal Year 2022 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission informs the NWASHC that its Special Procurement Plans will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jargire Kofelene Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

2:30 PM
Sam Gbafro
August 26, 2022

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

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Ref. PPCC/RL/CEO/537/'22

August 22, 2022

Hon. Bobby Whitfield
CHIEF EXECUTIVE OFFICER
National Water Sanitation and Hygiene Commission
Republic of Liberia

Dear Hon. Whitfield:

Subject: RECEIPT AND APPROVAL OF NASHC SPECIAL PROJECT (SBA & NON-SBA) AND ANNUAL PROCUREMENT PLANS FOR FISCAL YEAR 2022

PROCUREMENT PLANS FOR FISCAL YEAR 2022

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Water Sanitation and Hygiene Commission (NWASHC) Special Project (SBA/Non-SBA) and Annual Procurement Plans for Fiscal Year 2022 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission informs the NWASC that its Special Procurement Plans will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Jargabe Kareline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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NATIONAL WATER, SANITATION AND HYGIENE COMMISSION (NWASHC)

SBA PROCUREMENT PLAN

Source of Funding: GOL FISCAL YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM NO.	PACKAGE NUMBER (COD)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/REQ/DRAWING	PREP OF BID DOCUMENT	PC APPROVAL - BID DOCUMENT	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PCB LC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
Plan	1 01/2022	NWASHC/SBA/RFQ/0	STATIONERY	Assorted	\$950	RFQ	17/8/2022	19/8/2022	22/8/2022	23/8/2022	30/8/2022	31/8/2022	2/9/2022	5/9/2022	N/A	10/10/2022	30/12/2022	
Update																		
Actual																		
Plan	2 02/2022	Petroleum Product (Diesel and Gasoline)	G4651	500gals @ 6	\$3,000	RFQ	17/8/2022	19/8/2022	22/8/2022	23/8/2022	30/8/2022	31/8/2022	2/9/2022	5/9/2022	N/A	10/10/2022	30/12/2022	
Update																		
Actual																		
Plan	3 03/2022	NWASHC/SBA/RFQ/0	Cleaning Materials	Assorted	\$1,150	RFQ	17/8/2022	19/8/2022	22/8/2022	23/8/2022	30/8/2022	31/8/2022	2/9/2022	5/9/2022	N/A	10/10/2022	30/12/2022	
Update																		
Actual																		
SUB TOTAL						\$5,100												

Prepared by: *[Signature]*
Maria S. Quaye
Procurement Manager

Approved by: *[Signature]*
Hon. Bobby Winkfield
CEO, NWASHC

Date: 05/08/22



NATIONAL WATER, SANITATION AND HYGIENE COMMISSION (NWASHC)
SBA PROCUREMENT PLAN EXPLANATORY NOTES

Item	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. NWASHC/SBA/RFC/001/2022	STATIONERY	This contract package is drawn from the budget line of Stationery with the amount of 800, and Workshop, Conference and Symposia with the amount of 150 dollars. The package is intended to purchase assorted Stationery materials.
2	IFB NO. NWASHC/SBA/RFC/002/2022	PETROLEUM PRODUCT	This contract package is drawn from two budget lines; 2,000 is from the budget line of Fuel and Lubricant vehicle and 1,000 is from budget line of Fuel and Lubricant- Generator. It is intended to provide fuel for the Institution's Generator and Vehicles.
3	IFB NO. NWASHC/SBA/RFC/003/2022	CLEANING MATERIALS	This contract package is from the Cleaning Materials and Services budget line. It is intended to purchase assorted cleaning materials.

Prepared By: [Signature] Approved By: [Signature] Date: 05/08/22
Procurement Manager CEO, NWASH



[Signature]
Aug 18, 2022

CHIEF EXECUTIVE OFFICER
CHAIRMAN/CEO



[Signature]
Aug 22/2022