



Republic of Liberia
Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/537/'22

August 22, 2022

Hon. Bobby Whitfield
CHIEF EXECUTIVE OFFICER
National Water Sanitation and Hygiene Commission
Republic of Liberia

Dear Hon. Whitfield:

Subject: RECEIPT AND APPROVAL OF NWASHC SPECIAL PROJECT (SBA & NON-SBA) AND ANNUAL PROCUREMENT PLANS FOR FISCAL YEAR 2022

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Water Sanitation and Hygiene Commission (NWASHC) Special Project (SBA/Non-SBA) and Annual Procurement Plans for Fiscal Year 2022 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission informs the NWASHC that its Special Procurement Plans will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jorgine Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

2:30 PM
Sam Gbafro
August 26, 2022

NATIONAL WATER, SANITATION AND HYGIENE COMMISSION (NWASHC)
SBA Special Project PROCUREMENT PLAN
Source of Funding: GOL FISCAL YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
			BASIC DATA											IMPLEMENTATION DATES				
ITEM NO.	PACKAGE NUMBER (CODE)		CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROPOSED INT. METHOD	TECHNICAL SPECIFICATIONS/STANDARD/ NIS	PREP OF BID DOCUMENT	PC APPROVAL, BID DOCS/TECH SPECS	BID NOTIFICATION & RELEASE OF BID DOC.	BID SUBMISSION/PCB UT OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL, BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & COMPLETION	ACCEPTANCE & FINAL PAYMENT
Plan	1	NWASHC/PSIP/SBA/N	Event Catering															
Update		CB/001/2022			1 Firm	\$11,580	NCB	12/8/2022	19/8/2022	26/8/2022	9/9/2022	23/9/2022	30/9/2022	7/10/2022	27/10/2022	N/A	15/11/2022	30/12/2022
Actual		IFB NO.																
Plan	2	NWASHC/PSIP/SBA/R	Petroleum Product (Diesel and Gasoline)															
Update		FQ/001/2022			416 666 @ 6	\$2,500	RFQ	17/8/2022	19/8/2022	22/8/2022	23/8/2022	30/8/2022	31/8/2022	2/9/2022	5/9/2022	N/A	10/10/2022	30/12/2022
Actual																		
		IFB NO.																
Plan	3	NWASHC/PSIP/SBA/R	Scratch Cards															
Update		FQ/002/2022			500 Pcs @5	\$2,500	RFQ	17/8/2022	19/8/2022	22/8/2022	23/8/2022	30/8/2022	31/8/2022	2/9/2022	5/9/2022	N/A	10/10/2022	30/12/2022
Actual		IFB NO.																
Plan		NWASHC/PSIP/RFQ/D	STATIONERY															
Update		4/03/2022			Assorted	\$4,300	RFQ	17/8/2022	19/8/2022	22/8/2022	23/8/2022	30/8/2022	31/8/2022	2/9/2022	5/9/2022	N/A	10/10/2022	30/12/2022
Actual																		



CHIEF EXECUTIVE OFFICER
CHAIRMAN/CEO



Aug/22/2022

Plan Update Actual	IFB NO	NWASHC/PSIP/NCB/O	Cellular Phones	GA741	Assorted	\$15,000	NCB	12/8/2022	19/8/2022	26/8/2022	9/9/2022	23/9/2022	30/9/2022	7/10/2022	27/10/2022	N/A	15/11/2022	30/12/2022
Plan	5	02/2022																
Update																		
Actual																		
Plan	6	FO/004/2022	Internet Modem	J6120	4PCS @ 50	\$200	RFQ	17/8/2022	19/8/2022	22/8/2022	23/8/2022	30/8/2022	31/8/2022	2/9/2022	5/9/2022	N/A	10/10/2022	30/12/2022
Update																		
Actual																		
Plan	7	FO/005/2022	Website Hosting	J6311	1 Firm	\$5,000	RFQ	17/8/2022	19/8/2022	22/8/2022	23/8/2022	30/8/2022	31/8/2022	2/9/2022	5/9/2022	N/A	10/10/2022	30/12/2022
Update																		
Actual																		
SUB TOTAL						\$41,080												
GRAND TOTAL (SBA BUDGET)						\$41,080												

Prepared by: Maria S. Quaye
Procurement Manager

Approved By: Hon. Bobby Winfield
CEO, NWASHC

Date: 05/08/22



2024/10
Aug 18, 2022

CHIEF EXECUTIVE OFFICER
CHAIRMAN/CEO



Aug 22/2022

**NATIONAL WATER, SANITATION AND HYGIENE COMMISSION (NWASHC)
SBA PROCUREMENT PLAN EXPLANATORY NOTES**

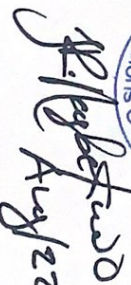
Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. NWASHC/PSIP/SBA/NCB/001/2022	EVENT CATERING	This contract package is drawn from the budget line of Other Fixed Asset with the amount of 11,580 . The contract package will provide catering services for staffs attending workshops and trainings in the Counties.
2	IFB NO. NWASHC/PSIP/SBA/RFQ/001/2022	PETROLEUM PRODUCT	This contract package is drawn from the budget line of Other Fixed Asset with the amount 2,500 . It is intended to provide fuel for the Institution's Generator and Vehicles.
3	IFB NO. NWAHC/PSIP/SBA/RFQ/002/2022	SCRATCH CARDS	This contract package is drawn from budget lines of Other Fixed Asset with the amount of 2,500 . It is intended to purchase communication Scratch cards aimed at facilitating communication among the Institution's staffs and member of the WASH Sector
4	IFB NO. NWASHC/PSIP/RFQ/003/2022	STATIONERY	This contract package is drawn from the budget lines of Other Fixed Asset with the amount of 4,300 . The package is intended to purchase assorted Stationery materials.
5	IFB NO. NWASHC/PSIP/NCB/002/2022	Cellular Phones	This package is drawn from the budget line Other Fixed Asset ; it is intended to purchase 300 phones at the rate of 40 USD and 300 power
8	IFB NO. NWASHC/PSIP/SBA/RFQ/004/2022	Internet Modem	This contract package is drawn from the budget line of Other Fixed Asset with the amount of 200; four pieces of hotspot devices are to be purchased to enhance survey works in the field.
11	IFB NO. NWASHC/PSIP/SBA/RFQ/005/2022	WEBSITE HOSTING	This contract package is drawn from the budgetline of Other Fixed Asset ; it is intended to procure a Website Hostinm services from a firm.

Prepared By: 
Procurement Manager

Approved By: 
CEO, NWASH

Date: 05/08/22




Aug 22/2022